



Florida Agricultural and Mechanical University

TALLAHASSEE, FLORIDA 32307-3100

DIVISION OF RESEARCH
OFFICE OF SPONSORED PROGRAMS
400 FOOTE-HILYER ADMINISTRATION CENTER

TELEPHONE (850) 599-3531
FAX (850) 599-3952

MEMORANDUM

To: University Administrators, Deans, and Researchers

From: Dr. Charles Weatherford, Division of Research, VP

Date: June 26, 20025

Subject: Approved FAMU Facilities & Administrative (F&A) Rates, Effective July 1, 2025

Dear Colleagues,

I hope this message finds you well. This memo is to inform you of an upcoming change to the University's federally negotiated Facilities & Administrative (F&A), or Indirect Cost rate.

Effective July 1, 2025, the new Facilities & Administrative (F&A), for all projects administered through the Division of Research will be:

Rate Base	Rate Percentage 07/1/2025 – 06/30/2028	Location	Applicate to
MTDC	50%	On-Campus	Organized Research
MTDC	42%	On-Campus	Research Agriculture
MTDC	58%	On-Campus	Instruction
MTDC	33%	On-Campus	Other Sponsored Activities
MTDC	26%	Off-Campus	All Programs
TDC	Varies	On/Off-Campus	State of Florida
Provisional	7/01/2028-Until Amended		Use same rates and conditions as those cited for fiscal year ending June 30, 2028.

These rates will apply to all new and competing proposals submitted on or after July 1, 2025. Ongoing projects will continue with the rate that was in place at the time of the award, unless otherwise specified by the sponsor.

Please make sure to incorporate the updated rate into your proposal budgets and share this information with your faculty and administrative staff. The updated rate agreement documentation and guidance for budget development will be available on the Division of Research website on

Memorandum
Approved FAMU Facilities & Administrative (F&A) Rates
Effective July 1, 2025
June 26, 2025

July 1, 2025. For your convenience, please find attached the approved Department of Health and Human Services F&A agreement.

If you have any questions or need help adjusting your proposals, feel free to reach out to the Office of Sponsored Programs at sponsor@famu.edu.

Thank you for your attention and continued support in advancing research at the University.

Attachment:

Department of Health and Human Services F&A agreement.



DEPARTMENT OF HEALTH & HUMAN SERVICES

Program Support Center
Financial Management Portfolio
Cost Allocation Services

5600 Fisher Lane Office 08N144
Rockville, MD 20857
EMAIL: CAS-Bethesda@psc.hhs.gov

January 21, 2025

Charles A. Weatherford, PhD
Vice President for Research
Florida A&M University
1601 S. Martin Luther King Jr. Blvd
Tallahassee, FL 32307

Dear Dr. Weatherford:

A copy of the facilities and administrative (F&A) and fringe benefit cost Rate Agreement is being mailed to you for your signature. This agreement reflects an understanding reached between your organization and a member of my staff concerning the rate(s) that may be used to support your claim for F&A and fringe benefit costs on grants and contracts with the Federal Government.

The Office of Management and Budget (OMB) has requested that we reach an agreement on the components of the published F&A cost rates. The attached form(s) are provided for that purpose. Please sign the form(s) and return them with the original negotiation Agreement.

Please have the agreement signed by an authorized representative of your organization and send to me at CAS-Bethesda@psc.hhs.gov, retaining a copy for your files. We will reproduce and distribute the Rate Agreement to the appropriate awarding organizations of the Federal Government for their use.

An indirect and fringe benefit cost proposal, together with the required supporting information, must be submitted to this office for each fiscal year in which your organization claims indirect costs under grants and contracts awarded by the Federal Government. Therefore, your next indirect cost rate proposal for the fiscal year ending June 30, 2027 is due in our office by December 31, 2027. The proposal and supporting documents should be emailed to CAS-Bethesda@psc.hhs.gov.

Sincerely,

Darryl W. Mayes
Deputy Director
Cost Allocation Services

COMPONENTS OF PUBLISHED FACILITIES AND ADMINISTRATIVE COST RATE

Institution:

Florida Agricultural and Mechanical University

FY Covered by Rate:

July 01, 2022 - June 30, 2028

Type of Rate:

RATE COMPONENTS:

