

**FACULTY SENATE MEETING
TUESDAY, FEBRUARY 16, 2010
3:00 P.M. – 5:00 P.M., LEE HALL AUDITORIUM
PRESIDING, DR. MAURICE HOLDER, FACULTY SENATE PRESIDENT**

AGENDA

CALL TO ORDER

The Faculty Senate Meeting was called to order at 3:12 by Dr. Maurice Holder, Faculty Senate President.

It was announced by the Parliamentarian, Dr. James Muchovej, that a quorum had been reached.

OPENING REMARKS

DR. MAURICE HOLDER

In his opening, President Holder welcomed everyone to the faculty senate meeting. He began by informing the senate that the President and Provost will not be with us today, so their presentation will be waived until our next meeting. He also said that he did not have remarks to make today because later, he is on the agenda to make some comments.

APPROVAL OF NOVEMBER AND JANUARY MINUTES

Dr. Holder began by asking the Faculty Senate to approve the minutes from the November and January meetings. He reminded the senate that there was a problem in getting the November minutes on time so they have not been approved. Dr. Holder said that he would entertain a motion to accept, with any changes, both the November and January minutes. It was so moved and seconded that the minutes from November and January be approved. Next, Dr. Holder asked for comments.

Dr. Diallo came forward and stated that she would like to have a correction in the minutes where it says that Dr. Diallo stated that she respectfully declined and asked that the senate respect her decision; She would like it to show that she said that because the Faculty Senate President said that this award has no criteria or no written procedures, she respectfully declines and asked that the senate respect her wishes. In a second request, Dr. Diallo stated that she read off the names of the seven individuals who received the travel awards, those names should be reflected in the minutes, and she requested the amounts be provided. She said that she could provide those names for the minutes, if they were needed. Dr. Holder inquired as to whether or not the amounts were mentioned in the January meeting. Dr. Diallo said that she requested the names be provided and the amounts each individual received. Dr. Diallo said that the names were read so that they would appear in the minutes, but not the award amounts. Dr. Holder said that the amounts were already publicized on the web page. Dr. Diallo responded that the names of the recipients are on the web page, but not the amounts and she requested the

amounts. Dr. Holder then instructed the secretary that we are to record that Dr. Diallo requested the amounts that each travel award recipient received. Dr. Holder also said that he instructed Mrs. Bruce to make sure that those amounts are placed on the FAMU webpage so that it reflects that those travel awards were made.

As far as the Gold Medallion Award is concerned, we are dealing with that. Those awards will be made at a time set aside for awards and any individual who does not want to accept an award is free to do so. With no other questions or corrections, the November and January minutes were approved.

➤ As requested, these are the names of the travel award recipients for the Fall Semester 2009 which were omitted from the January Minutes.

1. K. B. Bowen
2. Cynthia Cook
3. Jeannette Cox
4. Charles Ervin
5. Margaret Gitau
6. Betty Grable
7. H. Jackson-Lowman

Dr. Holder continued the meeting by stating that because of the urgency of a matter discussed at the Presidents meeting yesterday and the urgency of having a quorum here to vote on a new program coming from the College of Pharmacy and the School of Business, he asked to amend the agenda. We will begin with item #6. We will first deal with the summary of the report from the subcommittee. After that we will deal with the Curriculum Committee's report. It was moved and seconded to amend the agenda to begin with item #6. Motioned passed.

As a second amendment to the agenda, Dr. Donnellan asked that the Green Coalition be placed on the agenda. We will place Dr. Donnellan on the agenda under new business as item D. The second amendment was moved and seconded. After the vote, the motion passed.

Dr. Donnellan was asked to return to her position as a member of steering committee replacing Dr. Abrams on the steering committee until an election is made. She was asked to temporarily serve in that capacity representing the College of Journalism. Dr. Holder said that he would follow up with a letter to Dr. Hawkins asking him to send a replacement for Dr. Abrams.

Dr. Holder called Dr. Narayan Persuad to present the finding from the subcommittee.

In response to a question from the floor, Dr. Holder commented that Dr. Abrams is currently on sick leave until next fall.

Dr. Persuad greeted the senators and said that those of you who listened to the President yesterday know that the national fiscal crisis affects us all and affects the university as well. In this regard, the Steering Committee was asked to address this issue and provide feedback on the decision. The subcommittee of the steering committee met on Saturday to discuss the President's request. The one page paper in the packets is a summary of that meeting. The solution to the crisis calls for a collective commitment. There are 3 proposed considerations for further review by the faculty senate. The following report was presented by Dr. Persuad.

