



# 1098-T DOCUMENT REQUEST

Student Financial Services  
CASS Building  
1735 Wahnish Way  
Suite 103  
Tallahassee, Florida 32307

Phone: 850-561-2949 - Fax: 850-599-8618 - Email: [studentaccountsdocs@famu.edu](mailto:studentaccountsdocs@famu.edu)

Year: \_\_\_\_\_ Student ID: \_\_\_\_\_

Print Full Name: \_\_\_\_\_, \_\_\_\_\_  
(Last) (First) (Maiden)

Student Mailing Address: \_\_\_\_\_,  
(Street Address) (Apt #)

\_\_\_\_\_  
(City) (State) (Zip Code)

Phone: (\_\_\_\_) \_\_\_\_\_

Student Email Address: \_\_\_\_\_

### How to locate your 1098-T Form:

*Note: 1098-T tax information is available to the students via their iRattler account.*

1. Login to your iRattler Account.
2. Click on "iRattler Campus Solutions"
3. Click on "Financial account"
4. Select "Account Services"
5. "View 1098-T"

**\*\*\*\*Only eligible student will have access to their 1098-T form\*\*\*\***

Students who received scholarships/grants to cover 100% their tuition and related fees are not eligible to receive a 1098-T.

**PLEASE ALLOW UP TO 14 BUSINESS DAYS FOR PROCESSING**

**\*\*\*\*Please note: If you do not have access to your iRattler, please contact FAMU ITS Department at phone at 850-412-HELP (4357).\*\*\*\***

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### **FOR OFFICE USE ONLY**

Received By: \_\_\_\_\_

Date: \_\_\_\_\_

Request:  Approved  Denied

Completed By: \_\_\_\_\_ Date: \_\_\_\_\_