

FLORIDA  UNIVERSITY
Board of Trustees
ACTION ITEM

Budget, Finance and Facilities Committee

Monday, July 21, 2025

Agenda Item: V

Subject: Emergency Amendment to Regulation 3.017, Schedule of Tuition and Fees

Rationale/Summary:

On June 18, 2025, the Florida Board of Governors authorized a 10 percent increase to the Out-of-State Fee, effective Fall 2025. The Florida A&M University Board of Trustees is exercising this authority to implement the adjustment as part of its responsibility to set tuition and fees.

To ensure the necessary updates take effect for the Fall 2025 term, the University is adopting this regulation amendment on an emergency basis. This amendment applies a 10 percent increase to the Out-of-State Fee for non-resident Undergraduate, Graduate, and Law School students, consistent with the allowable limit authorized by the Board of Governors. All other tuition and fee rates will remain unchanged since Fall 2013.

Recommendation: Approval of the Emergency Amendment to Regulation 3.017 – Schedule of Tuition and Fees.

Attachments: Yes.

1. Emergency Amended Regulation 3.017 – Schedule of Tuition and Fees

FLORIDA A&M UNIVERSITY BOARD OF TRUSTEES



NOTICE OF PROPOSED EMERGENCY AMENDED REGULATION

DATE: July 11, 2025

REGULATION CHAPTER NO.: Chapter 3

REGULATION CHAPTER TITLE: Administration

REGULATION TITLE AND NUMBER: Schedule of Tuition and Fees - 3.017

REASON FOR THE EMERGENCY REGULATION: On June 18, 2025, the Florida Board of Governors authorized a 10 percent increase to the Out of State Fee and the Out of State Financial Aid Fee effective for Fall 2025. The FAMU Board of Trustees is exercising this authority to set tuition and fees. To ensure the necessary adjustments take effect for Fall 2025, the University is adopting this regulation amendment on an emergency basis.

SUMMARY OF EMERGENCY REGULATION: Pursuant to the authorization granted by the Florida Board of Governors on June 18, 2025, this proposed amendment implements a 10 percent increase in the Out-of-State Fee for non-resident Undergraduate, Graduate, and Law School students, consistent with the allowable limit and effective Fall 2025. All other tuition and fee rates will remain unchanged since Fall 2013.

AUTHORITY FOR EMERGENCY REGULATION: Section 7(c) Article IX, Florida Constitution, Sections 1009.01, 1009.21, 1009.24, 1009.28, 1009.285, Florida Statutes and SUS Florida Board of Governors Regulations 1.001 and 7.005.

UNIVERSITY OFFICIAL INITIATING THIS EMERGENCY REGULATION: W. Rebecca Brown, Vice President for Finance and Administration/Chief Financial Officer.

PROCEDURE FOR COMMENTS: Written comments concerning this proposed amended regulation shall be submitted within 14 calendar days of the date of this notice to the person identified below. The comments must specifically identify the regulation on which you are commenting.

THE PERSON TO BE CONTACTED REGARDING THE PROPOSED EMERGENCY REGULATION IS:

W. Rebecca Brown, Vice-President for Finance and Administration/CFO, 1601 S. Martin Luther King, Jr. Blvd., Suite 103, Tallahassee, Florida 32307, (850) 599-3211 (phone), (850) 561-3848 (fax), rebecca.brown@famu.edu or D'Andrea Cotton, M.Ed., Associate Controller, Student Financial Services, Althea Gibson Way, Suite 103 CASS Building, Tallahassee FL 32307, (850) 412-5036, dandrea.cotton@famu.edu.

FULL TEXT OF THE PROPOSED EMERGENCY REGULATION: The full text of the proposed amended emergency regulation follows:

Florida A&M University Regulation



ER 3.017 Schedule of Tuition and Fees.

