

### **Budget, Finance, and Facilities Committee Meeting**

Wednesday, September 17, 2025 Time: 9:15 a.m.

**Location: Grand Ballroom** 

Committee Members: Craig Reed, Chair

d. Ahead Clean Care

Jamal Brown, Zayla Bryant, Emery Gainey, Nicole Washington, and Michael

White

#### **ACTION ITEMS**

Minutes from the June 11, 2025 Committee Meeting I. Trustee Reed FY2025-2026 University Carryforward Spending Plan II. and Fixed Capital Outlay Budget Nichole Murry Amendment to Regulation 3.017 – Schedule of Tuition and Fees III. Nichole Murry IV. Service Contract Amendments Kendall Jones a. Asset Works b. Elevate Us c. A1 Day1

#### **INFORMATION ITEMS**

V. Quarterly Financial Report – Budget to Actuals
 VI. Project Updates
 VII. Adjournment

Nichole Murry
Kendall Jones

**Supplemental Document:** List of Contracts over \$100,000



## Budget, Finance and Facilities Committee Wednesday, September 17, 2025 Agenda Item: <u>I</u>

Subject: Minutes from the June 11, 2025 Committee Meeting

#### Rationale/Summary:

In accordance with the Florida Statutes, a governing body shall prepare and keep minutes or make a tape recording of each open meeting of the body.

**Recommendation:** Staff recommends approval of the June 11, 2025 minutes.

Attachments: Yes.

1. Budget, Finance and Facilities Committee Meeting Minutes (June 11, 2025)



#### **Budget, Finance, and Facilities Committee Meeting**

Trustee Craig Reed, Committee Chair Wednesday, June 11, 2025 Location: FAMU Grand Ballroom

#### **MINUTES**

Committee Members Present: Jamal Brown, Zayla Bryant, Emery Gainey, Craig Reed, and Nicole Washington

#### Call to Order/Roll Call

Trustee Reed called the meeting to order. Ms. Schloss called the roll. A quorum was present.

#### **ACTION ITEMS**

**Approval of Minutes** – February 12, 2025 Committee Meeting There were no revisions to the minutes.

The motion to approve this action item was carried.

#### Approval of the 2025-2026 Operating Budget

Budget Director Nichole Murry requested board approval of the 2025-2026 Operating Budget

#### Questions/Comments re: 2025-2026 Operating Budget

Trustee Washington asked if this budget reflects the impact of the changes on the Federal level.
 <u>Response</u>: Mrs. Murry responded, the budget reflects a reduction in contracts and grants (\$100 million to \$96 million) due to uncertainty in federal funding.

#### Questions/Comments re: 2025-2026 Operating Budget

• Trustee Washington's follow-up question asked how the university is making sure people know about the changes and how they may be impacted.

<u>Response:</u> Interim President Beard ensured that communication to impacted personnel would be forthcoming after the state legislative budget allocation.

#### Questions/Comments re: 2025-2026 Operating Budget

• Trustee Lawson raised concerns about the university's days cash on hand, auxiliary accounts, and the Black Male Explorers Program.

<u>Response:</u> Mrs. Murry clarified that this operating budget does not address the days cash on hand issue, which will be handled separately. While auxiliary revenue is increasing, so are expenditures due to inflation and construction costs. Housing continues to grow, whereas other auxiliary units remain stable. Funding for the Black Male Explorers Program will be incorporated once the General Appropriations Act is finalized.

#### Questions/Comments re: 2025-2026 Operating Budget

Trustee Brown asked about alumni giving, corporate donations, and state funding.

<u>Response:</u> Mrs. Murry explained that these sources are part of the Foundation budget, not the university's operating budget.

#### Questions/Comments re: 2025-2026 Operating Budget

 Trustee Brown also inquired about how the Compensation Study is factored into the proposed budget.

<u>Response:</u> Budget Director Murry noted that the impact on salaries will be addressed in August with updates, and the current budget reflects the status quo.



#### Questions/Comments re: 2025-2026 Operating Budget

Chair Harper asked questions regarding Financial Aid and the President-elect's contract.

<u>Response:</u> Budget Director Murry explained the \$54.9 million budget is a pass-through, and changes in federal funding (e.g., Pell Grants) will directly affect student awards. Foundation scholarships are included in this figure. She clarified that the operating budget does not include uncapped expenses (e.g., housing renovations) beyond what is covered by Foundation support.

The motion to approve this action item was carried.

#### Approval of the 2026-2027 Fixed Capital Outlay Budget - Capital Improvement Plan (CIP)

Associate Vice President, Kendall Jones, requested board approval of the 2026-2027 Fixed Capital Outlay Budget – Capital Improvement Plan (CIP)

#### Questions/Comments re: 2026-2027 Fixed Capital Outlay Budget – Capital Improvement Plan (CIP)

• Trustee Brown inquired about the structural/building needs for FAMU DRS.

<u>Response:</u> AVP Jones replied that DRS Facility needs are conducted by DRS and has its own educational plant survey, separate from the university-wide process. Structural needs assessments are conducted, and PECO funds are used for improvements. This process occurs every five years.