	Organized Research				Organized Research - Agriculture				Instruction				Other Sponsored Activity			
	<u>ON</u>			<u>OFF</u>	<u>ON</u>			<u>OFF</u>	<u>ON</u>			<u>OFF</u>	<u>ON</u>			<u>OFF</u>
	FY '23-'25	FY '26 - '28		FY '23 - '28	FY '23 - '25	FY '26 - '28		FY '23 - '28	FY '23 - '25	FY '26 - '28		FY '23 - '28	FY '23 - '25	FY '26 - '28		FY '23 - '28
Bldg & Improv - Depr/Use Allow	2.1	2.5			0.5	0.5			4.0	4.5			2.0	1.0		
Equipment - Depr/Use Allow	2.4	2.5			2.5	2.5			1.0	1.0			3.5	0.5		
Interest	4.5	5.5			0.0	0.0			2.5	2.5			2.5	0.5		
Operations & Maintenance	10.7	11.0			9.0	11.5			14.5	15.5			8.0	4.0		
Library	2.3	2.5			1.0	1.5			8.0	8.5			1.0	1.0		
Administrative Component	<u>26.0</u>	<u>26.0</u>		<u>26.0</u>	<u>26.0</u>	<u>26.0</u>		<u>26.0</u>	<u>26.0</u>	<u>26.0</u>		<u>26.0</u>	<u>26.0</u>	<u>26.0</u>		<u>26.0</u>
Total	48.0	50.0		26.0	39.0	42.0		26.0	56.0	58.0		26.0	43.0	33.0		26.0

CONCURRENCE:

Charles Weatherford
Signature

Charles Weatherford
Name

Vice President for Research
Title

1/28/2025
Date

COLLEGES AND UNIVERSITIES RATE AGREEMENT

EIN: 1590977035A1

ORGANIZATION:

Florida Agricultural and Mechanical University
400 Foote-Hilyer Administration Center
Tallahassee, FL 32307-3200

Date: 01/21/2025

FILING REF.: The preceding
agreement was dated
07/13/2018

The rates approved in this agreement are for use on grants, contracts and other agreements with the Federal Government, subject to the conditions in Section III.

SECTION I: INDIRECT COST RATES

RATE TYPES:		FIXED	FINAL	PROV. (PROVISIONAL)	PRED. (PREDETERMINED)
<u>EFFECTIVE PERIOD</u>					
<u>TYPE</u>	<u>FROM</u>	<u>TO</u>	<u>RATE(%)</u>	<u>LOCATION</u>	<u>APPLICABLE TO</u>
FINAL	07/01/2022	06/30/2024	48.00	On-Campus	Organized Research
PRED.	07/01/2024	06/30/2025	48.00	On-Campus	Organized Research
PRED.	07/01/2025	06/30/2028	50.00	On-Campus	Organized Research
FINAL	07/01/2022	06/30/2024	39.00	On-Campus	Research Agriculture
PRED.	07/01/2024	06/30/2025	39.00	On-Campus	Research Agriculture
PRED.	07/01/2025	06/30/2028	42.00	On-Campus	Research Agriculture
FINAL	07/01/2022	06/30/2024	56.00	On-Campus	Instruction
PRED.	07/01/2024	06/30/2025	56.00	On-Campus	Instruction
PRED.	07/01/2025	06/30/2028	58.00	On-Campus	Instruction
FINAL	07/01/2022	06/30/2024	42.00	On-Campus	Other Sponsored Activities
PRED.	07/01/2024	06/30/2025	42.00	On-Campus	Other Sponsored Activities
PRED.	07/01/2025	06/30/2028	33.00	On-Campus	Other Sponsored Activities
FINAL	07/01/2022	06/30/2024	26.00	Off-Campus	All Programs
PRED.	07/01/2024	06/30/2028	26.00	Off-Campus	All Programs
PROV.	07/01/2028	Until Amended			Use same rates and conditions as those cited for fiscal year ending June 30, 2028

*BASE

Modified total direct costs, consisting of all direct salaries and wages, applicable fringe benefits, materials and supplies, services, travel and up to the first \$25,000 of each subaward (regardless of the period of performance of the subawards under the award). Modified total direct costs shall exclude equipment, capital expenditures, charges for patient care, rental costs, tuition remission, scholarships and fellowships, participant support costs and the portion of each subaward in excess of \$25,000. Other items may only be excluded when necessary to avoid a serious inequity in the distribution of indirect costs, and with the approval of the cognizant agency for indirect costs.

SECTION I: FRINGE BENEFIT RATES**

TYPE	FROM	TO	RATE(%)	LOCATION	APPLICABLE TO
FINAL	7/1/2022	6/30/2024	35.00	All	Salaried Employees
PRED.	7/1/2024	6/30/2025	35.00	All	Salaried Employees
PRED.	7/1/2025	6/30/2028	38.00	All	Salaried Employees
FINAL	7/1/2022	6/30/2024	13.00	All	Other Personnel SVR (OPS)
PRED.	7/1/2024	6/30/2025	13.00	All	Other Personnel SVR (OPS)
PRED.	7/1/2025	6/30/2028	14.00	All	Other Personnel SVR (OPS)
PROV.	7/1/2028	Until Amended			Use same rates and conditions as those cited for fiscal year ending June 30, 2028

**** DESCRIPTION OF FRINGE BENEFITS RATE BASE:**

Salaries and wages.

