

Carrie Meek – James N. Eaton, Sr.
 Southeastern Regional Black Archives Research Center and Museum
 Carnegie Library at Florida Agricultural and Mechanical University

“African American history is the history of America” - James N. Eaton, Sr., Founder

REQUEST FOR SERVICES

Type of Request: Meeting Research Tour Speaker Rental Miscellaneous

Name:		Date:	
Company/Organization:			
Position:		Contact #:	Alt. #:
Email:			
Mailing Address:			Zip:

Request Dates:		Zip:	
Request Times:			
Telephone:		Fax:	

Request Description – ONE (1) REQUEST PER FORM:

FOR OFFICE USE ONLY	Request ID#:	CODE:	
Assessment Date:	Forward To:		
Completion Date:	Completed By:		
Verified Date:	Verified By:		
NOTE:			

Personal attention is given to each request, in the order received. Allow up to two weeks for a response. Appointments are scheduled four weeks in advance. Thank you for your patronage.

CODE: (W)-Walk-in (F)-Fax (E)-Email (M)-Mail (SN)-Social Network (T)-Telephone