

FAMU Generative AI Coursework Use Policy

I. POLICY PURPOSE AND INTENT

The purpose of this policy is to establish a **unified framework** for the responsible integration of Generative AI into the academic environment, effectively balancing the innovative potential of these tools with the core values of **academic integrity and faculty autonomy**. By granting instructors the explicit authority to define the scope of AI usage and utilizing a standardized **Stoplight Model** to eliminate ambiguity, the policy ensures that student expectations are clear and that “No Generative AI” remains the default setting unless otherwise specified. Furthermore, the framework promotes **transparency** through formal attestation requirements and provides university-wide consistency for communicating policy changes and addressing academic misconduct related to emerging technologies.

STATEMENT OF POLICY

The University affirms that, when employed responsibly—with appropriate attribution and transparency—AI tools can significantly enhance both learning and teaching experiences. Nevertheless, faculty members retain the authority to determine whether and when generative AI resources may be utilized within their courses or for specific assignments. Undergraduate, graduate, and professional students participating in university courses are expected to comply with the AI policy established for each course, as detailed in the following procedure. Faculty may revise their AI usage designation by providing a minimum of **one week’s notice**, ensuring any changes are clearly communicated in writing through the course syllabus or other official instructional materials.

II. DEFINITIONS

- A. **Generative Artificial Intelligence (AI):** Technology that creates original content (text, images, code, audio) based on patterns from large datasets (e.g., ChatGPT, Google Gemini, Microsoft Co-Pilot, etc.) or functionally similar technology.
- B. **Hybrid Use:** Permitted for specific assessments at the instructor’s discretion.
- C. **Exploratory/Permissive Use:** Unrestricted use to support learning activities.
- D. **Summative Assessment:** Graded assignments, exams, or projects used to measure achievement of learning outcomes.

III. PROCEDURES

A. COURSE/ASSIGNMENT GENERATIVE AI USAGE DESIGNATION

To ensure clearly outlined expectations, faculty can establish the AI usage level for their course and/or specific assignments using the following Stoplight Model. Faculty should clearly state the AI policy for the class and, as appropriate, for the assignments. If a level is not explicitly stated for a course and/or assignment, students must assume it defaults to the **RED** level (No AI Usage).

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Level	AI Usage	Description of Use
 RED	No AI Usage	The use of Generative AI to create content is strictly prohibited. All work submitted for instructional credit must be the student's original creation.
 YELLOW	Faculty Specified	Hybrid Use: AI tools are permitted only for specific tasks defined by the instructor (e.g., brainstorming, data cleaning, or outlining). Unauthorized use outside of the bounds specified by the faculty member is prohibited and is a violation of the Student Code of Conduct. Faculty may require documentation of AI use, such as citations.
 GREEN	Permissive Use	Full Exploratory/Permissive Use: Students are encouraged to use AI tools throughout the course or for individual assignments for a wide range of activities, including both formative and summative assessments. Faculty may require documentation of AI use, such as citations.
All		Students may always use AI-powered proofreading tools solely for spelling and grammar checks (e.g., standard word processor spell-checkers or Grammarly Basic). Moreover, students are always allowed to use AI to develop study guides, practice exams, etc. that are not to be submitted for instructional credit. Unauthorized content generation is a violation of the Student Code of Conduct.

B. FACULTY ATTESTATION REQUIREMENT

Faculty reserve the right to require an **AI Usage Attestation** with any assignment submission. When an attestation is required, students may be required to:

- Clearly declare whether AI tools were used.
- Identify which specific tools were employed (e.g., ChatGPT, Gemini, Copilot).
- Provide a brief description of *how* the tool was used (e.g., “AI was used to suggest a structure for my bibliography” or “AI was used to debug a specific block of code”).
- Confirm that the final submission represents their own understanding and that they have verified all AI-generated facts for accuracy.

A standard **AI Usage Attestation** will be available in Canvas. Faculty are free to create an alternative version if they wish. Failure to provide an honest or complete attestation when requested may be treated as a violation of course policy and may be addressed as academic misconduct.

C. VIOLATIONS

Violations of suspected course-specific AI policies will be evaluated for potential academic misconduct and addressed in accordance with the standard procedures for academic dishonesty, as outlined in the University Student Code of Conduct. These

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procedures may include faculty-led resolution or formal academic misconduct procedures.

Students are entitled to appeal alleged violations through the official procedures established by the department responsible for the course. Students **must** refrain from approaching higher authorities until the appropriate lower authority has rendered its decision.