

FLORIDA **A&M** UNIVERSITY
Board of Trustees

Special Budget, Finance and Facilities Committee Meeting

Trustee Kimberly Moore, Committee Chair
Tuesday, August 2, 2022 Location: Virtual Meeting

MINUTES

Committee Members Present: Kimberly Moore, Otis Cliatt, Thomas Dortch, Kelvin Lawson, Belvin Perry, Craig and Kenny Stone

Call to Order/Roll Call

Chair Moore called the meeting to order. Dr. Turner called the roll. A quorum was present.

ACTION ITEMS

Approval of Minutes – June 1, 2022.

There were no revisions to the minutes.

The motion to approve this action item was carried.

Property Acquisition

President Robinson provided perspective on the need for the property acquisition stating two major reasons: 1) to provide a short-term solution that will provide long-term implications of FAMU having additional housing in its inventory to accommodate student on-campus housing demands, and 2) to provide a presence for FAMU beyond the main campus boundaries between FAMU Way and Eugenia streets. President Robinson added that the proposed property is located in a highly visible and productive region of the Tallahassee community where other new developments are being constructed. VP Gloria Walker shared photos that depicted the parcels of land containing approximately 116 beds and 1.3 acres of unimproved land. Appraisals and financial analyses are in process. Additionally, inspections are scheduled to assess environmental and physical conditions of the property. Recommended was the approval of the University President to negotiate and enter into an agreement for the purchase of real estate and properties from identified Sellers for the amount not to exceed \$14 million.

Questions/Comments re: Property Acquisition

- Trustee Lawson asked if there was a need for a safety barrier on the property such as black wrought iron fencing.
Response: Chief Terrence Calloway suggested in addition to the black wrought iron fencing, there needs to be a brick barrier, cameras, blue light phones, video cameras, and gates at entry ways.
- Trustee Reed asked about the process or strategy for students that currently reside at the property after the property is acquired by FAMU.
Response: VP Walker indicated that the current property owners will notify the students that they are selling the property and that they will need to terminate their contracts within a 90-day period.
- Trustee Lawson requested that staff keep the BOG facilities team apprised of building and land acquisitions.
Response: President Robinson assured that the University will continue to engage with and keep the BOG apprised.

The motion to approve this action item was carried.

State Contracts and State Piggyback Vendors: Data Set Ready, Inc., Signal House Communications, Presidio Network Solution, LLC

VP Walker requested approval to negotiate and authorize the President to enter or extend existing agreements with Data Set Ready, Inc., Signal House Communications and Presidio for fiscal year 2023 up to \$10 million for each of the three vendors. These suppliers are state-contract vendors having completed the solicitation process and contracted with the

FLORIDA **A&M** UNIVERSITY
Board of Trustees

Florida Department of Management Services to offer fixed unit pricing for goods and services. Approval of this request ensures continuation of IT-related work throughout the University without stoppage and frequent approvals by the Board when a project should exceed \$1 million.

Questions/Comments re: State Contracts and State Piggyback Vendors

- Trustee Lawson asked if there are opportunities for Women or Minority owned businesses to benefit.
Response: President Robinson indicated that Data Set Ready, one of the three vendors, is a minority-owned business. While remaining in compliance with applicable guidelines, President Robinson assured that FAMU always attempts to include minority-owned vendors to provide goods and services needed. VP Robert Seniors added that the other two vendors have specialized goods and services.
- Trustees expressed the need for more details to include prioritized list of critical projects, along with estimated dollar amounts and timeline for project start (i.e. within 3, 6 or 9 months).
- President Robinson commented that the many of the IT-related issues that needed to be addressed are on-going issues to include infrastructure and cybersecurity concerns.

The motion was approved for staff to re-present the agenda item during the August 11, 2022 BOT Retreat with more detail to include a prioritized list of critical projects.

Revised Capital Improvement Plan (CIP)

VP Walker shared that the Florida Board of Governors (BOG) revised its PECO scoring methodology. Subsequently, BOG has given universities the opportunity to re-prioritize projects listed on their Five-Year Capital Improvement Plan (CIP). Therefore, staff seeks to move Howard Hall from Priority 5 to Priority 2 on the CIP listing.

Questions/Comments re: Revised Capital Improvement Plan (CIP)

- Trustee Reed asked how do staff rank the projects on the CIP list.
Response: VP Walker explained that the ranking is based on several factors including the building's age, no recent request for state funding and the need for ADA approval. VP Walker further added that there is a detailed scoring criterion used (provided in the committee materials).
- Trustee Reed asked if there was support from federal dollars available.
Response: VP Walker indicated that we continue to search and seek federal dollars for building repairs and upgrades.

The motion to approve this action item was carried.

The meeting adjourned.