

Faculty Senate Meeting
Tuesday, March 17, 2009
3:00 P.M.-5:00 P.M., Lee Hall Auditorium
Dr. Maurice Holder, Faculty Senate President, Presiding

Agenda

Faculty Senators present at the meeting were as follows:

Officers (Present)

Dr. Maurice Holder, President
Dr. Dreamal Worthen, Vice President
Mrs. Jeneice Smith, Secretary
Dr. James Muchovej, Parliamentarian

Senators (Present)

Mrs. Ernestine Holmes
Dr. Raymond Hix
Dr. Joseph Johnson
Dr. Ngozi Ugochukwu
Dr. Gwendolyn Singleton
Dr. Christopher Ikediobi
Dr. Shawnta Friday-Stroud
Dr. Charles Magee
Dr. Larry Wright
Dr. Elizabeth Davenport
Professor Beth Lewis
Dr. Marcia Owens
Dr. Frances Stallworth
Dr. Kyle Eidahl
Dr. Charles Ervin
Dr. Angela Thornton
Dr. Matthew Powers
Dr. LaRae Donnellan

Dr. Bidhan Saha
Dr. Narayan Persaud
Dr. Mary Diallo
Dr. Kandy Woods
Dr. Arthur Washington
Dr. Kinfe Redda
Mrs. Almeta Washington
Dr. Velma Roberts
Dr. Lekan Latinwo
Dr. Ebenezer Oriaku
Dr. Deidra Powell
Dr. Lawrence Carter
Dr. Maurice Edington
Dr. Rufus Ellis
Dr. Janelle Baker
Professor Thomas Pugh
Dr. Hudson Nwakanma

Ex-Officio (Voting) (Present)

Dr. Donald Palm
Mr. Roland Gaines

Senators (Excused)

Dr. Edward Jones
Professor Crisarla Houston
Dr. Renee Reams
Dr. Roscoe Hightower
Dr. Alice Rozier
Dr. Ashvini Chauhan

- I. **Call to Order** – The meeting was called to order by Faculty Senate President, Dr. Maurice Holder at 3:18 p.m.
- II. **Opening Remarks** - Dr. Holder’s opening remarks contained the following statements.

Dr. Holder began his remarks by stating that when the appropriate time comes during this meeting, we would recognize the great job done by the SACS team.

A reminder that the Legislature is in session for the next few months was given. The march on the Capital by students and faculty was successful.

The march served to keep higher education as a priority item, stressing adequate personnel and trained personnel.

The Association of Faculty Senate Presidents is to meet shortly. A recommendation will be sent.

On the Budget & Planning Council, Dr. Johnson and Dr. Holder are the representatives from the faculty senate and they remain active on the council.

The newsletter from the Faculty Senate is still on the way.

We are planning for the upcoming Faculty Senate retreat.

Dr. Holder concluded his remarks by stating that the attendance at the Faculty Senate meetings is not yet where he would like to see it. He is still encouraging faculty, Deans and Administrators to attend the meetings.

Next, President Holder asked the Parliamentarian if we had reached a quorum, since we had not, Dr. Holder asked the Provost to make remarks for the Leadership Team.

- III. **Approval of March 17, 2009 meeting agenda** - Tabled until a quorum is reached
- IV. **Approval of February minutes** - Tabled until a quorum is reached.
- V. **Leadership Remarks: Provost Hughes-Harris**

Dr. Cynthia Harris Hughes greeted the senate body and informed us that Dr. Ammons was unable to be here today. In the absence of the President, The Provost said that she would update us on information since the last faculty senate meeting. She stated that it has been a very active period of time, beginning with the Orlando site visit. The Law School visit was a 3½ day visit with 6 representatives. All aspects of Law education were reviewed. We will not know the results of the visit until August. The overall tone of the visit was positive. The questions did not take anyone by surprise. The city gave us

support and a reception. We really felt good about everything. A preliminary report will be sent, however everyone felt very good about the visit.

The Law School visit was one week before our SACS visit. This visit was also very good. Everyone felt very good last Thursday! FAMU you are superb – certification/QEP was met! The visiting team left saying you all hardly has anything to do. Usually 7, 12, 15 recommendations are made. One QEP recommendation-Dr. Edington, congratulations. FAMU came together to make SACS happen. We did it together, that’s what made us feel good. I thank all of you for that.

The President left with the VP for Student Affairs. They left right after SACS for the President’s recruitment tour. They went to Gainesville, West Palm Beach and other cities. They were meeting potential students and giving out scholarships. After the bus tour, Mr. Gaines can attest to how tired they were.

Final comments by the Provost included that the budget cannot move until we get the final word from the legislature. When they give that, we will be prepared.

Summer school will be offered. We will have 3 sections. Low enrollment will be looked at and we will have to make certain we minimized the use of adjuncts to teach.

There were no questions for the Provost. At this time the Parliamentarian announced that we had reached a quorum. President Holder asked for a motion to move action items up on the agenda. It was motioned and seconded to move action items to the top of the agenda. The motion passed.