As a follow up to the request of President Ammons for faculty input into decisions needed to be made regarding the fiscal crises facing the university, a subcommittee of the steering committee met on Saturday, February 13th to discuss and formulate an approach that the Senate could follow.

The subcommittee emphasized that the faculty is critical to the life of the university and therefore it (the faculty) must be valued as such. Among its ranks are experts in various fields, caring, highly qualified, committee, and nationally and internationally recognized professionals, Further, the faculty recognizes that a "collective mind" as needed for any situation cannot be built on exclusionary practices. The politics of exclusion serves to the detriment of all and undermines collective commitment and institutional solidity.

As such, the following is proposed for your consideration and possible action:

1. The time for institutional reorganization is now, and this must take place at all levels, from the top down without exception or exclusion of any sector
2. Faculty input is crucial and necessary at all levels of the decision making process in order to promote consensus on how to deal with the fiscal crisis.
3. Any agent or entity of the university should take no final actions on issues or events related to the crisis until the faculty, through the Faculty Senate, has been given a chance to formulate and advise a final course of action especially as it concerns immediate and pending cuts to the budget, as well as the matter of cessation of stimulus funds.

The subcommittee agrees with the President that institutional survival calls for sacrifices, but submits further that these sacrifices cannot be on-dimensional, that they must come from all levels of the university without preference towards, or prejudice against any one sector. Also being committed educators, the faculty understand their roles and responsibilities in working with all levels of administrators in advancing the university's interest over personal interests. Implicit in that understanding is the knowledge of the urgency of this matter and that any response must be done both expeditiously and efficiently. The subcommittee foresees a called meeting with the sole agenda item of dealing with said fiscal crisis in order to seek our collective input for short and long-term initiatives and solutions.

Subcommittee members are:

Dr. Roscoe Hightower, SBI

Dr. Marcia Owens, ESI

Dr. Narayan Persaud, A&S

Dr. Dreamal Worthen, CESTA

Dr. Carl Moore, Col of Eng.

Dr. Joseph Johnson, A&S

Dr. Maurice Holder, COPPS

Dr. Gewndolyn Singleton, A&S

Dr. Velma Roberts AHS

Dr. Persuad ended by stating that this is a starting point, not the final word of the faculty senate. This is just a beginning. The collective mind is not the mind of a few. The collective mind is the mind of everyone on this campus.

Dr. Holder came forward and said members of the senate, it was a call meeting of the steering committee made by the President of the university last week, Thursday. This is all about shared governance, about knowing what the budgets are in the individual units, knowing how and what changes are to be made to the university's budget, before cuts are made as is part of the plan. The BOT has an all day workshop tomorrow to deal with just budget.

It should also be considered that the union is an important part of this process. The three items are a starting point of this. 1, 2, 3 are starting points, Item #3 is the most daunting of the three.

It has been my experience that as things are presented to the senate, the wisdom of the senate rules. Nothing can go forward unless it has been approved. That is why we come to you today with these suggestions. With the ultimate plan should one or all three plans be adopted a call meeting will be called in another 3 weeks. So you have before you a sheet of paper that has our suggestions. The floor is now open for your comments, to make a motion on this to adopt or change as you see fit.

Dr. Clyde Ashley, SBI – Budget issues impacting the faculty are a collective bargaining item. FAMU UFF must be involved. Dr. Davenport is out of town taking care of her mother. But as a member of the steering committee for FAMU UFF, I want the record to reflect that the FAMU UFF must be involved and must be a key player. No items dealing with the budget can be dealt with without the direct input of the FAMU UFF.

Dr. Holder – That is why I made this statement, Dr. Ashley. I cannot represent the union or this body cannot represent the union, we could not put the union in this because it was not endorsed by the Union. Dr. Davenport is a member of the steering committee. She participated in the formation of this subcommittee so she at least knew that the subcommittee was going to come back with something. This is not to say that the union does not have its place and importance in this process. I hope that the Union and the Senate are Juxtaposition so that they present a unified force to the administration, however I cannot speak for the union.

Dr. Ashley – I was not suggesting that the Senate voice the opinion of the Union. Just to indicate that this is an important matter. Having attended the meeting, all of the entities need to be involved in the process.

Ken Redda - College of Pharmacy and Pharmaceutical Sciences – We have three proposals for consideration today. When I read the three separate items, I could only make two out of the three. Would it be possible to incorporate item 2 as the first sentence of item 3, because they really convey the same principal or idea because we are only talking about two items to avoid redundancy.