SECTION II: SPECIAL REMARKS

TREATMENT OF FRINGE BENEFITS:

The fringe benefits are charged using the rate(s) listed in the Fringe Benefits Section of this Agreement. The fringe benefits included in the rate(s) are listed below.

TREATMENT OF PAID ABSENCES:

Vacation, holiday, sick leave pay and other paid absences are included in salaries and wages and are claimed on grants, contracts and other agreements as part of the normal cost for salaries and wages. Separate claims are not made for the cost of these paid absences.

OFF-SITE DEFINITION: For all activities performed in facilities not owned by organization and to which rent is directly allocated to the project(s), the off-site rate will apply. Grants or contracts will not be subject to more than one indirect cost rate. If more than 50% of a project is performed off-site, the off-site rate will apply to the entire project.

The rates in this rate agreement were reviewed in compliance with the HHS and NIH Grants Policy Statement applying a Salary Rate Limit (SRL) to indirect cost salaries & wages not exceeding the Executive Level II rate contained in the HHS Appropriations Act.

Fringe Benefits Include: Retirement, FICA, Health Insurance, Life Insurance, Worker's Compensation, Health Insurance and Termination Pay (annual and sick leave).

Equipment Definition –

Equipment means an article of nonexpendable, tangible personal property having a useful life of more than one year and an acquisition cost of \$5,000 or more per unit.

The next indirect cost and fringe benefit proposal based on actual costs for the fiscal year ending 06/30/2027 is due by 12/31/2027.

SECTION III: GENERAL

A. LIMITATIONS:

The rates in this Agreement are subject to any statutory or administrative limitations and apply to a given grant, contract or other agreement only to the extent that funds are available. Acceptance of the rates is subject to the following conditions: (1) Only costs incurred by the organization were included in its facilities and administrative cost pools as finally accepted: such costs are legal obligations of the organization and are allowable under the governing cost principles; (2) The same costs that have been treated as facilities and administrative costs are not claimed as direct costs; (3) Similar types of costs have been accorded consistent accounting treatment; and (4) The information provided by the organization which was used to establish the rates is not later found to be materially incomplete or inaccurate by the Federal Government. In such situations the rate(s) would be subject to renegotiation at the discretion of the Federal Government.

B. ACCOUNTING CHANGES:

This Agreement is based on the accounting system purported by the organization to be in effect during the Agreement period. Changes to the method of accounting for costs which affect the amount of reimbursement resulting from the use of this Agreement require prior approval of the authorized representative of the cognizant agency. Such changes include, but are not limited to, changes in the charging of a particular type of cost from facilities and administrative to direct. Failure to obtain approval may result in cost disallowances.

C. FIXED RATES:

If a fixed rate is in this Agreement, it is based on an estimate of the costs for the period covered by the rate. When the actual costs for this period are determined, an adjustment will be made to a rate of a future year(s) to compensate for the difference between the costs used to establish the fixed rate and actual costs.

D. USE BY OTHER FEDERAL AGENCIES:

The rates in this Agreement were approved in accordance with the authority in Title 2 of the Code of Federal Regulations, Part 200 (2 CFR 200), and should be applied to grants, contracts and other agreements covered by 2 CFR 200, subject to any limitations in A above. The organization may provide copies of the Agreement to other Federal Agencies to give them early notification of the Agreement.

E. OTHER:

If any Federal contract, grant or other agreement is reimbursing facilities and administrative costs by a means other than the approved rate(s) in this Agreement, the organization should (1) credit such costs to the affected programs, and (2) apply the approved rate(s) to the appropriate base to identify the proper amount of facilities and administrative costs allocable to these programs.

BY THE INSTITUTION:

Florida Agricultural and Mechanical University

(INSTITUTION)

Charles.Weatherford Digitally signed by Charles.Weatherford
Date: 2025.01.30 10:35:20 -05'00'

(SIGNATURE)

Charles Weatherford

(NAME)

Vice President for Research

(TITLE)

1/30/2025

(DATE)

ON BEHALF OF THE GOVERNMENT:

DEPARTMENT OF HEALTH AND HUMAN SERVICES

(AGENCY)

Darryl W. Mayes -S Digitally signed by Darryl W.
Mayes -S
Date: 2025.01.29 15:34:57 -05'00'

(SIGNATURE)

Darryl W. Mayes

(NAME)

Deputy Director, Cost Allocation Services

(TITLE)

01/21/2025

(DATE)

HHS REPRESENTATIVE: Steven Zuraf

TELEPHONE: (301) 492-4855