VI. **Unfinished business (Committee Reports)**

A. Teacher of the year: Dr. Lekan Latinwo, Chair

Dr. Lekan Latinwo announced that there are 12 applications for the Teacher/Adviser of the Year. Interviews will take place on 4/2/09 with notification thereafter. Dr. Latinwo expressed the desire of the committee for more applications. There were no questions the Dr. Latinwo.

Dr. Donnellon requested that the report from the Faculty Senate Green Committee/FAMU Green Coalition be moved up on the agenda to allow the students present to participate.

The University Curriculum Committee has action items to present so their report was moved up on the agenda to present next.

B. Curriculum Committee: Dr. Maurice Edington, Chair

Referring to the handout presented, Dr. Maurice Edington explained that items 1-7 were new Pharmacy courses requested to offer students more electives. Item #8 is a request to increase credit hours and Item #9 is a request to reduce credit hours. Dr. Holder stated that he would entertain a motion to accept items 1-9. It was so moved and seconded. The motion to accept items 1-9 carried.

Items 10-11 (see attachments) are requests for new courses from the College of Arts and Sciences. Item #10 is a Graduate DIS course and Item #11 is a new Physics course. It was motioned and seconded to accept the two new courses from the College of Arts and Sciences. The motion carried.

Item #12 (see attached) is a request to reduce the credit hours from a course in the FAMU-FSU College of Engineering. It was motioned and seconded to accept the course change from the FAMU-FSU College of Engineering. The motion carried.

Items 13, 14, 15, and 16 (see attachments) are requests for new courses in the FAMU-FSU COE, Department of Mechanical Engineering. It was motioned and seconded to accept the request for new courses from the FAMU-FSU College of Engineering. The motion carried.

C. Honorary Doctorate: Dr. Maurice Holder

Dr. Newton Jackson reported that we have two nominees for the Honorary Doctorate Degree. The nominees are Mr. Art Collins and Rev. Ernest Ferrell. We are able to act on one name-Art Collins was approved. The other nomination is still in process because it came in late. The Senate will vote in April.

The Provost remarked that it will be close, but we may be able to do it. Dr. Palm asked the senate to keep in mind the printing of the program. Dr. Holder asked if we could do an electronic tally without a meeting.

D. Professor Emeritus: Dr. Maurice Holder

It was announced that at this time there are three candidates for Professor Emeritus status.

(New Business)

Elections: Dr. James Muchovej, Parliamentarian

The proceedings were turned over to The Parliamentarian, Dr. James Muchovej to conduct the elections of the President, Vice-President and Secretary of the Faculty Senate. Dr. Muchovej read the election instructions from the by-laws. All positions are two year terms and may be elected for an additional term. Elections are held by secret ballot. The senate elected to vote by voice if only one candidate was nominated.

The floor was opened for nominations for the office of President of the Faculty Senate. Dr. Maurice Holder was nominated. It was motioned and seconded to close the nominations on the one said name. The motion carried. Dr. Maurice Holder was elected as the President of the Faculty Senate for the 2009/2010 – 2010/2011 academic years.

Next, the floor was opened for nominations for the office of Vice-President of the Faculty Senate. Dr. Gwendolyn Singleton was nominated. It was motioned and seconded to close the nominations on the one said name. The motion carried. Dr. Gwendolyn Singleton was elected as the Vice-President of the Faculty Senate.

Finally, the floor was opened for nominations for the office of Secretary of the Faculty Senate. Mrs. Jeneice Smith was nominated. It was motioned and seconded to close the nominations on the one name. The motion carried. Mrs. Jeneice Smith was elected as the Secretary of the Faculty Senate.

The meeting was turned back over to Dr. Holder who said that this is his 4th term as President of this body. He thanked everyone for their support. Next, Dr. Holder asked Dr. LaRae Donnellan to come forward to make the report from the Green Coalition.

E. Faculty Senate Green Committee/FAMU Green Coalition: Dr. LaRae Donnellan

Dr. LaRae Donnellan stated that 35 FAMU student, 15 FSU and UCF students joined her on the bus to Washington. Within three weeks, \$8,600.⁰⁰ was raised for the trip. The year 2009 is a pivotal year for the Environment. In December world governments will meet in Copenhagen to discuss energy. Upcoming events: students are preparing for the 3rd annual change to compact bulbs project; at the relay for life we will be giving out reusable water bottles and collecting waste. We will be collecting textbooks for the Better World Book effort in April. The 2nd Focus on the Nation/Green Summit is coming up. Faculty members are being asked to incorporate this in their courses. As her final comment, Dr. Donnellan announced that her sabbatical leave would be coming up in the fall.

Dr. Holder stated that he wanted to tell the senate about Dr. Dreamal Worthen. Dr. Worthen has been very good help to all the Faculty Senate Presidents she served. She is not eligible to serve again, so she will take this time off.

F. SACS Visit Report: Dr. Shawnta Friday-Stroud

Dr. Shawnta Friday-Stroud thanked everyone for their support, comments, and feed-back. It really was a team effort. She thanked Dr.