Holder – thanks for the suggestion. We had three suggestions and after wordsmithing, you are correct, there is really no difference between # 2 and #3.

Holder - Any other comments? The floor is open for a motion. Please come to the microphone.

Onotow - Item number 2 Are we talking about faculty at large or the faculty senate. Three is clearly stated, but 2 is ambiguous.

Hudson Nwakanma SBI- I believe that since we were all elected by faculty we represent the faculty, so we are okay with the word faculty, I move to adopt this report as presented by the subcommittee.

Holder - The motion is to approve the items that are contained in this document as a working document as to how the senate will operate, the second part is that we have a call meeting to deal with the individual components of a plan that we will send forward. No opposition, we will now adopt this as a modus operandi going forward.

The next item on the agenda is a presentation Dr. Maurice Edington representing the Curriculum Committee. Maybe with the help of Dr. Marlon Honeywell, Dr. Hightower and Dean Lewis can share some information and clarification on a new degree program. Dr. Holder offered congratulations to Dr. Friday-Stroud, the new Dean of SBI. He said that she must make a quick replacement for her unit as well.

Dr. Edington – Good afternoon. There are two separate sets of request in your packets from the curriculum committee meeting. First, the list of 7 course requests from the College of Law. 1 is a request for course termination, 2&3 are new courses, 4,5,6&7 request to modify existing courses increase the credit hours to 3 hours. Any Questions on items 1-7.

Holder – On items 1-7, no questions. The chair will entertain a motion to accept the proposal from the curriculum committee and we send forward their proposal to the provost office for adoption. It was properly moved and seconded that we accept the report on items 1-7. The report was approved.

Dr. Edington - The second item is a request for a new joint degree program in Pharmacy and SBI. In a moment, I will ask Dean Lewis and Dean Friday-Stroud to come up and make a presentation. But first I want to give you the perspective and process. This was reviewed by both deans of the schools and the provost's office. It was signed off on by the two deans and the Dean of the Graduate School. This is a request to offer a joint degree, to combine two existing programs, not a new program.

Dr. Holder invited Drs. Honeywell, Lewis, Friday-Stroud and Hightower to come forward to answer any question and to make a brief presentation.

Dean Henry Lewis, of the College of Pharmacy and Pharmaceutical Sciences and not a visitor, Dean Lewis state that this program is a student driven initiative. An out-growth from SBI and Pharmacy coming together to develop a joint degree program and signing a petition. We would be utilizing resources currently on campus. What you have before you today is an out-growth of two departments.

Dr. Friday-Stroud echoed what Dean Lewis said. This has been a labor of love. Your support of it would be an awesome demonstration of what we can do when we work together. It is just wonderful to be a part of this. Upon your review, you will find this worthy to be approved.

Dr. Honeywell - What do you say when you come after two Deans. Our students earn the MBA and go to another school to earn the Pharm. D.

Dr. Holder. Dr. Hightower, just mention to the group that that this proposed program is supported by the faculty of the two units.

Dr. Hightower - nothing else to be said we want to hear from the senators, we put a great deal into this program.

Dr. Palm - I commend the two school on a job well done. More than 10 students will wanting to get into that program.

Friday-Stroud. - Part of it was to go in on the low side. We are aware that the demand will be there. There are more than 10 students now. We are prepared to handle the enrollment of 50 students. They are already in the Pharmacy program. So we are prepared to handle the demand.

Sen. Washington – I applaud the dual program. Is the MBA section of the Dual Program mostly management or is it management.

Friday-Stroud - Mostly general management; however there are enough courses for accounting, finance and marketing.

If the student graduates, how can the student sell themselves?

He or she can say I have a MBA with a concentration in accounting, marketing, or supply chain management.

Second thing, students have to take the GMAT. Is it a solid score or indexed.

Students must have 1000 on the GMAT plus 200. It is a sliding scale, so it is on an index.

Dr. Holder - Other questions?

Sen. Latinwo – This is a very Good program. I like it. Question. What happens if a student has a 2.0 in Pharmacy courses and a 2.5 in Business?

Friday Stroud- Grade Criteria for each program. For Graduate Status a student must have a 3.0 GPA and maintain it through out to graduate.

What if they have a 2.9 (Holder) God Bless America.

We are going to look at the over-all 3.0 GPA to get in. If they met that 3.0 criteria the can enter the program.

Dr. Ashley – not to be redundant, however I do want the record to reflect that this proposal received 100% approval from both units.

A. Shohand - ESI - I was wandering if you are aware of similar programs in Florida or in the nation? Perhaps you can enlighten us it there are other programs and if they are successful.

