



DIVISION OF ACADEMIC AFFAIRS

Faculty Evaluation Form for Supervisors

Period of Review:			
Empl ID:		Position:	
Last Name:		First Name:	
Department:		School/College	
Supervisor's Name:			
Dean's Name:			

Teaching Effectiveness								
Evaluate the following items using this scale: 1-Strongly Disagree, 2-Disagree, 3-Neither Agree or Disagree, 4-Agree, 5-Strongly Agree, N/A – Not Applicable								
No	Evaluation	1	2	3	4	5	N/A	
1.	Teacher's course is well-organized and thoroughly planned.							
2.	Teacher shows evidence of careful preparation documented by current course outlines, syllabi or other methods							
3.	Teacher keeps up enthusiasm, inspires interest, and encourages understanding of course content.							
4.	Teacher gives clear and definite explanations of new assignments.							
5.	Teacher is punctual regarding attendance, grading, and required submissions.							
6.	Teacher's exams/evaluations are thought-provoking, relevant, and clear.							
7.	Teacher demonstrates scholarship, professionalism, and subject mastery.							
8.	Teacher manages classrooms efficiently; students are orderly and attentive.							
9.	Teacher maintains mutual respect, stimulates exchange, is approachable and fair.							
10.	Teacher is effective in advising assigned students.							
Totals			# of questions		Avg Score			



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Research and/or Creative Activity							
Evaluate the following items using this scale: 1-Strongly Disagree, 2-Disagree, 3-Neither Agree or Disagree, 4-Agree, 5-Strongly Agree, N/A – Not Applicable							
No	Evaluation	1	2	3	4	5	N/A
12.	Teacher has contributed to new knowledge in their field						
13.	Teacher has published in books, journals or has recognized creative work (e.g., compositions, art).						
14.	Teacher is engaged in ongoing research or creative work.						
15.	Teacher has demonstrated outstanding efforts in research during this evaluation period.						
16.	Teacher has produced high-quality research or creative activity recognized by peers.						
17.	Teacher shows consistent productivity in research/creative activities.						
Totals		# of questions		Avg Score			

Service							
Evaluate the following items using this scale: 1-Strongly Disagree, 2-Disagree, 3-Neither Agree or Disagree, 4-Agree, 5-Strongly Agree,							
No	Evaluation	1	2	3	4	5	N/A
18.	Teacher serves effectively on department, college, or university committees.						
19.	Teacher is active in appropriate professional organizations.						
20.	Teacher meets certification/licensure requirements in their field.						
21.	Teacher renders significant public/community service.						
22.	Teacher advises student clubs, interns, or university groups effectively.						
Totals		# of questions		Avg Score			



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Summary	Teaching Effectiveness	Research/ Creative Activity	Service	Overall
Subtotal Score				
# of Questions				
Average Score				

Supervisor’s Comments (Add Additional Sheets, if needed)

Faculty Member’s Comments (Add Additional Sheets, if needed)

Faculty’s Signature _____ Date: _____

I have had a conference with my supervisor and have been duly apprised of this evaluation.

Supervisor’s Signature _____ Date: _____

Dean’s Signature _____ Date: _____