- (1) Tuition shall be defined as the basic fee charged to a student for instruction provided by the University. A charge for any other purpose shall not be included within this fee. Florida Statutes or Board of Governors Regulations on tuition and associated fees may affect the fees as listed. The University will immediately apply the changes mandated by law and initiate the technical or substantive amendments to this Regulation as appropriate.
 - (a) Resident tuition and fees, comprised of the following, shall be defined as the fees charged an enrolled student who qualifies as a Florida resident as defined in Section 1009.21, F.S., and Board of Governors Regulation 7.005:
 1. Matriculation Fee;
 2. Student Financial Aid Fee;
 3. Capital Improvement Trust Fund Fee;
 4. Health Fee;
 5. Transportation Access Fee;
 6. Athletic Fee;
 7. Activity and Service Fee;
 8. Technology Fee; and
 9. Tuition Differential.
 - (b) Non-Resident tuition and fees, comprised of the following, shall be defined as the fees charged an enrolled student who does not qualify as a Florida resident as defined in Section 1009.21, F.S., and Board of Governors Regulation 7.005:
 1. Matriculation Fee;
 2. Non-Resident Fee;
 3. Student Financial Aid Fee;
 4. Non-Resident Student Financial Aid Fee;
 5. Capital Improvement Trust Fund Fee;
 6. Health Fee;
 7. Transportation Access Fee;
 8. Athletic Fee;
 9. Activity and Service Fee;
 10. Technology Fee; and
 11. Tuition Differential.
- (2) Registration shall be defined as consisting of two components:

- (a) Formal selection of one or more credit courses approved and scheduled by the University;
and
- (b) Tuition and fee payment, partial or otherwise, or other appropriate arrangements for tuition and fee payment (deferment or third-party billing) for the courses in which the student is enrolled as of the end of the drop/add period.
- (3) Tuition and fee liability shall be defined as the liability for the payment of tuition and fees incurred at the point at which the student has completed registration, as defined above.
- (4) The following tuition and fees shall be levied and collected effective fall semester of the current academic year for each student regularly enrolled, unless provided otherwise by law or in this chapter.
- (a) Students shall be assessed the following fees per credit hour:

| Fees Per Credit Hour | Undergraduate | | Graduate | | Law | |
|---|------------------|--|-----------------|--|-----------------|--|
| | Resident | Non-Resident | Resident | Non-Resident | Resident | Non-Resident |
| Tuition | \$ 105.07 | \$105.07 | \$334.13 | \$334.13 | \$379.76 | \$379.76 |
| Tuition Waiver | -1.75 | -1.75 | | | | |
| Student Financial Aid Fee | 5.16 | 5.16 | 16.70 | 16.70 | 18.98 | 18.98 |
| Capital Improvement Fee | 6.76 | 6.76 | 6.76 | 6.76 | 6.76 | 6.76 |
| Athletic Fee | 16.97 | 16.97 | 16.97 | 16.97 | 16.97 | 16.97 |
| Activity and Service Fee | 10.50 | 10.50 | 10.50 | 10.50 | 10.50 | 10.50 |
| Technology Fee | 2.16 | 2.16 | 13.70 | 13.70 | 15.98 | 15.98 |
| Health Fee | 6.91 | 6.91 | 6.91 | 6.91 | 6.91 | 6.91 |
| Non-Florida Resident shall be assessed the two additional fees as follows: | | | | | | |
| Non-Resident Fee | | 379.07 416.98 | | 587.02 645.72 | | 611.46 672.61 |
| Non-Resident Financial Aid Fee | | 18.95 | | 29.35 | | 30.57 |
| | | | | | | |
| TOTAL FEES PER CREDIT HOUR | \$ 151.78 | \$549.80 \$587.71 | \$405.67 | \$1022.04 \$1080.74 | \$455.86 | \$1097.89 \$1159.04 |

- (b) Students shall be assessed the following other fees:
1. **Material and Supplies Fees** – Students shall be assessed a range of \$15.00 to \$300.00 per course for certain courses.
 2. **Orientation Fee** – Students who are enrolled for the first time shall be assessed a \$35.00 orientation fee.
 3. **Late Registration Fee** – Students who fail to finalize registration during the regular registration period shall be assessed a late registration fee of \$100.00.
 4. **Late Payment Fee** – Students who fail to pay tuition or make appropriate arrangements for payment (deferment or third-party billing) by the deadline set by the University shall be assessed a late payment fee of \$100.00.
 5. **I.D. Card** – Students shall be assessed a \$5.00 identification card fee per semester, excluding the summer semester.
 6. **Repeat Course Fee** – Students shall be assessed an additional per credit hour charge as established in the Board of Governors annual Allocation Summary and Workpapers document for undergraduate courses taken more than twice.