Honeywell – In the State of Florida there are 3 programs UF, Nova South Eastern and Palm Beach Atlanta. The Univ. of Kentucky has been advising us. Each one said that their program

has been successful...you have to be careful about the students you let in. AACP more and more schools are endorsing these programs.

Sen. Washington – The confusing part is the GPA. The GPA is for admitting to the program. I was asking about indexing. Is it 1000 or 1100 total score.

Dean Friday-Stroud - That is the GPA x 200 + GMAT to get a total score. Must be 1100 or higher.

Honeywell – to gain admittance into the program as freshman, a student must meet prerequisites in both programs. Take the GMAT after satisfying GMAT, they enter.

Holder - The Chair will entertain a motion to approve or disapprove. The motion to approve was passed.

Next, Dr. Holder asked Janice Johnson to come forward. Ms. Bernice Wade, assistant registrar came to address the Senate on Probation/Suspension/Expulsion

First, the history of the policy /procedures from the 2009-2010 Catalogue . There are different concepts in regard to lifting probation. Mr. Tellis will read from the catalog on academic policy for the undergraduate level. Next the policy on suspension was read and finally, readmission.

Dr. Holder Senator's if I may remind you of how this item got on the agenda. The faculty mentioned that there was concern that students were repeatedly registering for the classes when they should not have been.

Dr. Ashley – There is one confusing part. If the student had a semester or term above 2.0 and a cumulative GPA below 2.0, what would be the determining factor that decides to allow the student to remain in school?

Mr. Tellis read again from the catalog.

Dr. Ashley asked what would trigger suspension or probation. The response was earned credit hours.

Persuad - The policies are not followed. He goes to Attorney Barge-Myles for answers, not the register's office

Ms. Wade - There is an appeals committee. This committee has the right to review the policy to see if a student is to remain on probation, suspended or allowed to continue.

Dr. Holder – We will ask the appeals committee chair to make available the components of this committee if they are able to of over-turn policies, especially policies which have been approved by the BOT. I will follow up on this through the Vice-President's office and the registrar's Office. It was mentioned that the chair of that committee is here today, however President Holder said that he would give the chair enough time to respond to him.

Dr. Kennedy asked if term means term or semester. He said we needed to tighten up on the language. It was stated that term means semester.

Dr. Marcia Owens stated that she is concerned that with our motto of excellence with caring, the policy allows for a great deal of discretion. A case in point is a student with 82 credit hours earned and a cumulative GPA of 1.6 is allowed to come back and come back. She may not get herself together until she reaches 30. At that time she will have exercised all the forgiveness under the policy and used up all financial aid rights. Realistically we are not helping this student. She stated that she currently ask her students if they know how to calculate their GPA? They think they can bring it to a 4.0. They walk around with false hopes. She cautioned us to take a look at our policies.

Dr. Holder said for that reason he said that we will communicate with the committee, find out what they do, so we can do a better job with advising.

Charles McGhee CESTA - I agree with Dr. Owens, At some point we have to tell the student that they won't get a degree from FAMU. If they already have 180 hours, they think that they can take 15 hours and bring their grade point average up. They earn a 2.0 take another 15 hours and earn another 2.0. They will never reach a 4.0. At some point we have to take the responsibility to tell them.

Dr. Thompson - I have seen the opposite of what Dr. Owens has said. The appeals process has allowed some students time to pull up their GPA up. So it works both ways. The policies are in place to help. We must look at it on case by case bases. We can also take another look at the process. The sword can cut both ways.

Holder – again, the case is being made to take a look at what that committee does.

Dr. Palm – Academic Affairs: This is a wonderful forum to bring this up, we are talking about some very important issues, but we are talking to the registrar's office. We need to go back to the policies and look at how do we tighten them up.

Linda Barge-Myles – Dr. William Hudson, Jr. and his committee, does have a proposal for academic policies which needs some tweaking. It is on the table. They will bring this to the senate body.

Dr Dedrea Powell – Benefits and Condolence Committee

Benefits and Condolence concept was introduced to the senate in January 2009.

Dr. Powell will submit this report for the record.

Mrs. Phyllis Watson – Continuing Education.

We have 1800 students with less than a 2.0 GPA, they cannot change majors.

SACS – How many participant participating in continuing education. There is no one particular place keeping all keep this type of information.

Many things can be done for a fee. Fees would be calculated and a fee schedule presented – revenue collected safely.