#### Questions/Comments re: 2026-2027 Fixed Capital Outlay Budget - Capital Improvement Plan (CIP)

• Trustee Brown asked about updates on the STEM Lab.

<u>Response:</u> Provost Watson provided an update on the STEM Lab, noting that the existing media center is being renovated to house a STEM lab, which will include both a robotics lab and an aviation lab.

#### Questions/Comments re: 2026-2027 Fixed Capital Outlay Budget - Capital Improvement Plan (CIP)

Interim President Beard commented that he was quite impressed with the aviation program during his visits to DRS. He stated that DRS started the Pilot Academy and could be pervasive throughout the county.

#### Questions/Comments re: 2026-2027 Fixed Capital Outlay Budget - Capital Improvement Plan (CIP)

Trustee Washington asked for a description of the process for project prioritization.

<u>Response:</u> AVP Jones explained projects are prioritized based on the Educational Plan Survey, the campus master plan, and Senior Leadership input. The university is overbuilt in many categories (over 100% of space needed according to the State formula), requiring resulting in a focus on funding requests for renovation projects.

Reclassifying the overbuilt spaces is done on a case-by-case basis by approaching the state and having conversations.

The motion to approve this action item was carried.

#### **Approval of Accounts Receivables Write-offs**

Assistant Vice President, Mattie Hood, requested board approval of Accounts Receivables Write-offs.

#### Questions/Comments re: Accounts Receivables Write-offs

Trustee Reed commented that there has been a significant improvement in this area over previous years. He mentioned that VP Brown and others have made internal changes within the university to ensure appropriate management of the various items.

The motion to approve this action item was carried.



#### **Approval of Accounts of Surplus Property Write-offs**

AVP Mattie Hood requested board approval of Accounts Surplus Write-offs.

#### Questions/Comments re: Accounts of Surplus Property Write-offs

• Trustee Washington asked what the new protocol was for securing the items that were stolen.

<u>Response:</u> AVP Hood responded that new security protocols are in place, including relocating golf carts to a secure location and requiring senior leadership approval before purchasing vehicles. Trustee Perry suggested using GPS trackers for added security.

The motion to approve this action item was carried.

#### INFORMATION ITEMS

#### Vice President for Finance and Administration's Report

- a. Quarterly Financial Report- Budget to Actuals
- b. Project Updates
- c. Compensation Study Update

#### a. Quarterly Financial Report- Budget to Actuals

Budget Director Nichole Murry provided an update on the budget to actuals as of May 23, 2025, 80% of the budget has been expended. Mrs. Murry explained the variances with a plus or minus 10% change. The first variance for discussion was E&G. She explained the 27% increase due to improved bill processing. The second category is Tech Fees, which has decreased by 16% due to the timing of invoice submission. The third category had an 11% decrease in Student Activities due to timing.

#### b. Project Updates

AVP Jones provided updates on various projects including Venom Landing (700 bed residence hall), 500/800 bed Residence Hall (funding still pending), Dining Hub expansion (slightly behind schedule due to steel delays), Foote-Hilyer IT relocation (completed), Howard Hall Renovation, Chemical and Biological Research Center Renovation, and Deferred Maintenance/Utility Infrastructure projects. Contingency plans for the Dining Hub delays were discussed.

#### Questions/Comments re: Project Updates

Trustee Brown inquired about the justification for the number of parking spaces relative to students, buildings, dorms, faculty, and staff. He raised concerns about parking access.

<u>Response:</u> AVP Jones explained that he couldn't provide him with an answer at the present time, and he would provide feedback as a follow-up.

#### Questions/Comments re: Project Updates

Trustee Brown wanted to know about parking consistency in comparison to our sister schools, as well as parking availability for our vendors.

VP Hudson provided an overview of how many parking spaces are determined on campus.

#### Questions/Comments re: Project Updates



Trustee Lawson inquired about the need for a third dining facility or expanding the existing facilities with the increase of on-campus beds. He suggested that dining needs to be included in future funding models. He also asked about the food service contract expiration date.

<u>Response:</u> AVP Jones responded that our 800 and 500-bed Projects will have mixed-use space that can be used as a café. Associate VP Michael Smith provided Trustee Lawson with the food service contract expiration date of June 2026.

#### c. Compensation Study

Interim President Beard previously provided a Statement of Work (SOW) outlining the market assessment process for both the SUS and FAMU DRS, with an estimated cost of \$100,000. He recommended proceeding with Phase One of the study, which remains on track for implementation in Fall 2025. An ad hoc committee was suggested by the faculty and administration to work with the results for phase two. Dr. Beard spoke about including funds from the first phase in the state budget amendment.

#### Questions/Comments re: Compensation Study

Trustee Brown asked for clarification on the current status and transparency of the compensation study. She expressed concern that faculty and staff were excluded from the process and questioned whether the comparison schools were appropriate peers. She also asked why the university was not moving forward with paying the \$100,000 for the SOW.

<u>Response:</u> Interim President Beard responded that the study isn't complete and ongoing, and the SOW can be done in-house.

#### Questions/Comments re: Compensation Study

Trustee Gibbons requested a comprehensive breakdown of the process and recommendations.

#### Questions/Comments re: Compensation Study

Trustee Washington shared the importance of having accurate numbers to advocate effectively in the legislative session.

