



**Florida A&M University
Division of Legal Affairs
Office of the General Counsel**

DELEGATIONS OF AUTHORITY INDEX

Date	Authority Delegated to the Following Position	Authority Delegated	Re-Delegation
DELEGATIONS OF AUTHORITY BY THE PRESIDENT PURSUANT TO UNIVERSITY REGULATION 1.021			
November 7, 2025	Kelvin Lawson Executive Vice President and Chief Operating Officer	- Effectuate employment and personnel actions consistent with Chapter 10 of FAMU Regulations in your area of assigned duties; - Directly supervise the Vice President of Student Affairs, the Vice President of Information Technology Services, the Associate Vice President of Enterprise Risk Management and Deputy Chief Operating Officer, the Associate Vice President of Facilities, Planning, Construction, and Safety, the Assistant Vice President of Emergency Management, and the Chief of Public Safety and Security; - Review and execute contracts and agreements pertaining to COO's duties and responsibilities, which include the following areas of Facilities, Planning, and Construction, and Safety, Campus Safety and Security, and Emergency Management consistent with FAMU Regulations 1.021, 6.001, and 6.005; and - Approve travel under Section 112.061, Florida Statutes, and consistent with FAMU Regulation 1.021.	Not Authorized
June 15, 2023	Allyson Watson Provost and Vice President for Academic Affairs	- Review and execute contracts and agreements pertaining to academic affairs functions consistent with FAMU Regulations 1.021, 6.001 and 6.005; - Approve travel under Section 112.061, F.S., and consistent with FAMU Regulation 1.021; and - Effectuating employment and personnel actions consistent with Chapter 10 of FAMU Regulations in area of assigned duties.	Not Authorized
September 11, 2026	Richard Schweigert Interim Senior Vice President for Finance and Administration/Chief Financial Officer	- Review and execute contracts and agreements pertaining to Division of Finance and Administration consistent with FAMU Regulations 1.021, 6.001 and 6.005; - Approve travel under Section 112.061, F.S., and consistent with FAMU Regulation 1.021; - Execute checks to pay legal obligations of the University in accordance with Section 1011.42(7), F.S., and FAMU Regulation 1.021 as approved by FAMU Board of Trustees; - Perform banking transactions in accordance with FAMU Regulation 1.021; - Prepare an annual report concerning the status of accounts receivable charge-offs to the FAMU Board of Trustees in accordance with FAMU Regulation 1.021; - Acquire any lost or abandoned personal property found on the University campus or on premises owned or controlled by the University or any direct support organization thereof; and, if the property is not claimed by the owner within the designated reasonable period of time, ordering it sold at a public auction in accordance with FAMU Regulation 1.021; and - Effectuating employment and personnel actions consistent with Chapter 10 of FAMU Regulations in area of assigned duties.	Not Authorized
July 11, 2011	William Hudson, Jr. Vice President for Student Affairs	- Review and execute contracts and agreements pertaining to student activity functions consistent with FAMU Regulations 1.021, 6.001 and 6.005; - Approve travel under Section 112.061, F.S., and consistent with FAMU Regulation 1.021; - Administer the Student Code of Conduct, including the issuance of final orders regarding student disciplinary matters consistent with FAMU Regulations 2.012 and 2.013; - Provide purchasing, contracting, and budgetary review processes for student government organizations in accordance with FAMU Regulation 1.021; and - Effectuating employment and personnel actions consistent with Chapter 10 of FAMU Regulations in area of assigned duties.	Not Authorized

