

Direct Support Organizations (DSO) Technology Committee

Meeting Minutes

Monday, June 8, 2026 | 6:00pm – 7:00 pm EST | Location: Virtual (Zoom)

Call to Order

The meeting of the DSO Technology Committee was called to order at approximately 6:04 PM. The meeting was publicly noticed and conducted in accordance with Florida Sunshine Law requirements.

Roll Call - Members present included:

Chekeshia Kidd, Consulting Partner / PMO Lead/Neutral Facilitator

- Brandi Tatum-Fedrick
- Artisha Polk
- Brandon Moore
- Donna Allen
- William Youmans
- Yolanda Pinkard
- Avis Payne

AlmaBase Implementation Update

The Committee received an update regarding ongoing discovery sessions with AlmaBase related to the development of a unified membership management platform for Direct Support Organizations (DSOs). Members were informed that two discovery sessions had been completed and that recordings had been distributed for review.

The Committee reviewed a demonstration of AlmaBase's membership management functionality, including membership administration, payment processing, reporting capabilities, membership tier management, and the ability to support multiple membership structures and revenue distributions. Discussion focused on ensuring the platform can accommodate the operational requirements of the FAMU National Alumni Association (NAA), Rattler Boosters, affiliated chapters, regions, coaches' clubs, legacy clubs, and other constituent groups.

Committee members discussed requirements related to membership categories, dues structures, routing of funds to multiple accounts, reporting needs, user access levels, and organizational workflows. AlmaBase representatives confirmed that the platform is capable of supporting complex membership and financial structures and that additional configuration requirements would be identified through the discovery process.

Rattler Boosters Membership Structure

The Committee discussed the current Rattler Boosters membership model and reviewed potential enhancements to be incorporated into the future platform, including expanded membership categories, youth memberships, corporate memberships, coaches' clubs, and legacy club participation. Members agreed that additional input from Booster leadership and membership committee representatives would be beneficial before finalizing recommendations.

User Experience and Website Design

The Committee discussed website design and user experience considerations associated with the AlmaBase implementation. Members reviewed options for utilizing AlmaBase design services versus leveraging University-approved web design resources.

Dr. Tatum-Fedrick indicated that utilizing existing University web design resources would likely provide a more consistent user experience and better alignment with institutional branding standards. The Committee discussed the development of standardized templates and design elements to ensure consistency across participating organizations.

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Data Governance and User Requirements

The Committee discussed system documentation requirements, including data definitions, user permissions, access levels, and organizational reporting needs. Members requested additional documentation from AlmaBase to support future discussions and assist in defining business requirements for participating organizations.

The Committee further discussed the phased implementation approach, noting that Rattler Boosters would serve as the initial implementation group, with additional organizations to follow after completion of business requirements gathering and platform configuration.

Closing Remarks

Dr. Tatum-Fedrick thanked Committee members for their participation and continued engagement in the implementation process. Members were encouraged to review the discovery session recordings and provide additional feedback as the project moves forward.

Adjournment

The meeting adjourned at approximately 6:38 pm EST.