#### Questions/Comments re: Compensation Study

Trustee Figgers commented on the prolonged delay of the compensation study, noting that competitive faculty and staff compensation must be a top priority.

#### Questions/Comments re: Compensation Study

Chair Harper highlighted the importance of timing and accurate data to support advocacy efforts.

#### Questions/Comments re: Compensation Study

Trustee Perry requested that any available compensation data be provided to the Board at the August Retreat, rather than shortly before the September meeting. He expressed concern that receiving it too late could raise additional questions and delay decision-making.

Interim President Beard will provide comprehensive salary comparison data to the board at the August retreat. The data will include information from other universities within the SUS.

#### Stimulus Funding Expenditure Report to Date

Dr. Akins presented an update on expenditures of stimulus funds. He reported that \$32,000 remains, with \$15,884 allocated to student debt reduction. Three audits (Internal, State, and the Department of Education) were completed with no findings. The university is no longer required to submit annual performance reports, but must continue to report quarterly. Funding will end June 30, 2025. There was a discrepancy noted between the G5 system and iRattler systems regarding remaining balances. The remaining balance is \$151,852.34 within the G5 system. Trustee Washington



requested an analysis of the impact of emergency aid on student graduation and retention rates, excluding the student names for privacy.

The meeting adjourned.



# Budget, Finance and Facilities Committee Wednesday, September 17, 2025 Agenda Item: <u>II</u>

Subject: FY2025-2026 University	Carryforward Spending Plan and Fixed Capital Outlay Budget
Rationale/Summary:	
Data is currently pending and will	l be furnished upon availability.
Recommendation:	
Attachments:	



## Budget, Finance and Facilities Committee Wednesday, September 17, 2025 Agenda Item: <u>TBD</u>

Subject: Amendment to Regulation 3.017, Schedule of Tuition and Fees

#### Rationale/Summary:

On June 18, 2025, the Florida Board of Governors authorized a 15 percent increase to the Out-of-State Fee effective Fall 2026. The FAMU Board of Trustees is exercising this authority to set tuition and fees. To ensure the necessary adjustments take effect for Fall 2026, the University is adopting this regulation amendment.

Pursuant to the authorization granted by the Florida Board of Governors on June 18, 2025, this proposed amendment implements a 15 percent increase in the Out-of-State Fee for non-resident Undergraduate, Graduate, and Law School students, consistent with the allowable limit and effective Fall 2026. All other tuition and fee rates will remain unchanged since Fall 2013.

**Recommendation:** Approval of the Amendment to Regulation 3.017 – Schedule of Tuition and Fees.

#### Attachments: Yes.

1. Amended Regulation 3.017 – Schedule of Tuition and Fees

#### FLORIDA A&M UNIVERSITY BOARD OF TRUSTEES



#### NOTICE OF PROPOSED AMENDED REGULATION

**DATE:** August 15, 2025

**REGULATION CHAPTER NO.:** Chapter 3

**REGULATION CHAPTER TITLE:** Administration

**REGULATION TITLE AND NUMBER:** Schedule of Tuition and Fees - 3.017

**SUMMARY OF REGULATION**: Pursuant to the authorization granted by the Florida Board of Governors on June 18, 2025, this proposed amendment implements a fifteen percent (15%) increase in the Out-of-State Fee for non-resident Undergraduate, Graduate, and Law School students, consistent with the allowable limit and effective Fall 2026. All other tuition and fee rates will remain unchanged since Fall 2013.

**AUTHORITY FOR REGULATION**: Section 7(c) Article IX, Florida Constitution, Sections 1009.01, 1009.21, 1009.24, 1009.28, 1009.285, Florida Statutes and SUS Florida Board of Governors Regulations 1.001 and 7.005.

**UNIVERSITY OFFICIAL INITIATING THIS REGULATION**: Nichole R. Murry, Acting Senior Vice President for Finance and Administration/Chief Financial Officer.

**PROCEDURE FOR COMMENTS**: Written comments concerning this proposed amended regulation shall be submitted within 14 calendar days of the date of this notice to the person identified below. The comments must specifically identify the regulation on which you are commenting.

#### THE PERSON TO BE CONTACTED REGARDING THE PROPOSED REGULATION IS:

Nichole R. Murry, Acting Senior, Vice President for Finance and Administration/CFO, 1601 S. Martin Luther King, Jr. Blvd., Suite 103, Tallahassee, Florida 32307, (850) 599-3211 (phone), (850) 561-3848 (fax), <a href="mailto:nichole.murry@famu.edu">nichole.murry@famu.edu</a> or D'Andrea Cotton, M.Ed., Associate Controller, Student Financial Services, Althea Gibson Way, Suite 103 CASS Building, Tallahassee FL 32307, (850) 412-5036, <a href="mailto:dandrea.cotton@famu.edu">dandrea.cotton@famu.edu</a>.

