



**FLORIDA  
AGRICULTURAL AND  
MECHANICAL  
UNIVERSITY**

## **Vice President/Director, Intercollegiate Athletics**

Florida Agricultural and Mechanical University (FAMU) is seeking an innovative, strategic, and dynamic leader to serve as the Vice President/Director for Intercollegiate Athletics.

FAMU is ranked the number one public HBCU in the country and number 13 National Universities for social mobility index per U.S. News and World Report. FAMU, one of 12 state-supported universities in Florida, is governed by a 13-member Board of Trustees, which is governed by the Florida Board of Governors. Established by Legislature in 1887 in the capital city of Tallahassee, FAMU is classified as an 1890 land-grant Doctoral University - Higher Research Activity institution. With enrollment of nearly 9,200 students, 581 full-time faculty and over 1,000 staff, FAMU offers 54 bachelor's degrees, 29 master's degrees, three professional degrees, and 12 doctoral programs in a wide range of academic areas. The University has 14 colleges and schools. The University's campus expands over 422 acres in Tallahassee and has several satellite campuses across Florida, including the College of Law in Orlando and the College of Pharmacy and Pharmaceutical Sciences (COPPS) which has sites in Miami, Jacksonville, Tampa, and Crestview; and the FAMU Farm in Quincy.

The Vice President/Director for Intercollegiate Athletics reports directly to the University President and is responsible for the overall administration and management of the University intercollegiate athletic program to include but not limited to: Directs and coordinates all intercollegiate sports activities at the University within the framework of the National Collegiate Athletic Association (NCAA), Southwestern Athletic Conference (SWAC), Board of Trustees (BOT) and University policies; Performs other duties as assigned by the University President; Supervises the personnel of the athletic programs to ensure the goals and objectives of the programs are consistent with University policy; Works directly with the head coaches in the coordination and supervision of the department's major and minor sports programs to include football, men and women basketball, baseball, softball, men and women track and field, men and women cross country, volleyball, bowling, women tennis, and men's golf; Responsible for establish and implementing the University's policies and procedures for the overall Intercollegiate Athletic Department; Responsible for all applicable University rules, NCAA and SWAC rules and interpretations and the implementation of all compliance's that govern the University's Sports Program and remains in compliance with NCAA, University, and SWAC rules; Determines student athletes' eligibility to participate in athletics as determined by the NCAA Clearinghouse; and ensures the timely completion and submission of reports and adherence to specified deadlines; Developments schedules for all athletic teams; Ensures student athletes receive appropriate awards/scholarships through the Office of Financial Aid; Provides oversight and guidance to the Booster Club and its adherence to University and State requirements; Represents the University as its primary spokesperson for the intercollegiate athletic programs; Represents the University at alumni, civic, and educational meetings to provide information relative to the program; Guides and directs Athletic marketing and fundraising programs; Informs subordinates of all relevant University regulations and internal operating procedures; Implements measure of accountability with rules and regulations and internal operating procedures; and Conducts and documents evaluations for each employee in accordance with University Regulations and Operating Procedures.

The successful candidate for the Vice President/Director for Intercollegiate Athletics will possess a bachelor's degree in an appropriate area of specialization and eight (8) years of related experience; or a master's degree in an appropriate area of specialization and six (6) years of related experience; experience managing the financial affairs of an athletics department; and demonstrated understanding of the interrelationships of athletic, academic, and administrative units with documented success in leading and mentoring professional staff and cross functional teams. Excellent communication, interpersonal, collaborative, analytical, and financial problem-solving skills are needed.

**How to Apply:** DHR Global is assisting FAMU in this search. Applications and nominations are now being accepted. Inquiries, nominations, and application materials should be directed to DHR Global. Application materials should include a letter of interest that clearly states the applicant's qualifications for the position, a current résumé/curriculum vita, and the name and email address of five professional references. Submission of application materials as PDF attachments is strongly encouraged. Initial screening of applications will begin immediately and will continue until an appointment is made. **This search is being conducted under Florida law, including the Sunshine law and public records law.**

Inquiries, nominations, and application materials should be directed to:

Glenn Sugiyama, Managing Partner  
Email: [famu.ad@dhrglobal.com](mailto:famu.ad@dhrglobal.com)

For more information on Florida A&M University and FAMU Athletics, please visit  
<http://www.famu.edu/> and [famuathletics.com](http://famuathletics.com).

Florida Agricultural and Mechanical University is an equal opportunity/equal access University. Successful candidate is subject to a pre-employment screening which includes a review of criminal records, reference checks and verification of education. If an accommodation due to a disability is needed to apply for this position, please call (850) 599-3076.