

OPT Employer Info Update Form

Please use this form to update your current OPT Employer Information.

***NOTE:** It is not required to obtain a new Form I-20 for every employer information update. However, if you would like to request an updated I-20 with your employer name for employment or personal reasons, please request a new a I-20 by sending an e-mail to: famuoied@gmail.com

Student ID Number*

Last Name*

First Name*

Email(non-FAMU)*

Phone Number*

Your Address (include apt. # & zip code)*

Employer Name*

Employer Address (including zip code)*

Employer Identification Number (EIN)*

This number can be found by contacting Human Resources or other staff members at your company.

Description of Employment*

Please provide a brief description (1-2 sentences) of how the responsibilities of your position are directly related to what you studied at Bentley University.

Job Title

Start Date of Employment*

mm/dd/yyyy

If you have already been working, please provide the date you left, or will leave, your old job:

mm/dd/yyyy

Is the Employment full-time or part-time?*

For the purpose of OPT, 21+ hours per week is considered full-time and 20 hours or less per week is considered part-time.