



# Florida Agricultural and Mechanical University

Tallahassee, Florida 32307-3100

Excellence With Caring

DIVISION OF STUDENT AFFAIRS  
OFFICE OF FINANCIAL AID

PHONE (850) 599-3730  
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## Satisfactory Academic Progress (SAP) Request for Reinstatement of Financial Aid

**This form is to be completed by students who have been placed on Satisfactory Academic Progress (SAP) hold and have now satisfied their course completion and/or GPA deficiency according to the SAP Policy. Please note the form must be submitted to the Office of Financial Aid by the end of the term for processing.**

Student Name _____		Student ID _____	
FAMU E-mail Address _____			
Mailing Address _____			
Street Name	City	State	Zip
Home Phone _____		Cell/Alternate Phone _____	

### Complete if your COURSE COMPLETION deficiency has been satisfied.

My Course Completion deficiency was satisfied by:

- \_\_\_\_\_ finishing incomplete coursework
- \_\_\_\_\_ a grade change
- \_\_\_\_\_ completing additional coursework

If additional coursework was completed at another school, please list the following:

Name of Institution: \_\_\_\_\_

Number of Credits Completed: \_\_\_\_\_ Term: \_\_\_\_\_

**\*A transcript of your grades must be attached.**

### Complete if your GRADE POINT AVERAGE (GPA) deficiency has been satisfied.

My GPA deficiency was satisfied by:

- \_\_\_\_\_ finishing incomplete coursework
- \_\_\_\_\_ a grade change
- \_\_\_\_\_ additional course work was completed

**\*Grades from classes completed at another university will not impact the GPA calculation.**

### Complete if you are a new GRADUATE student.

I have earned my Bachelor's degree and am a first year Graduate student.

**PLEASE NOTE: Submission of this form does not automatically reinstate your financial aid.**

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

<b>Office Use Only</b>			
Date Received _____	Approved _____	Denied _____	Additional information requested _____
Comments _____			