7. **Transportation and Access Fee** - Students shall be assessed a transportation and access fee of \$65.00 for the fall semester, \$65.00 for the spring semester, and \$33.00 for the summer semester.
 8. **Tuition Differential** - Undergraduate students whose date of enrollment was on or after July 1, 2007 will be assessed an additional tuition differential of \$36.38 per credit hour. Students enrolled prior to July 1, 2007, and who fail to maintain continuous enrollment will also be assessed this tuition differential. Students having prepaid contracts which were in effect on July 1, 2007, and which remain in effect, are exempt from this additional tuition differential.
 9. **Excess Credit Hours** – Pursuant to the provisions of Board of Governors Regulation 7.003, an excess hour fee shall be assessed to designated undergraduate students for each credit hour in excess of the number of credit hours required to complete the baccalaureate degree program in which the student is enrolled. The excess hour surcharge shall become effective for students who enter a state university for the first time and maintain continuous enrollment as follows: Undergraduate students entering Fall 2009 and Fall 2010 academic years will pay 50% more tuition per credit hour for each credit hour exceeding 144 attempted credit hours. Undergraduate students entering Fall 2011 academic year will pay 100% more tuition per credit hour for each credit hour exceeding 138 attempted credit hours. Undergraduate students entering Fall 2012 academic year and thereafter will pay 100% more tuition per credit hour for each credit hour exceeding 132 attempted credit hours. Undergraduate students entering Summer 2019 and thereafter will pay 100% more tuition per credit hour for each credit hour exceeding 144 attempted credit hours.
- (c) The health fee will be expended in accordance with FAMU Regulation 2.008, unless provided otherwise by law.
 - (d) The transportation access fee will be used to cover the costs of operational expenses, personnel, general programs and other services related to providing traffic and parking services to the University community unless provided otherwise by law.
 - (e) The athletic fee will be used to cover the costs of operational expenses, personnel, general programs and other services related to the University's Intercollegiate Athletics program unless provided otherwise by law.
 - (f) The activity and service fee will be allocated and expended in accordance with Section 1009.24 (10), Florida Statutes.

Specific Authority: Board of Governors Regulation Development Procedure Dated July 21, 2005. Law Implemented: General Appropriations Act FY 2013-2014, Board of Governors Regulations 1.001 and 7.001, 7.003, 7.005, and 7.008; Sections 1009.01, 1009.21, 1009.24, 1009.28, 1009.285, FS. History- Amended 6-29-06, 7-11-07, 12-04-07, 10-28-08, 5-26-09, 6-24-09, 07-1-10, 08-08-11, 08-01-12, 08-08-13, 7-23-15, 7-12-17; Technical Amendment 8-23-19, Amended 7-16-21; 7-3-22; 8-11-23; 06-24-24; Amended xx-xx-25.

FLORIDA  UNIVERSITY
Board of Trustees
ACTION ITEM

Budget, Finance and Facilities Report

Monday, July 21, 2025

Agenda Item: IV

Subject: Banking Resolution

Rationale/Summary:

The resolution designates the University President as an authorized signatory on checks issued to pay the just obligations of the University. Section 1011.42(7), Florida Statutes and University Regulation 1.021 require the Board of Trustees to designate on its records the legal names and position titles of any employees authorized to sign checks to pay the legal obligations of the University. It is in the best interest of the University that the University President be an authorized signatory on checks issued to pay the just obligations of the University and that such checks be signed by the University President and at least one other authorized signatory.

Recommendation:

Resolve that the University President, Marva Johnson, be an authorized signatory on checks issued to pay the just obligations of the University and that such checks be signed by the University President and at least one other authorized signatory.

Attachments: Yes.

1. Banking Resolution