**FULL TEXT OF THE PROPOSED REGULATION**: The full text of the proposed amended regulation follows:

#### Florida A&M University Regulation



#### 3.017 Schedule of Tuition and Fees.

- (1) Tuition shall be defined as the basic fee charged to a student for instruction provided by the University. A charge for any other purpose shall not be included within this fee. Florida Statutes or Board of Governors Regulations on tuition and associated fees may affect the fees as listed. The University will immediately apply the changes mandated by law and initiate the technical or substantive amendments to this Regulation as appropriate.
  - (a) Resident tuition and fees, comprised of the following, shall be defined as the fees charged an enrolled student who qualifies as a Florida resident as defined in Section 1009.21, F.S., and Board of Governors Regulation 7.005:
    - 1. Matriculation Fee:
    - 2. Student Financial Aid Fee;
    - 3. Capital Improvement Trust Fund Fee;
    - 4. Health Fee;
    - 5. Transportation Access Fee;
    - 6. Athletic Fee:
    - 7. Activity and Service Fee;
    - 8. Technology Fee; and
    - 9. Tuition Differential.
  - (b) Non-Resident tuition and fees, comprised of the following, shall be defined as the fees charged an enrolled student who does not qualify as a Florida resident as defined in Section 1009.21, F.S., and Board of Governors Regulation 7.005:
    - 1. Matriculation Fee;
    - 2. Non-Resident Fee;
    - 3. Student Financial Aid Fee;
    - 4. Non-Resident Student Financial Aid Fee;
    - 5. Capital Improvement Trust Fund Fee;
    - 6. Health Fee;
    - 7. Transportation Access Fee;
    - 8. Athletic Fee;
    - 9. Activity and Service Fee;
    - 10. Technology Fee; and
    - 11. Tuition Differential.

- (2) Registration shall be defined as consisting of two components:
  - (a) Formal selection of one or more credit courses approved and scheduled by the University; and
  - (b) Tuition and fee payment, partial or otherwise, or other appropriate arrangements for tuition and fee payment (deferment or third-party billing) for the courses in which the student is enrolled as of the end of the drop/add period.
- (3) Tuition and fee liability shall be defined as the liability for the payment of tuition and fees incurred at the point at which the student has completed registration, as defined above.
- (4) The following tuition and fees shall be levied and collected effective fall semester of the current academic year for each student regularly enrolled, unless provided otherwise by law or in this chapter.
  - (a) Students shall be assessed the following fees per credit hour:

	Undergraduate		Graduate		Law	
Fees Per Credit Hour	Resident	Non-	Resident	Non-	Resident	Non-
		Resident		Resident		Resident
Tuition	\$ 105.07	\$105.07	\$334.13	\$334.13	\$379.76	\$379.76
Tuition Waiver	-1.75	-1.75				
Student Financial Aid Fee	5.16	5.16	16.70	16.70	18.98	18.98
Capital Improvement Fee	6.76	6.76	6.76	6.76	6.76	6.76
Athletic Fee	16.97	16.97	16.97	16.97	16.97	16.97
Activity and Service Fee	10.50	10.50	10.50	10.50	10.50	10.50
Technology Fee	2.16	2.16	13.70	13.70	15.98	15.98
Health Fee	6.91	6.91	6.91	6.91	6.91	6.91
Non-Florida Resident shall be assessed the two additional fees as follows:						
Non-Resident Fee		<del>379.07</del>		<del>587.02</del>		<del>611.46</del>
		<u>435.93</u>		<u>675.07</u>		<u>703.18</u>
Non-Resident Financial Aid Fee		18.95		29.35		30.57
TOTAL FEES PER CREDIT	\$ 151.78	<del>\$549.80</del>	\$405.67	<del>\$1022.04</del>	\$455.86	<del>\$1097.89</del>
HOUR		<u>\$606.66</u>		<u>\$1110.09</u>		<u>\$1189.61</u>

- (b) Students shall be assessed the following other fees:
  - 1. **Material and Supplies Fees** Students shall be assessed a range of \$15.00 to \$300.00 per course for certain courses.
  - 2. **Orientation Fee** Students who are enrolled for the first time shall be assessed a \$35.00 orientation fee.
  - 3. **Late Registration Fee** Students who fail to finalize registration during the regular registration period shall be assessed a late registration fee of \$100.00.
  - 4. Late Payment Fee Students who fail to pay tuition or make appropriate arrangements for payment (deferment or third-party billing) by the deadline set by the University shall be assessed a late payment fee of \$100.00.
  - 5. **I.D.** Card Students shall be assessed a \$5.00 identification card fee per semester, excluding the summer semester.

