Residents are expected to know and abide by the following policies, procedures, and regulations. Additional information regarding these and other policies can be found in the current edition of the University Housing Handbook.

Common Housing Policies

Cohabitation
Cohabitation is not permitted in the residential facilities. Anyone who is not a resident of a particular room or apartment may not keep personal belongings in the room/apartment, sleep there overnight, or use the facilities as though they are a resident. Students involved in an intimate relationship may not share a room.

Cooperation with University Officials
Your residence hall staff members (Resident Assistants, Clerks, Resident Directors) are university officials. Students must immediately comply with any directions given by university officials. Verbal or physical abuse of staff members will not be tolerated.

Courtesy Hours
“Courtesy hours” are observed 24 hours a day. Noise must be kept at a reasonable level to respect the rights of other residents who desire quiet time and should be reduced immediately at the request of other residents or staff.

Curfew
All lobbies and common areas of the facility are closed to non-residents between the hours of 12 midnight and 9am. In addition, visitation is not allowed in the apartments during this time frame. All non-residents must vacate the grounds of the Palmetto Apartments by 12am.

Horseplay
Water fights, wrestling, running in the halls, pranks, and playing sports in the facility will not be tolerated. Violators will be subject to disciplinary action and incur fees for any damaged property.

Inspections
Health & Safety inspections will be conducted regularly by the staff. Students are expected to maintain a neat, clean living environment, free from excess trash and dirty dishes. The staff reserves the right to enter your apartment when necessary to assess conditions and conduct inspections.

Meetings
All facility meetings (Hall, Complex, Floor, and Apartment) are mandatory for residents. Fines and/or sanctions will be imposed for failure to attend.

Relocation
Residents may be required to move to another room or facility due to their involvement in incidents or policy violations.

Safety
Keys and access cards should not be loaned to acquaintances. Doors should be kept locked to prevent unlawful entry. Entry and exit doors to the facility must not be propped opened.

Smoking
Smoking of any substance is prohibited in all residential facilities and within 30 feet of any building.

Solicitation
Permission must be obtained from the Resident Director prior to conducting sales or solicitation, or distributing flyers or other items in the residential facilities.
**Property-related Regulations**

**Furniture**  
All university furnishings must remain in your room or apartment at all times. Additionally, furniture in the lobbies or common areas may not be rearranged or moved from its designated location.

**Insurance**  
Residents are responsible for obtaining their own property insurance. The university assumes no liability for your lost, stolen, or damaged property.

**Packages**  
You agree that packages addressed to you using your residence hall address may be accepted by staff. However, the university and staff assume no liability for items that are lost, stolen, damaged or missing.

**Posting**  
Only painter’s tape or putty may be used to adhere items to painted surfaces. Residents will incur charges for repainting surfaces that are damaged by tape or other adhesive products.

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**Prohibited Items**

Violation of policies related to prohibited items may result in immediate eviction and referral to the Florida A&M University Department of Public Safety or the University Judicial Office.

**Alcohol**  
University policy prohibits the possession, consumption, or storage of alcoholic beverages or containers. Alcohol may not be given, sold, or served to students residing in any facility. Alcohol containers may not be used for decoration. These policies are applicable within the residential facilities and on the grounds of the university.

**Drugs**  
The use, sale, or possession of illegal drugs and/or drug paraphernalia is prohibited by law.

**Pets**  
Pets (including fish) are not allowed on the grounds or in the facility. Violation of this policy will result in fines and sanctions, plus fees for damage or cleaning necessitated by the presence of the animal.

**Weapons**  
Guns (including plastic or wooden replications), knives, ammunition, bombs, sling shots, gasoline, firework, explosives, and other items that could be used as or mistaken for a weapon are not permitted on university property.

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**Residence Hall Disciplinary Procedures**

An Incident Report will be filed for apparent policy violations. The suspect will be required to meet with the Resident Director or Judicial Officer. If a resident is determined to be in violation of residence hall policy, fines and/or sanctions will be administered. Residents who accept responsibility will sign a Judicial Agreement/Hearing Waiver and complete the agreed upon sanctions by the established deadline. If a resident does not admit to a policy violation, the Resident Director will recommend a Judicial Hearing to determine whether or not the resident is responsible. Fines and sanctions will be administered based on the results of the hearing.

I acknowledge that I have read the preceding policies, rules, and regulations and agree to abide by them. In addition, I understand that these and other policies are explained in further detail in the University Housing Department Handbook. I understand that it is my responsibility to read and familiarize myself with the Handbook and other resources such as “The Fang”, and the Florida Administrative Codes and govern my behavior accordingly.

Signature__________________________________________ Date__________________