



2021 – 2022 SCHEDULE OF ACTIVITIES

STEERING COMMITTEE MEETINGS

The Faculty Senate Steering Committee meetings are held on the *first Monday* of each month.

FALL SEMESTER 2021

Monday, **September 13, 2021** (*The 6th is Labor Day*)

12:00 p.m., Faculty Senate

Hybrid – Zoom/Conference Room

Monday, **October 04, 2021**

12:00 p.m., Faculty Senate

Hybrid – Zoom/Conference Room

Monday, **November 1, 2021**

12:00 p.m., Faculty Senate

Hybrid – Zoom/Conference Room

SPRING SEMESTER 2022

Monday, **January 3, 2022**

12:00 p.m., Faculty Senate

Hybrid – Zoom/Conference Room

Monday, **February 7, 2022**

12:00 p.m., Faculty Senate

Hybrid – Zoom/Conference Room

Monday, **March 7, 2022**

12:00 p.m., Faculty Senate

Hybrid – Zoom/Conference Room

Monday, **April 4, 2022**

12:00 p.m., Faculty Senate

Hybrid – Zoom/Conference Room



2021 – 2022 SCHEDULE OF ACTIVITIES

FACULTY SENATE MEETINGS

The Faculty Senate meets every *third Tuesday* of each month.

FALL SEMESTER 2021

Tuesday, **September 21, 2021**

3:00-5:00 p.m.

Hybrid – Zoom/Lee Hall Auditorium

Tuesday, **October 19, 2021**

3:00-5:00 p.m.

Hybrid – Zoom/Lee Hall Auditorium

Tuesday, **November 16, 2021**

3:00-5:00 p.m.

Hybrid – Zoom/Lee Hall Auditorium

SPRING SEMESTER 2022

Tuesday, **January 18, 2022**

3:00-5:00 p.m.

Hybrid – Zoom/Lee Hall Auditorium

Tuesday, **February 15, 2022**

3:00-5:00 p.m.

Hybrid – Zoom/Lee Hall Auditorium

Tuesday, **March 22, 2022 (14th - 18th spring break)**

3:00-5:00 p.m.

Hybrid – Zoom/Lee Hall Auditorium

Tuesday, **April 19, 2022**

3:00-5:00 p.m.

Hybrid – Zoom/Lee Hall Auditorium

Swearing-in of new faculty senators for the 2021-2022 academic year will be done at the **Tuesday, September 21, 2021 Faculty Senate meeting.**



2021 – 2022 SCHEDULE OF ACTIVITIES

SELECTION OF ADVISOR, FACULTY ADVISOR, TEACHER OF THE YEAR (T.O.Y) AND ADVANCED TEACHER OF THE YEAR

Nominations for Advisors, Faculty Advisors, Teachers and Advanced Teachers of the Year will be accepted **Monday, October 11, 2021** through **Tuesday, December 7, 2021**, in the Office of Faculty Senate until 5:00p.m., electronically. Nominations must be sent via e-mail to (tanya.milliner@famu.edu).

NOTE: Nomination forms and criteria for the awards are available online at www.famu.edu/admin/facultysenate.

The Provost will inform all nominees of their nomination by **Friday, January 07, 2022**.

All **nominees** must submit applications for committee evaluations via email no later than **Wednesday, January 12, 2022**, by 5:00 p.m. The Advisors, Faculty Advisors, Teachers and Advanced Teachers of the Year evaluations will be conducted from **Monday, February 10, 2022, to Thursday, February 20, 2022**.

THE ADVISOR, FACULTY ADVISOR, TEACHER AND ADVANCED TEACHER OF THE YEAR COMMITTEES will interview award finalists **Monday, March 7, 2022 thru Wednesday, March 17, 2022**.

THE ADVISOR, FACULTY ADVISOR, TEACHER AND ADVANCED TEACHER OF THE YEAR COMMITTEES must submit their recommendations of award recipients via email to the office of The Faculty Senate by **Monday, April 4, 2022**. **Recipients will be recognized at the spring commencement and at a special recognition event for Teacher of the Year and Advanced Teacher of the Year to be established for September 2022.**

Note: All dates, other than application deadlines, are contingent upon the number of applicants received by the close of the nomination and application periods. Temporary employees, such as OPS personnel, visiting professors, adjunct professors, and others, are ineligible for these awards.



2021 – 2022 SCHEDULE OF ACTIVITIES

SELECTION OF HONORARY DOCTORAL DEGREE CANDIDATES

The deadlines for nominating Honorary Doctoral Degree candidates: **October 6, 2021; February 7, 2022; and April 4, 2022 for fall, spring and summer Commencements.** The Faculty Senate Honorary Doctoral Degree Committee will review applications for the honorary doctoral degree according to the following schedule: **October 11-15, 2021 (fall); February 14-18, 2022 (spring); and April 11-15, 2022 (summer).**

The Faculty Senate will approve all honorary doctoral degree candidates by **November meeting, 2021 (fall); March meeting, 2022 (spring); and April meeting, 2022 (summer) except in unusual circumstances as designated by the President.** The Provost and Vice President for Academic Affairs shall make recommendations to the University President in time to meet plans and procedures established for the three commencement exercises (fall, spring, summer). The University President shall make recommendations to the FAMU Board of Trustees by **October 2021 (fall); March 2022 (spring) and June 2022 (summer).** The FAMU Board of Trustees shall approve recipients at its next scheduled or call meeting following the President's nomination.

SELECTION OF PROFESSOR EMERITUS CANDIDATES

The deadlines for nominating Professor Emeritus candidates are: **October 4, 2021 (fall); February 7, 2022 (spring); and April 6, 2022 (summer).** The Faculty Senate Professor Emeritus Committee will review candidates for Professor Emeritus during the following periods: **October 11-15, 2021 (fall); February 14-18, 2022 (spring); and April 11-15, 2020 (summer) any nominations received outside of the listed time frames will be considered at the following meeting of the committee.**

The Faculty Senate will approve all Professor Emeritus candidates by: **October 2022 (fall); February 2022 (spring); and April 2022 (summer) and submit approved candidates to the Provost for official appointment.**

SELECTION OF THE GOLD MEDALLION CANDIDATES

The Faculty Senate Steering Committee reviews candidates for the Gold Medallion award and determines award winners. Recommendations for award candidates are made by members of the Senate to the Faculty Senate President. No more than 2 awards will be made during a given academic year and the presentations will be made at the annual Faculty Senate Retreat.



FLORIDA A&M UNIVERSITY
FACULTY SENATE

2021 – 2022 SCHEDULE OF ACTIVITIES

ELECTION OF NEW FACULTY SENATE REPRESENTATIVES FROM EACH ACADEMIC UNIT

Each dean/director should hold elections to elect new Faculty Senate representatives for their academic units during the first two weeks of March (**March 1 through March 11, 2022**). Senators shall be elected unit wide and not by departments or divisions under the supervision of unit Deans/Directors or their designees. Once each academic dean/director has held elections for Senate representatives, the deans/directors should submit the names of the newly elected Senators to the Provost and Vice President of Academic Affairs by **Monday, April 9, 2022**. The Provost and Vice President of Academic Affairs will provide written confirmation to elected senators (copy to Faculty Senate office) by **May 4, 2022** for starting appointments in the fall 2022.