- 6. **Repeat Course Fee** Students shall be assessed an additional per credit hour charge as established in the Board of Governors annual Allocation Summary and Workpapers document for undergraduate courses taken more than twice.
- 7. Transportation and Access Fee Students shall be assessed a transportation and access fee of \$65.00 for the fall semester, \$65.00 for the spring semester, and \$33.00 for the summer semester.
- 8. Tuition Differential Undergraduate students whose date of enrollment was on or after July 1, 2007 will be assessed an additional tuition differential of \$36.38 per credit hour. Students enrolled prior to July 1, 2007, and who fail to maintain continuous enrollment will also be assessed this tuition differential. Students having prepaid contracts which were in effect on July 1, 2007, and which remain in effect, are exempt from this additional tuition differential.
- 9. Excess Credit Hours Pursuant to the provisions of Board of Governors Regulation 7.003, an excess hour fee shall be assessed to designated undergraduate students for each credit hour in excess of the number of credit hours required to complete the baccalaureate degree program in which the student is enrolled. The excess hour surcharge shall become effective for students who enter a state university for the first time and maintain continuous enrollment as follows: Undergraduate students entering Fall 2009 and Fall 2010 academic years will pay 50% more tuition per credit hour for each credit hour exceeding 144 attempted credit hours. Undergraduate students entering Fall 2011 academic year will pay 100% more tuition per credit hour for each credit hour exceeding 138 attempted credit hours. Undergraduate students entering Fall 2012 academic year and thereafter will pay 100% more tuition per credit hour for each credit hour exceeding 132 attempted credit hours. Undergraduate students entering Summer 2019 and thereafter will pay 100% more tuition per credit hour for each credit hour exceeding 144 attempted credit hours.
- (c) The health fee will be expended in accordance with FAMU Regulation 2.008, unless provided otherwise by law.
- (d) The transportation access fee will be used to cover the costs of operational expenses, personnel, general programs and other services related to providing traffic and parking services to the University community unless provided otherwise by law.
- (e) The athletic fee will be used to cover the costs of operational expenses, personnel, general programs and other services related to the University's Intercollegiate Athletics program unless provided otherwise by law.
- (f) The activity and service fee will be allocated and expended in accordance with Section 1009.24 (10), Florida Statutes.

Specific Authority: Board of Governors Regulation Development Procedure Dated July 21, 2005. Law Implemented: General Appropriations Act FY 2013-2014, Board of Governors Regulations 1.001 and

7.001, 7.003, 7.005, and 7.008; Sections 1009.01, 1009.21, 1009.24, 1009.28, 1009.285, FS. History-Amended 6-29-06, 7-11-07, 12-04-07, 10-28-08, 5-26-09, 6-24-09, 07-1-10, 08-08-11, 08-01-12, 08-08-13, 7-23-15, 7-12-17; Technical Amendment 8-23-19, Amended 7-16-21; 7-3-22; 8-11-23;06-24-24; Amended xx-xx-25.

## Budget, Finance, and Facilities Report Wednesday, September 17, 2025 Agenda Item: IV(a)

**Subject:** Asset Works Service Contract Amendment

#### Rationale/Summary:

Facilities, Planning, Construction, and Safety have an existing contract for software license, related hardware, and services. The services provided by Asset Works are used by Facilities, Planning, Construction, and Safety throughout each fiscal year for technical support services of our Facilities Management Software Application.

There is a need to solicit BOT approval to grant the President <u>authority</u> to amend the Asset Works <u>Service Contract</u>. This contract was initially for three years, with the option to renew two one-year extensions. Currently, we are entering the third year of this contract period. Facilities, Planning, Construction, and Safety plans to exercise the option to extend the one-year optional period, which will require an increase of \$1 million in the contract total to continue using these services without interruption.

#### **Existing Contract and Recommended Amendment Amount**

- Asset Works Contract# C-0526-22: Software license, related hardware, and services
  - Start date of contract 6/7/2022; End date of contract 3/23/2027
  - Current contract value-\$950,000
  - Amendment amount (increase by)-\$1,000,000
  - o Total contract value-\$1,950,000

**Recommendation:** The Board of Trustees authorizes the President to approve the necessary contract amendment to increase the total amount of the Asset Works contract by an additional \$1 million. This contract amendment will be executed after the Board's approval, review, and comments by the Office of General Counsel.

#### Attachments: Yes.

1. Proposed Contract Amendment

# AMENDMENT II To the Contract AssetWorks C-0526-22 For Software license, related hardware and services

# BETWEEN AssetWorks (Hereinafter referred to as, "CONTRACTOR")

#### **AND**

FLORIDA AGRICULTURAL AND MECHANICAL UNIVERSTIY
Acting for and on behalf of the Board of Trustees,
A public body corporate of the State of Florida
(Hereinafter referred to as, "UNIVERSITY")

WHEREAS, CONTRACTOR and UNIVERSITY entered into that Original Agreement with an effective term beginning June 07, 2022 and ending March 23, 2027.

WHEREAS, CONTRACTOR and UNIVERSITY hereby mutually desire to amend the referenced contract C-0526-22 to increase the contract limit by \$1,000,000 increasing the total value of the contract to \$1,950,000.

**NOW, THEREFORE**, for and in consideration of the foregoing and for good valuable consideration each to the other paid, the receipt and adequacy of which are hereby acknowledged, the parties hereto agree as follows:

A. The RECITALS and EXHIBITS to this Amendment are hereby into and made a part hereof.

#### B. GENERAL SCOPE

C. This Amendment shall amend, modify and revise the scope of the Original Agreement only to the extent of increasing the contract total value, and the terms and provisions of the Original Agreement shall remain in full force and effect on and after the effective amendment date first set forth above.

#### D. TERMS, TERM DATES, AND CONDITIONS

All terms including the term date of this agreement and conditions set forth in the Original Agreement shall remain in full force and effect until March 23<sup>rd</sup> 2027.

