

June 12, 2025

FAMU Board of Trustees Meeting



DIVISION OF AUDIT

Action Items



The background of the image features a stack of three notebooks. The top notebook has an orange cover, the middle one has a green cover, and the bottom one has a dark green cover. A green pen with gold accents lies diagonally across the top notebook. Another gold pen is visible in the bottom left corner. The entire scene is set against a dark, textured wooden surface.

Audit, Risk and Compliance Committee Meeting Minutes: 2-12-2025



Division of Audit FY 2025-2026 Work Plan

Report #25-26-001

June 12, 2025

Governance

Florida Board of Governors Regulation 4.002: State University System Chief Audit Executive

Requires each university CAE to develop a risk-based annual audit plan, submit it to the university Board of Trustees for approval, and report it to the Board of Governors.

IIA's Global Internal Audit Standards

- Principle 9 - Planning the Internal Audit Function
 - Establishes that the internal audit function must develop a risk-based plan to determine the priorities of the internal audit work
- Principle 4 - Accountability and Oversight
 - Clarifies that the internal audit function is accountable to the board, which includes presenting the annual audit workplan for board review and approval.

Renewed Focus: FY 25-26 Audit Work Plan

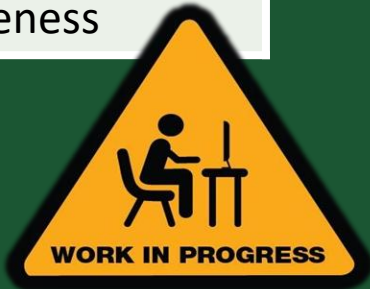
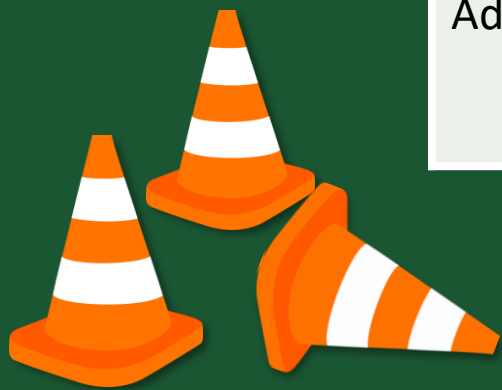
FY 2025–2026 Audit Work Plan		
Audit Category	Specific Audit Topic	Relevant Strategic Priorities
Mandatory (BOG)	Performance-Based Funding (PBF) Data Integrity Audit	Student Success; Organizational Effectiveness
Operational	University Construction Program Audit	Long-Term Fiscal Health & Sustainability; Organizational Effectiveness
Information Technology	Workday Post-Implementation Review	Organizational Effectiveness; Long-Term Fiscal Health & Sustainability
Information Technology	IT Governance – Artificial Intelligence	Academic Excellence; Organizational Effectiveness
Advisory	Human Resources Advisory	Organizational Effectiveness; Student Success
Advisory	Division of Research – Data Protection Controls	Academic Excellence; Research Management
Advisory	Grant Management Review	Academic Excellence; Long-Term Fiscal Health & Sustainability