Dr. Henry Lewis stated that he is paying a fee. Auxiliary fee Continuing Educating is paying a fee to Dr. Sharma. 20% is taken from the budget for each program. Pharmacy is under a level 2 – that is 15% of each program

Other universities charge for a billable service a percent of the revenue. This generates revenue for the unit. Auxiliary to generate additional revenue.

Linda Barge Myles - BOT will ask if this has passed.

Dr. Holder has contacted the Chancellor's office about the new Florida Initiative and invited him to come and make a report to the senate by April 20th meeting.

Dr. Holder - Next to the final report is Dr. Muchovej, and the evaluation of administrators. While Dr. Muchovej passes out his handouts, Dr. Donnellan will present her brief report.

Faculty Senate Green Committee Report on the FAMU Green Coalition 2-16-10

A. Fall 2009

1. "Green Summit" More than 100 student leaders participated in this 2-day event, Sept. 11-12. Speakers came from Tallahassee, Orlando, Jacksonville, Atlanta and Washington, DC. Students learned the implications of climate change on such things as health, transportation, diet, recycling and lifestyle choices. The conference was designed to make as small a carbon footprint as possible by using recycled plastic plates and cups, not serving single-use plastic bottles, and serving meals made with local and/or organic food. One of the outcomes of the Green Summit was the idea of working with MANRRS (Minorities in Agriculture, Natural Resources and Related Sciences) to establish a Farmers Market on the Set on Friday later this spring.
2. Plastic Bottle Recycling Contest – As part of International Day of Climate Action, October 24th, the Coalition sponsored a plastic bottle recycling contest. The winning team (Women's dorm complex) won a \$100 prize.
3. Campus CANpaign Challenge – For the third year in a row FAMU beat FSU and TCC by collecting more aluminum cans for the citywide "Cans for Cash" drive. Coalition members provided the volunteer staff for the morning can collection November 14th at Home Depot.
4. United Way – The Coalition held a contest for student groups to do "green" things and raise money for the United Way. We matched funds raised by the winner, Prodigy PR Firm.
5. Campus Progress Grant – FGC Recording Secretary Elizabeth Waldo sought and received a \$750 grant on behalf of the FGC. The money will be used to support our educational initiatives, in particular Green Week, later this semester.

B. Spring 2010

1. EConscious Days (aka Green Week) – At the same time ESI is holding its weeklong Climate Change Conference, the FGC will host a series of events to highlight ways to incorporate sustainability into their lifestyles.
 - a. Wednesday, March 31: 8:00 a.m., Run/Walk; 9:00 a.m., Organic breakfast; 11:00 a.m., hybrid car demonstration; noon, Organic lunch; 3:30 p.m., Green Lifestyle/Green cleaning workshop.
 - b. Thursday, April 1: 6:00 p.m., The Art of Climate Change/Fashion Show
 - c. Friday, April 2: 12:00 p.m. – 2:00 p.m., Farmers Market; 7:00-11:00 p.m., Green Party with 90.5

- d. Saturday, April 3: Cleanup at Be Out Day
2. Recycling at FAMU – Contact Ryan Mitchell, Department of Environmental Health and Safety, to set up a plan and schedule for recycling in your building.
3. Speakers – 6:00 p.m., SJGC Lecture Hall, General-body meetings
 - a. Wednesday, February 17 – ZaraKyah Ben Ahmadiel, “The Color of Climate Change: Why People of Color Will be More Affected by Climate Change... and What You Should Do About It”
 - b. Wednesday, March 3- Panel on “Biomass Plants” Good or Bad?”

Dr. Holder requested the report to be sent electronically to the Faculty Senate office so that it can be sent out to all members of the senate and our units.

Finally, for today we will listen to Dr. James Muchovej on the evaluation of administrators.

Back in November, Dr. Holder gave us a challenge of coming up with an evaluation the administrators at the level of Deans and above.

We have a copy of a survey based on AAUB criteria. We looked for the previous evaluation used at the University and finally found today. If you have any comments or suggestions, please send them to Mr. Muchovej. We would like to get this approved at the next senate meeting, so that we can still proceed with the evaluations by April.

Dr. Holder - The steering committee has instructed me that one item for growth and improvement is periodic assessment. We assess each other and our student. We need to assess our leaders. We want to get this done this year. Please send your comments on this document so we can go forward. We want to vote on this at the next meeting.

Are there any other materials, information, or comments for the good of the order? With no other comments or announcements this session of the Faculty Senate Meeting was adjourned at 4:57 p.m.

Respectfully Submitted by

Mrs. Jeneice W. Smith
Faculty Senate Secretary

Mrs. Rebecca Bruce
Faculty Senate Office Manager