IN WITNESS WHEREOF, the authorized representatives of	of the parties have executed this Agreement		
INSTITUTION:	CONTRACTOR:		
Florida A &M University Board of Trustees	AssetWorks		
Print Name:	Printed Name:		
Title:	Title:		
Approved as to form and Legality			

University Attorney

# Budget, Finance, and Facilities Report Wednesday, September 17, 2025 Agenda Item: <u>IV(b)</u>

**Subject:** Elevate Us Service Contract Amendment

#### Rationale/Summary:

Facilities, Planning, Construction, and Safety have existing contracts to augment staffing by providing supplemental contracted services. The services provided by Elevate Us are used throughout each fiscal year to supplement support services rendered for facilities, landscape, and grounds. Elevate Us services comprise of painting, cleaning, and pressure washing of facilities and walkways on the campus.

There is a need to solicit BOT approval to grant the President <u>authority</u> to amend the <u>Elevate Us Service Contract</u>. This contract was initially for three years, with the option to renew two one-year extensions. Currently, we are entering the third year of this contract period. Facilities, Planning, Construction, and Safety plans to exercise the option to extend the one-year optional period and increase the contract's total by \$1 million to continue using these services without interruption. This contract allows the services to be secured promptly and efficiently.

#### **Existing Contract and Recommended Amendment Amount**

- Elevate Us Contract# C-0672-23: Campus painting, cleaning, & pressure washing
  - Start date of contract 5/25/2023; End date of contract 5/25/2026-with option to renew for two (2) one-year terms
  - Current contract value-\$950,000
  - o Amendment amount (increase by)-\$1,000,000
  - Total contract value-\$1,950,000

**Recommendation:** The Board of Trustees authorizes the President to approve the necessary contract amendment to increase the total amount of the Elevate Us contract by an additional \$1 million. This contract amendment will be executed after the Board's approval, review, and comments by the Office of General Counsel.

#### Attachments: Yes.

1. Proposed Contract Amendment

#### AMENDMENT I

# To the Contract Elevate Us C-0672-23 For Campus painting, cleaning, & pressure washing

#### **BETWEEN**

Elevate Us (Hereinafter referred to as, "CONTRACTOR")

#### **AND**

FLORIDA AGRICULTURAL AND MECHANICAL UNIVERSTIY
Acting for and on behalf of the Board of Trustees,
A public body corporate of the State of Florida
(Hereinafter referred to as, "UNIVERSITY")

WHEREAS, CONTRACTOR and UNIVERSITY entered into that Original Agreement with an effective term beginning May 25, 2023 and ending May 25, 2026.

WHEREAS, CONTRACTOR and UNIVERSITY hereby mutually desire to amend the referenced contract C-0672-23 to increase the contract limit by \$1,000,000 increasing the total value of the contract to \$1,950,000.

**NOW, THEREFORE**, for and in consideration of the foregoing and for good valuable consideration each to the other paid, the receipt and adequacy of which are hereby acknowledged, the parties hereto agree as follows:

A. The RECITALS and EXHIBITS to this Amendment are hereby into and made a part hereof.

#### B. GENERAL SCOPE

C. This Amendment shall amend, modify and revise the scope of the Original Agreement only to the extent of increasing the contract total value, and the terms and provisions of the Original Agreement shall remain in full force and effect on and after the effective amendment date first set forth above.

#### D. TERMS, TERM DATES, AND CONDITIONS

All terms including the term date of this agreement and conditions set forth in the Original Agreement shall remain in full force and effect until May 25<sup>th</sup> 2027.

in withess whereor, the authorized representatives	of the parties have executed this Agreement
INSTITUTION:	CONTRACTOR:
Florida A &M University Board of Trustees	Elevate Us
Print Name:	Printed Name:
Title:	Title:
Approved as to form and Legality	

University Attorney

# Budget, Finance, and Facilities Report Wednesday, September 17, 2025 Agenda Item: <u>IV(c)</u>

Subject: A1 Day1 Service Contract Amendment

#### **Rationale/Summary:**

Facilities, Planning, Construction, and Safety have existing contracts to augment staffing by providing supplemental contracted services. The services provided by A1 Day 1 are used throughout each fiscal year to supplement support services rendered for facilities, landscape, and grounds. A1 Day 1 services comprise of painting, cleaning, and pressure washing of facilities and walkways on the campus.

There is a need to solicit BOT approval to grant the President <u>authority</u> to amend the <u>A1</u> <u>Day 1 Service Contract</u>. This contract was initially for three years, with the option to renew two one-year extensions. Currently, we are entering the third year of this contract period. Facilities, Planning, Construction, and Safety plans to exercise the option to extend the one-year optional period and increase the contract's total by \$1 million to continue using these services without interruption. This contract allows the services to be secured promptly and efficiently.

#### **Existing Contract and Recommended Amendment Amount**

- A1 Day 1 Contract# C-0677-23: Campus painting, cleaning, & pressure washing
  - Start date of contract 5/17/2023; End date of contract 5/17/2026-with option to renew for two (2) one-year terms
  - Current contract value-\$950,000
  - o Amendment amount (increase by)-\$1,000,000
  - Total contract value-\$1,950,000

**Recommendation:** The Board of Trustees authorizes the President to approve the necessary contract amendment to increase the total amount of the A1 Day 1 contract by an additional \$1 million. This contract amendment will be executed after the Board's approval, review, and comments by the Office of General Counsel.