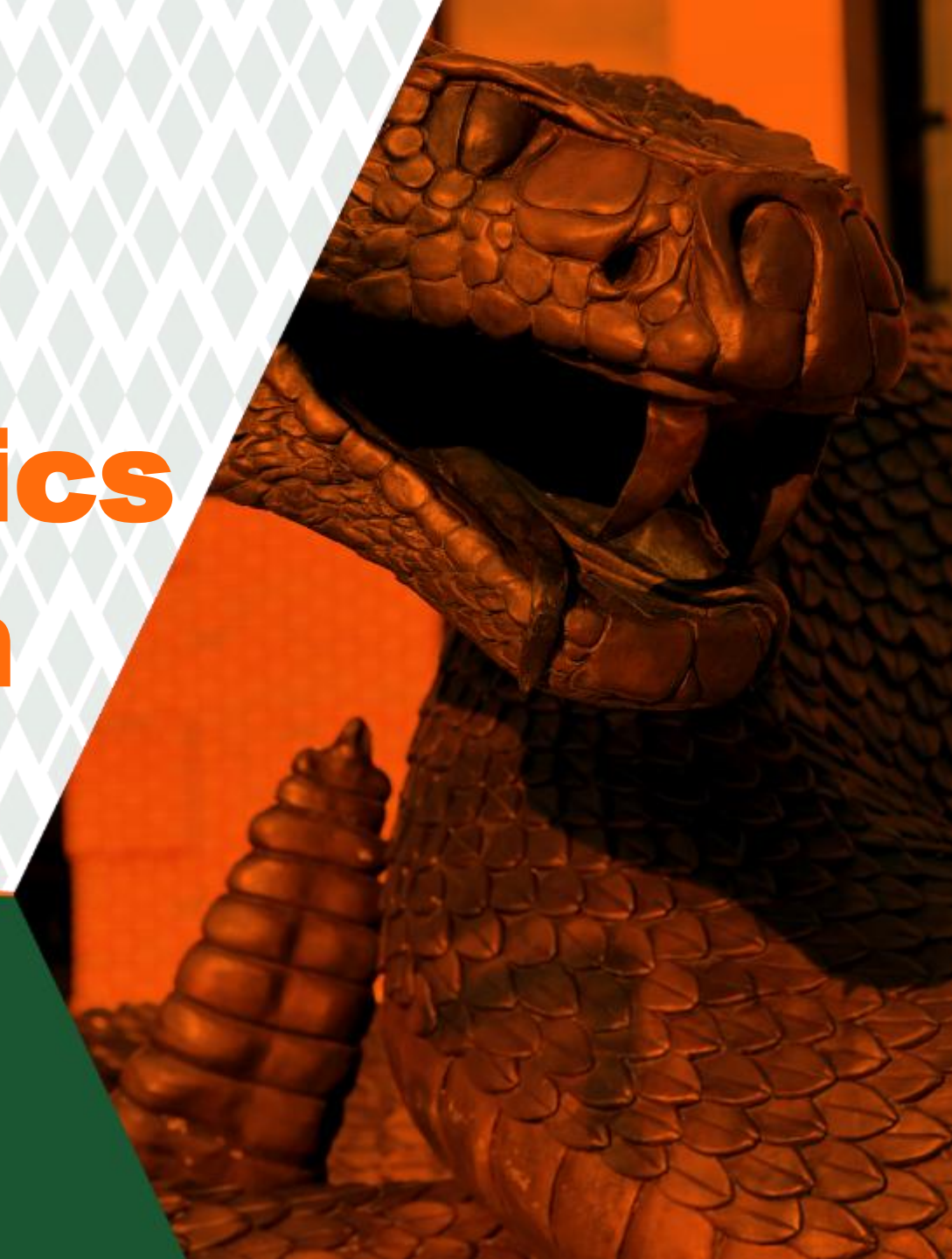
Unfinished Business: FY 24-25

Audit Work Plan Continuation

FY 2024–2025 Audit Work Plan Continuance		
Audit Category	Specific Audit Topic	Relevant Strategic Priorities
Information Technology	Office of Information Technology – Cybersecurity Governance	Academic Excellence; Organizational Effectiveness; Long-Term Fiscal Health & Sustainability;
Mandatory (BOT)	Athletics Financial Review	Long-Term Fiscal Health & Sustainability; Leverage the Brand
Advisory	Office of University Advancement – Gift Processing and Donor Relations	Student Success; Long-Term Fiscal Health & Sustainability; Organizational Effectiveness



Office of Compliance & Ethics Informational Item



OFFICE OF COMPLIANCE & ETHICS

BOT PRESENTATION
JUNE 2025

EMERGING COMPLIANCE RISKS & MITIGATIONS

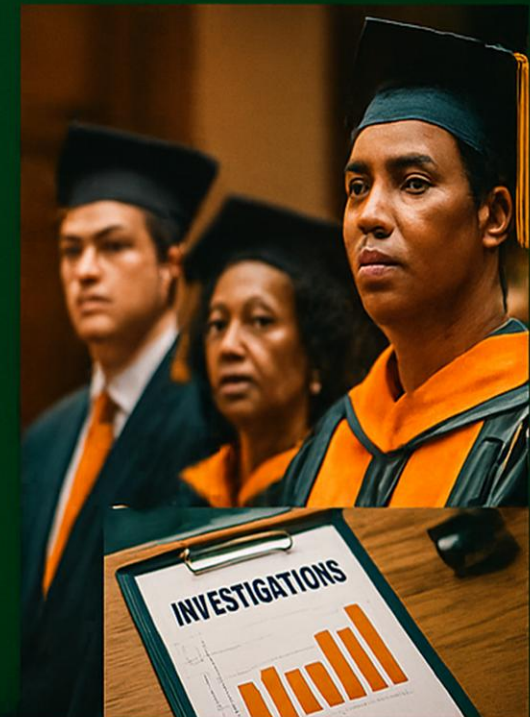
- AI-enhanced malware
- Employee misuse of generative AI
- Unsettled regulatory environment
Actions; Phishing simulations; Drafting an Acceptable AI Use regulation; Standing AI Governance Committee

