EMERGENCY CERTIFICATION

Department: __________________________

EMERGENCY PURCHASE: The purchase of commodities or services due to a danger to the public health, the safety or the welfare of person(s), animal(s), the preservation or protection of property, or the continuance of a vital University function. With the signature below, the President or Vice President of Finance and Administration for the basis for the emergency and the selection of the particular source do hereby certify and approve this purchase and declare said purchase an emergency.

_____________________________________________________

_________________________

PRESIDENT/VP FIN. & ADMIN.

DATE

DATE: ____________ ACCOUNT: ________________ REQUISITION # ____________

In accordance with the authority granted under Florida A & M University Regulation 6.005 (10) (a), the following documentation substantiates that an emergency procurement action is required for the acquisition of the commodities and/or services listed below:

ITEMS:

JUSTIFICATION:

I, the undersigned, certify the above to be true and correct to the best of my knowledge and belief.

_____________________________________________________

CERTIFICATION SIGNATURE TITLE DATE

DIRECTOR OF PROCUREMENT SERVICES DATE

Revised 12/18