#### Attachments: Yes.

1. Proposed Contract Amendment

# AMENDMENT II To the Contract A1 Day1 C-0677-23 For Campus painting, cleaning, & pressure washing

BETWEEN
A1 Day1 (Hereinafter referred to as, "CONTRACTOR")

**AND** 

FLORIDA AGRICULTURAL AND MECHANICAL UNIVERSTIY
Acting for and on behalf of the Board of Trustees,
A public body corporate of the State of Florida
(Hereinafter referred to as, "UNIVERSITY")

WHEREAS, CONTRACTOR and UNIVERSITY entered into that Original Agreement with an effective term beginning May 17, 2023 and ending May 17, 2026.

WHEREAS, CONTRACTOR and UNIVERSITY hereby mutually desire to amend the referenced contract C-0677-23 to increase the contract limit by \$1,000,000 increasing the total value of the contract to \$1,950,000.

**NOW, THEREFORE**, for and in consideration of the foregoing and for good valuable consideration each to the other paid, the receipt and adequacy of which are hereby acknowledged, the parties hereto agree as follows:

A. The RECITALS and EXHIBITS to this Amendment are hereby into and made a part hereof.

#### B. GENERAL SCOPE

C. This Amendment shall amend, modify and revise the scope of the Original Agreement only to the extent of increasing the contract total value, and the terms and provisions of the Original Agreement shall remain in full force and effect on and after the effective amendment date first set forth above.

#### D. TERMS, TERM DATES, AND CONDITIONS

All terms including the term date of this agreement and conditions set forth in the Original Agreement shall remain in full force and effect until May  $17^{th}$  2027.

IN WITNESS WHEREOF, the authorized representatives	of the parties have executed this Agreement		
INSTITUTION:	CONTRACTOR:		
Florida A &M University Board of Trustees	A1 Day1		
Print Name:	Printed Name:		
Title:	Title:		
Approved as to form and Legality			

University Attorney

## Budget, Finance, and Facilities Report Wednesday, September 17, 2025 Agenda Item: <u>IV(d)</u>

**Subject:** Ahead Clean Care Service Contract Amendment

#### **Proposed Board Action:**

Facilities, Planning, Construction, and Safety have existing contracts to augment staffing by providing supplemental contracted services. The services provided by Ahead Clean Care are used throughout each fiscal year to supplement support services rendered for facilities, landscape, and grounds. Ahead Clean Care services comprise of painting, cleaning, and pressure washing of facilities and walkways on the campus.

There is a need to solicit BOT approval to grant the President <u>authority</u> to amend the <u>Ahead Clean Care Service Contract</u>. This contract was initially for three years, with the option to renew two one-year extensions. Currently, we are entering the third year of this contract period. Facilities, Planning, Construction, and Safety plans to exercise the option to extend the one-year optional period and increase the contract's total by \$1 million to continue using these services without interruption. This contract allows the services to be secured promptly and efficiently.

#### **Existing Contract and Recommended Amendment Amount**

- Ahead Clean Care Contract# C-0676-23: Campus painting, cleaning, & pressure washing
  - Start date of contract 5/8/2023; End date of contract 5/8/2026-with option to renew for two (2) one-year terms
  - Current contract value-\$650,000
  - Amendment amount (increase by)-\$1,000,000
  - Total contract value-\$1,650,000

**Recommendation:** The Board of Trustees authorizes the President to approve the necessary contract amendment to increase the total amount of the Ahead Clean Care contract by an additional \$1 million. This contract amendment will be executed after the Board's approval, review, and comments by the Office of General Counsel.

#### **Attachments:** Yes.

1. Proposed Contract Amendment

#### AMENDMENT I

# To the Contract Ahead Clean Care C-0676-23 For Campus painting, cleaning & pressure washing

# BETWEEN Ahead Clean Care (Hereinafter referred to as, "CONTRACTOR")

#### AND

FLORIDA AGRICULTURAL AND MECHANICAL UNIVERSTIY
Acting for and on behalf of the Board of Trustees,
A public body corporate of the State of Florida
(Hereinafter referred to as, "UNIVERSITY")

WHEREAS, CONTRACTOR and UNIVERSITY entered into that Original Agreement with an effective term beginning May 08, 2023 and ending May 08, 2026.

WHEREAS, CONTRACTOR and UNIVERSITY hereby mutually desire to amend the referenced contract C-0676-23 to increase the contract limit by \$1,000,000 increasing the total value of the contract to \$1,650,000.

**NOW, THEREFORE**, for and in consideration of the foregoing and for good valuable consideration each to the other paid, the receipt and adequacy of which are hereby acknowledged, the parties hereto agree as follows:

A. The RECITALS and EXHIBITS to this Amendment are hereby into and made a part hereof.

#### B. GENERAL SCOPE

C. This Amendment shall amend, modify and revise the scope of the Original Agreement only to the extent of increasing the contract total value, and the terms and provisions of the Original Agreement shall remain in full force and effect on and after the effective amendment date first set forth above.