KEY INITIATIVES UNDERWAY

- Civil Discourse Training series: mandatory compliance training & SOP finalizations
- Athletics Compliance; Weekly Registrar & Advising collaboration, Spring certification completed

INVESTIGATIONS SNAPSHOT

- 82 reports (Jul '24–May 25) vs. 88 last year
- Top categories; Employee Misconduct (23.17%), Academic Misconduct (1%), Conflict of interest (854 %)
- New SOP for Investigative triage & resolute timelines



DIVISION OF AUDIT

Informational Items



24-25 Foreign Influence Audit



The purpose of this audit was to evaluate the University's compliance with the following statutes:

- **Section 1010.35, F.S. (Screening Foreign Researchers):** Requires background screening of foreign nationals and individuals with over one year of experience in a country of concern before appointment to research-related positions.
- **Section 1010.36, F.S. (Foreign Travel):** Requires the University to implement a monitoring program for employment-related international travel by faculty, researchers, and research staff.
- **Section 1010.25, F.S. (Foreign Gift Reporting):** Requires semi-annual reporting of gifts and contracts totaling \$50,000 or more from foreign sources, including procurement contracts involving countries of concern.

Screening Foreign Researchers

FOREIGN INFLUENCE AUDIT OUTCOMES

Observations	Recommendations
Decentralized evaluation process led to gaps—35 hires not evaluated, 18 not referred to ORC	Centralize tracking of evaluations & screening. Ensure HR only finalizes hires after ORC clearance.
Absence of project-level data hinders ORC's ability to verify screening coverage	Establish regular project data-sharing with ORC.
Absence of written policies that clearly define pre-screening, referral, or screening roles	Develop written policies & screening checklists.

Foreign Travel

FOREIGN INFLUENCE AUDIT OUTCOMES

Observations

Fragmented processes for travel approvals; lack of centralized data and defined roles.

Foundation-funded travel lacks centralized oversight and RIO signature.

Incomplete data sharing prevents screening travelers based on project assignments.

Inconsistent International SOS registration during the audit period.

Unreported China trip in 2023 impacted reporting accuracy.

Recommendations

Integrate all travel approvals into a single system.

Establish centralized log & define recordkeeping for externally funded travel.

Implement formal approval workflow for Foundation-funded travel.

Improve project data-sharing for screening.

Enforce International SOS registration before travel approval.

Reconcile travel data with International SOS and correct reports.

Foreign Gift Reporting



FOREIGN INFLUENCE AUDIT OUTCOMES

Observations	Recommendations
Departments self-screen contracts without oversight or technical support	Assign responsibility for centralized contract screening.
Internal procedures not documented, risking process sustainability.	Develop policy defining roles for foreign gift reporting. Complete documentation of internal procedures.