Hughes Harris for the leadership, support and guidance she provided. Everything that was asked was given. To the SACS team, Dr. Worthen, the QEP steering committee, because of everything you all have done, you put us in the position to be where we are now, thank you. Now, the exit report: In response to a question raised, Dr. Friday-Stroud, stated that there were two recommendations from the visiting team, one under faculty compliance and one under QEP – the annual assessment for goal #5. Dr. Friday-Stroud said that the team was really shooting for no recommendations, and while she would accept the compliance recommendation, she really thinks the other one is in there.

There were many contest during the reaffirmation process, for the winners of the last contest, the QEP Showdown, we will be announcing shortly the lunch scheduled with the President.

At this time, there was a motion for a formal letter of recognition or accommodation to be sent to the Faculty Senate SACS Leadership Team for a job well done. The motion was seconded. After the vote, the motion was approved.

G. Research Awards: Dr. Maurice Holder

Dr. Maurice Holder stated that the proposal for Research Awards for the faculty has been brought back to the senate several times. The President and the Provost are onboard with this. The Committee made several reports to this body. Coming to the end, when it was time for the document to be voted on, objections were raised. There were questions on the distribution of dollars, how much and how many. At the last meeting, it was reported that it was now a legal decision and we would table the proposal until the question on the bargaining concerns were legally answered. The Faculty Senate President promised to circulate any information he received on this matter. Where we are now, the Union President has sent a note informing the President that this is not for the senate to do. The Union President did not get the information on what was to be circulated. Dr. Redda was to inform the Union of the meeting. The campus legal counsel responded that the union was to stop, to desist and the Research Award could continue. Dr. Redda stated that every member of the faculty should know that the committee did research before presenting the documents on the Research Awards. Dr. Holder will be given the paper work. He will present it to the administration, and then they will make the decision on how the award is given. The Union will have their say in this.

Dr. Washington asked if the award money was a fixed part of faculty salaries or a one-time award. The response from President Holder was that it is not a fixed part. There were no other comments.

Dr. Holder commented on the Book project stating that there are 29 articles. It looks very good. Thanks to all for your participation.

VII. **New Business**

A. **Elections (Pres., V. Pres., Sec.)**

The elections were moved up on the agenda

B. **International Programs**

Mr. Joseph V. Jones shared the following opportunities for faculty with the senate body. 1) Education abroad opportunities as well as exchange (Faculty Exchange) and Fullbright opportunities are available through the Office of International Programs. 2) Research-Overseas opportunities available. 3) New opportunities in short term educational tours. (6 students and a faculty member qualify for an EF Tour. Mr. Jones ended his presentation by stating that we (the International office) cannot do what we do in a vacuum, we need you.

There were no questions for Mr. Jones.

C. **Course Plan Format: Dr. Maurice Holder**

Dr. Maurice Holder announced that during the SACS visit, SACS asked for a format of a course plan. He drew up a course plan. It has not been adopted by the President, Provost or the Faculty Senate. The plan has been handed out today for approval.

Questions:

Beth Lewis- Is this a plan for a course syllabus?

Dr. Holder's response – It could be.

Beth Lewis: It does not have a non-discriminate and ADA clause

Dr. Holder-This is not the final form for the entire University.

Tom Pugh- Just to make sure we are on the same page, there is a format for a course syllabus on the Assessment Website and in the Faculty Handbook that we should look at.

Dr. Johnson-I strongly suggest that we do not move to quickly on this. This is not a serious document, as a matter of fact, it is a juvenile document. I suggest, Dr. Holder, that you step back from this and appoint a committee to look into this.

Dr. Holder-Dr. Johnson, I respect those terms coming from an individual of your caliber. Understand that this is only a beginning. The words you used will make us make this document better. Good point.

Attorney Linda Barge Myles-There is a suggested course syllabus if you would look at the plan in the faculty handbook.

Dr. Holder stated that he would look at the plan in the faculty handbook

Dr. Washington-Referring to the handout presented by Dr. Holder-this is addressing a course plan as well as a course syllabus.

No other questions or comments were made.

VIII. **Announcements**

Dr. Holder announced that travel award applications for the summer and the fall must be received by April 10th. This semester's funds must be spent by June 30th. Fall awards will be from the next travel budget.

Dr. Ferguson announced that, Dr. Hinds, who chairs the Professor Emeritus Committee could not be here today, however she wanted to state that the committee met on March 4th and were unable to make recommendations. The applicants did not meet the current criteria and the initial requirements. The nominees did not have evidence of one or more of the criteria. The names of the professors are being omitted because of privacy. The next committee meeting will be a call meeting. Dr. Hinds will contact Dr. Donnellan. The decision of the committee will be circulated back to the Deans.

Dr. Holder asked if there were any other announcements.

IX. **Adjournment**

With no other announcements, the Faculty Senate Meeting was adjourned at 4:48 pm.

Respectfully submitted,

Mrs. Jeneice Smith
Faculty Senate Secretary

Mrs. Rebecca Bruce
Office Manager