#### D. TERMS, TERM DATES, AND CONDITIONS

All terms including the term date of this agreement and conditions set forth in the Original Agreement shall remain in full force and effect until May 08, 2027.

IN WITNESS WHEREOF, the authorized representatives of	of the parties have executed this Agreement		
INSTITUTION:	CONTRACTOR:		
Florida A &M University Board of Trustees	Ahead Clean		
Print Name:	Printed Name:		
Title:	Title:		
Approved as to form and Legality			

University Attorney



# Budget, Finance and Facilities Committee Wednesday, September 17, 2025 Agenda Item: <u>V</u>

**Quarterly Financial Report – Budget to Actuals** 

Report / Update as of 9/5/2025	Date of Previous Update: 5/23/2025	
Update:		
Data is currently pending and will be furnished	l upon availability.	
Responsible Parties:		
FAMU Areas of Representation: Budget Office	<u> </u>	



## Budget, Finance, and Facilities Committee Wednesday, September 17, 2025 Agenda Item: <u>VI</u>

#### **Project Updates**

Report / Update as of 9-5-2025	Date of Previous Update:	6-11-2025
Update:		

#### **Project Updates**

#### 700-Bed Residence Hall

The 700-Bed Residence Hall project has successfully reached substantial completion, and students have moved in and are poised for a successful semester. This residence hall will provide modern, state-of-the-art living and is designed to enhance student residential experience. The project aligned with the University's capital improvement goals by ensuring quality construction, functional design, and long-term sustainability. With the completion of this project, the new residence hall will address housing demand and contribute significantly to the overall campus environment.

#### 500-Bed Residence Hall

The design team for the 500-Bed Residence Hall has completed the construction documents, marking a significant milestone in the project's development. The anticipated start of construction will be determined once funding has been secured. This project is planned to expand on-campus housing capacity and support the University's commitment to enhancing the student residential experience while aligning with long-term capital improvement goals.

#### 800-Bed Residence Hall

The design team for the 800-Bed Residence Hall has completed the construction documents, marking a key milestone in the project's progression. The anticipated start of construction will be established once funding has been identified and secured. This project is intended to significantly expand on-campus housing, advancing the University's commitment to providing sustainable and student-focused residential facilities.

#### **FAMU Dining Hub Expansion**

The Dining Hub Expansion project has been substantially completed except for the punch list items. Some of the furniture selected has been delivered. Due to shipping challenges, the balance of the furniture will be delivered and installed by the end of September 2025. The Dining Hub is operational.

#### Foote Hilyer I.T. Relocation to FHAC

This project involved renovating the old Student Health Clinic space at the Foote Hilyer Administration Center. The project team is pleased to announce that this project has been completed, and the IT Department has moved into the new space.



#### **Howard Hall Renovation**

This renovation project will address current issues with the existing facility that inhibit learning, recruitment, and retention for the ROTC programs. The architect has completed the design, and construction has started. This project is scheduled to be substantially completed in November 2026.

#### **Chemical and Biological Research Center Renovation**

This project scope will build out the top two floors of the Pharmacy Phase II building and adequately satisfy the current space needs for teaching and research. This space will be shared between Chemistry, Biology, and Pharmacy. The Labs are funded for interdisciplinary study and must be flexible to accommodate multiple programs. The project is progressing as planned, and the architect is scheduled to submit 100% Construction Documents in November 2025.

#### **Deferred Maintenance/Infrastructure Projects**

During the 2022-2023 Legislative Session, Florida A&M University was allocated \$26.9 million to address deferred maintenance and capital replacement/renewal issues and \$27.7 million to address campus-wide utility infrastructure. The following is an update on activities that have commenced:

#### FAMU/Trane HVAC Replacement (Deferred Maintenance)

The deferred maintenance project is progressing on schedule. Purchase orders have been processed, and funds have been encumbered for all the remaining deferred maintenance projects. A significant number of mechanical upgrades have been completed at SBI South, SBI North, Ware Rhaney, Perry-Paige, Lewis-Beck, Central Distribution Plant, and Foster Tanner Music Buildings. Additional work is underway in the Gaither Complex, Jackson Davis, SBI West, FHAC, and the South and North Electrical Sub-stations.

#### **Chilled Water Upgrade (Utility Infrastructure)**

Construction has started for the chilled water expansion project on the northern portion of the campus and is progressing well.

#### **New South Chiller Plant Phase I (Utilities Infrastructure)**

Construction is underway on the new South Central Utility Plant to support the cooling/heating needs for the expanding southern portion of the campus. The vertical construction includes the steel erection and installation of the metal shell. This facility will provide essential chilled and hot water infrastructure to meet growing demand and improve overall campus cooling efficiency.

#### **Galimore Powell Fieldhouse**

Roofing repairs have been completed, which are temporary until funding can be acquired for a total roof replacement. The coaches' flooring upgrades project is scheduled to start on September 17 and should be completed by September 22.

Planning for visitors' locker room upgrades will be implemented once funding has been identified.

**Responsible Parties:** 

FAMU Areas of Representation: Facilities, Planning, Construction, and Safety

External Collaborators (if applicable): Various Architects, Engineers, and Contractors