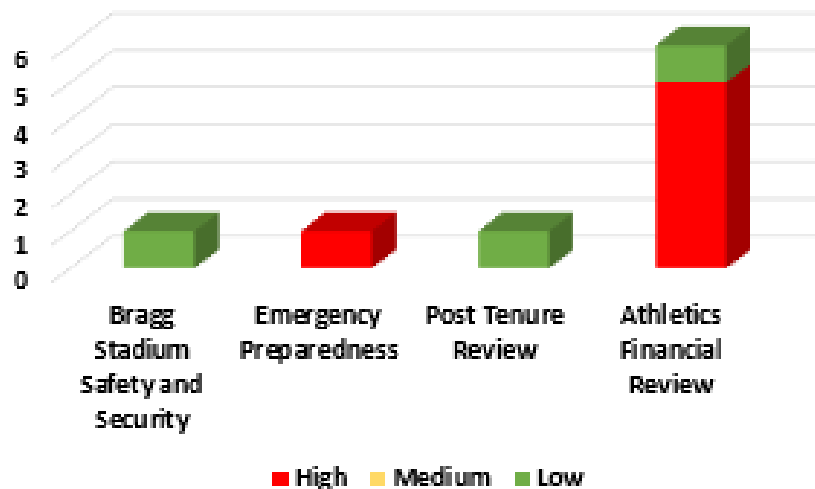
Audit Work Plan

Project	Start Date	Projected Completion	Revised Projected Completion	Status
Financial Aid Audit	December 2022	December 2024	February 2025	Complete
Athletics Financial Review: Spring 2023	December 2023	June 2024	December 2024	Complete
Gramm Leach Bliley Act (GLBA): Safeguards Rule Audit	November 2023	March 2024	October 2024	Complete
Foreign Influence Audit	August 2024	October 2024	March 2025	Reporting
Athletics Financial Review: Spring 2024	March 2025	July 2025	n/a	Pending
Performance-Based Funding Data Integrity Audit	November 2024	March 2025	n/a	Complete

Status of Correct Actions for Open Audit Issues since June 2023

Florida Board of Governors Regulation [4.002 State University System Chief Audit Executive](#), Section 3(b) requires the chief audit executive to report on the progress made by management in implementing corrective actions.

9 Open Audit Issues



Internal Audit Activities





Advisory Activities

Advisory Work Plan			
Project	Initial Projected Start Date	Revised Projected Start Date	Status
Academic Affairs Advisory: School of Business & Industry (SBI) Student & Faculty Experiences	April 2023	August 2024	Complete
Academic Affairs Advisory: College of Social Sciences, Art, & Humanities (CSSAH) Student & Faculty Experiences	April 2023	January 2025	Complete
IT Governance: State of Cybersecurity	March 2025	April 2025	Planning
Campus Safety & Security	October 2024	February 2025	Transferred: Workshop Conducted with ERM
Academic Affairs: Operations	January 2025	March 2025	Pending
Office of University Advancement	March 2025	n/a	Planning

Status of Corrective Action for Open Advisory Issues

22-23 Procurement Services (34 Recommendations)

- 12 Recommendations Successfully Implemented
- 22 Recommendations Are In-Progress

24-25 Academic Affairs Advisory: SBI Student & Faculty Experiences (14 Open Recommendations)

24-25 Academic Affairs Advisory: CSSAH Student & Faculty Experiences (10 Open Recommendations)

External Audit Activities



Current Status of External Audits		
Audit	Current Status	Comments
<u>Florida Auditor General (AG)</u> Financial Statement Audit (FYE 2024)	Complete	The final report was issued March 2025 and states that the University's financial statements present fairly, in all material respects. However, one significant deficiency was identified in the report regarding the need to improve controls to ensure the accounting records and annual financial report are accurate.
<u>Thomas. Howell, Ferguson (THF)</u> Athletics Financial Statement Audit (FYE 2022 and FYE 2023)	Withdrew	On March 4, 2025, THF issued a letter to University leadership and the Athletics Director terminating its engagement to perform the Financial Statement Audit for the University's Athletic Department "due to the University's inability to provide timely and accurate documentation necessary for [them] to perform the audit."
<u>Athletics Agreed Upon Procedures</u> (FYE 2024)	Pending	Currently, there was no firm under contract to perform the required Agreed Upon Procedures (AUP) for NCAA-required January 15, 2025, submission deadline.
<u>Athletics Financial Statement Audit</u> (FYE 2024)	Pending	Currently, there is no firm under contract to perform the Board of Trustees required Athletics Financial Statement Audit for FYE 2024.
<u>Cybersecurity Maturity Model Certification (CMMC)</u>	Pending	To inform the external review, DOA has collaborated with ITS and the Division of Research to create a survey to determine the adequacy of the University's data security. Currently, we are soliciting external parties to perform services related to this certification.