Date	Authority Delegated to the Following Position	Authority Delegated	Re-Delegation
DELEGATIONS OF AUTHORITY BY THE PRESIDENT PURSUANT TO UNIVERSITY REGULATION 1.021			
August 14, 2023	Roddrick Jones Vice President for Strategic Planning, Analysis, and Institutional Effectiveness	- Review and execute contracts and agreements pertaining to strategic planning, analysis, and institutional effectiveness functions consistent with FAMU Regulations 1.021, 6.001 and 6.005; - Approve travel under Section 112.061, F.S., and consistent with FAMU Regulation 1.021; and - Effectuating employment and personnel actions consistent with Chapter 10 of FAMU Regulations in area of assigned duties.	Not Authorized
March 29, 2019	Joseph Maleszewski Vice President for Audit and Compliance	- Review and execute contracts and agreements pertaining to audit and compliance functions consistent with FAMU Regulations 1.021, 6.001 and 6.005; - Approve travel under Section 112.061, F.S., and consistent with FAMU Regulation 1.021; and - Effectuating employment and personnel actions consistent with Chapter 10 of FAMU Regulations in area of assigned duties.	Not Authorized
July 9, 2026	Robert Nobles Senior Vice President for Health Sciences Enterprise and Research Innovation	- Review and execute contracts and agreements pertaining to research functions consistent with FAMU Regulations 1.021, 6.001 and 6.005; - Approve travel under Section 112.061, F.S., and consistent with FAMU Regulation 1.021; - Negotiate and execute research contracts on a cost-reimbursement basis and provision of temporary financing of such costs prior to the reimbursement from moneys on deposit in a sponsored research development fund, except as may be prohibited elsewhere by law in accordance with FAMU Regulation 1.021; - Perform all things necessary to secure letters of patent, copyrights, and trademarks on any work products and enforcement of the University's rights therein in accordance with Section 1004.23, F.S. and FAMU Regulation 1.021.	Not Authorized
August 1, 2025	Brandi Tatum Fedrick Vice President for University Advancement	- Review and execute contracts and agreements pertaining to the Division of University Advancement consistent with FAMU Regulations 1.021, 6.001 and 6.005; - Approve travel under Section 112.061, F.S., and consistent with FAMU Regulation 1.021; - Serve on the board of directors and on the executive committee of the FAMU Foundation; and receive annual budgets and reports of the FAMU Foundation consistent with Regulation 1.021.	Not Authorized
August 5, 2022	Robert Seniors Vice President for Information Technology/Chief Information Officer	- Review and execute contracts and agreements pertaining to the Division of Information Technology Services and licensing and acquiring software, maintenance, service and equipment related to operating and developing campus information technology consistent with FAMU Regulations 1.021, 6.001, and 6.005; - Approve travel under Section 112.061, F.S., and consistent with FAMU Regulation 1.021.	Not Authorized
May 12, 2025	Avery McKnight Vice President for Legal Affairs and General Counsel	- Review and execute contracts and agreements pertaining to the Office of the General Counsel and legal services consistent with FAMU Regulations 1.021, 6.001 and 6.005; - Approve travel under Section 112.061, F.S., and consistent with FAMU Regulation 1.021; - Accept service of process on behalf of the University Board of Trustees and, in your absence, attorneys in the Office of the General Counsel may accept such service; - Review and execute mediation and settlement agreements pertaining to the risk management-related cases consistent with the authority granted in our pre-mediation meetings with counsel and representatives from the Department of Financial Services, Division of Risk Management.	Not Authorized
January 6, 2026	John Davis Director of Athletics	- Review and execute contracts and agreements for goods and services pertaining to Athletics consistent with FAMU Regulations 1.021, 6.001 and 6.005. This delegation does not include any employment actions or agreements related to classic tournaments; and - Approve travel under Section 112.061, Florida Statutes, and consistent with FAMU Regulation 1.021.	Not Authorized

Date	Authority Delegated to the Following Position	Authority Delegated	Re-Delegation
DELEGATIONS OF AUTHORITY BY BOARD OF TRUSTEES REGULATION 6.005			
	University President	Approve contracts and contract amendments up to \$1,000,000.	Not Authorized
	CFO and Vice President for Administrative and Financial Services (as President's Designee)	Approve contracts and contract amendments up to \$150,000.	Not Authorized
	Director of Purchasing	Approve contracts and contract amendments up to \$75,000.	Not Authorized

Date	Authority Delegated to the Following Position	Authority Delegated	Re-Delegation
DELEGATIONS OF AUTHORITY BY BOARD OF TRUSTEES REGULATION 6.005			
	Dean of Students	Examine appeals of decisions from the University Judicial Officer and administrative hearing panels (student disciplinary), Student Supreme Court, Residence Life Conduct Boards, Clubs and Organizations Review Board.	Per Regulation