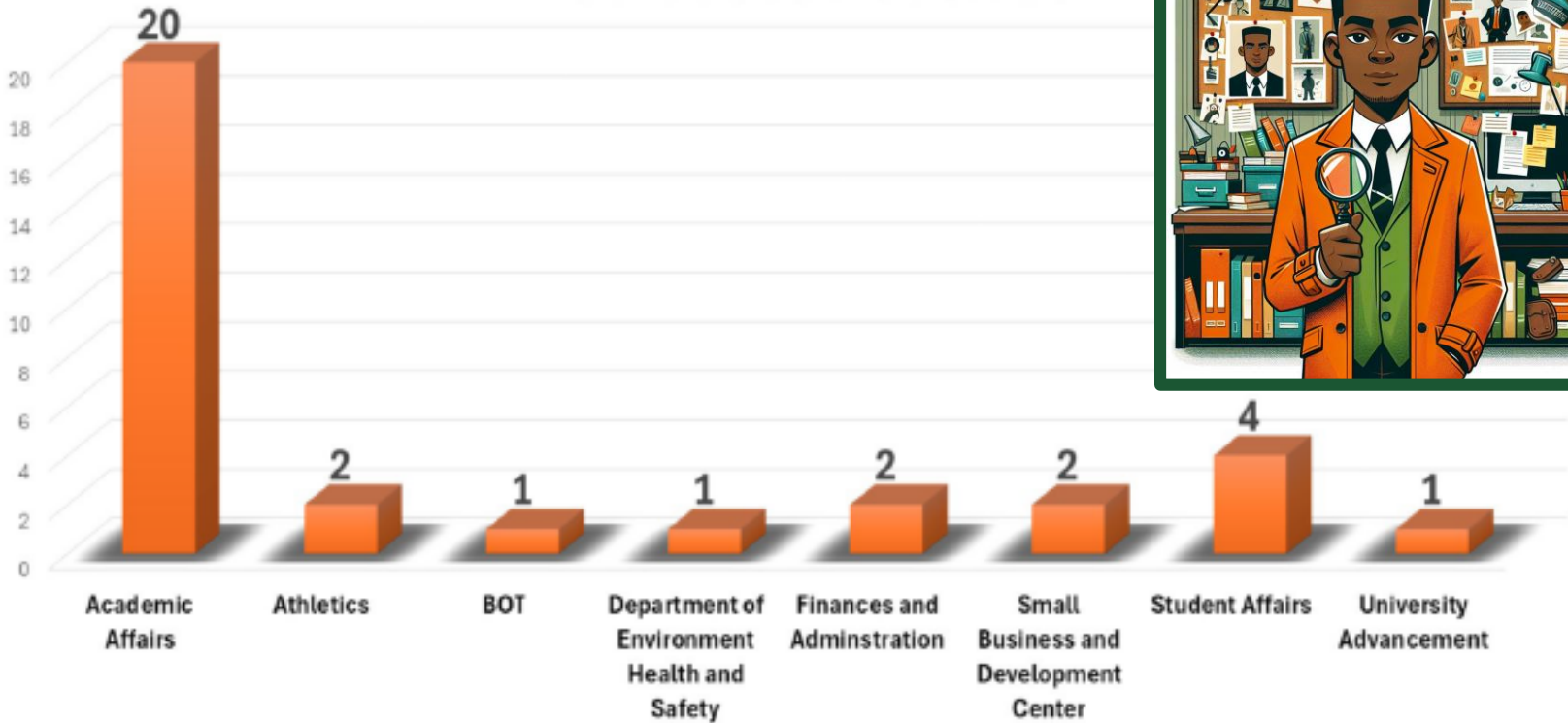
Direct Support Organizations

Current Status of Financial Statement Audits Direct Support Organizations		
Audit	Current Status	Comments
<u>FAMU Boosters</u>	Complete	Grayson Accounting and Consulting, an independent CPA firm, determined that the financial statements were presented fairly, in all material respects.
<u>National Alumni Association</u>	Complete	Grayson Accounting and Consulting, an independent CPA firm, determined that the financial statements were presented fairly, in all material respects.
<u>The FAMU Foundation</u>	Complete	Watson Rice Accountants and Advisors, an independent CPA firm, determined that the financial statements present fairly, in all material respects.
<u>FAMU Research Foundation (FRF)</u>	Exempt	The University has requested and received approval for an exemption from the Board of Governors Regulation 9.011 (5) for FY2024 and FY2025, citing minimal financial activity and the imminent operational launch of the Research Foundation in FY2026, making an audit unnecessary for these fiscal years.



Investigation Activities

FY 2024-2025 Program Area Breakdown 33 Cases Received



7 Open Investigations

# Open	Case Type
1	Academic Misconduct
1	Conflict of Interest
1	Discrimination
2	Fraud
1	General Concern
1	Waste, Abuse, Misuse of Institution Resources

DIVISION OF AUDIT Updates



New Senior IT Auditor & Investigator



SUMMARY OF QUALIFICATIONS:

Cybersecurity Risk Management and Compliance: Extensive experience applying NIST 800-53, NIST CSF 2.0, and CIS Controls to assess and reduce risks. She has led vulnerability assessments, compliance audits, and remediation efforts, achieving up to a 95% risk remediation rate.

Technical Proficiency in Security Tools and Infrastructure: Skilled in using tools like Nessus, OpenVAS, and Cisco Meraki for vulnerability scanning and network monitoring. Her technical expertise also spans Python, PowerShell, SQL, Active Directory, and LAN/VLAN configuration, key for IT auditing and investigations.

Digital Forensics and Investigative Analysis: With graduate-level training in digital forensics and hands-on experience in incident response and secure system auditing, Jayla is equipped to investigate security breaches, perform forensic reviews, and support compliance investigations involving IT systems.

Strike, Strike, and **Strike Again!**

Internal Audit Awareness Month



WORKSHOP

**Presenters: Trystal Wright
Chathya Chandler**

Building Better Futures: The Audit Blueprint

How to Prepare for an Audit

Join us for a candid conversation about how to confidently prepare for an audit and set your department up for success.

22 MAY 2025 | 12:00 pm - 1:00 pm

REGISTER NOW

FAMU FLORIDA A&M UNIVERSITY **HUMAN RESOURCES**

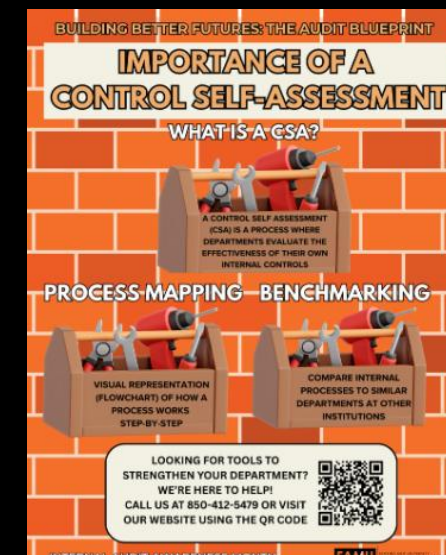
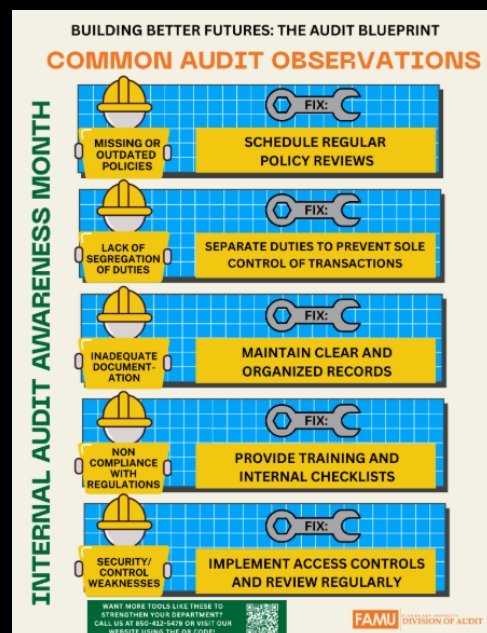
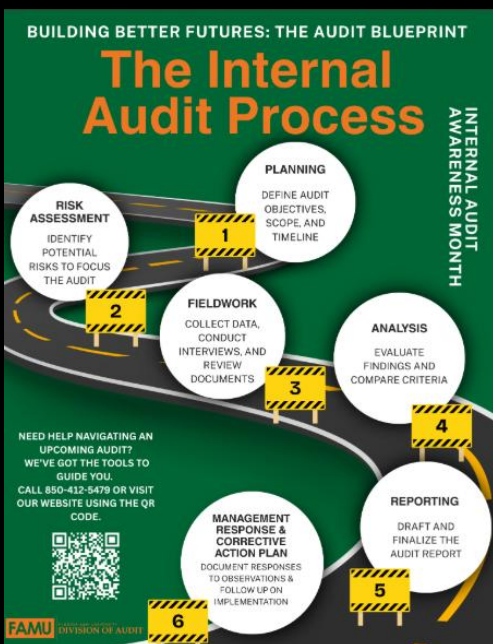
FAMU FLORIDA A&M UNIVERSITY **DIVISION OF AUDIT**

For more information, contact Rasheedat McKay at rasheedat.mckay@famuedu

What Do You Think of Internal Auditors

#auditing #internalaudit #internalauditawareness

FAMU Division of Audit



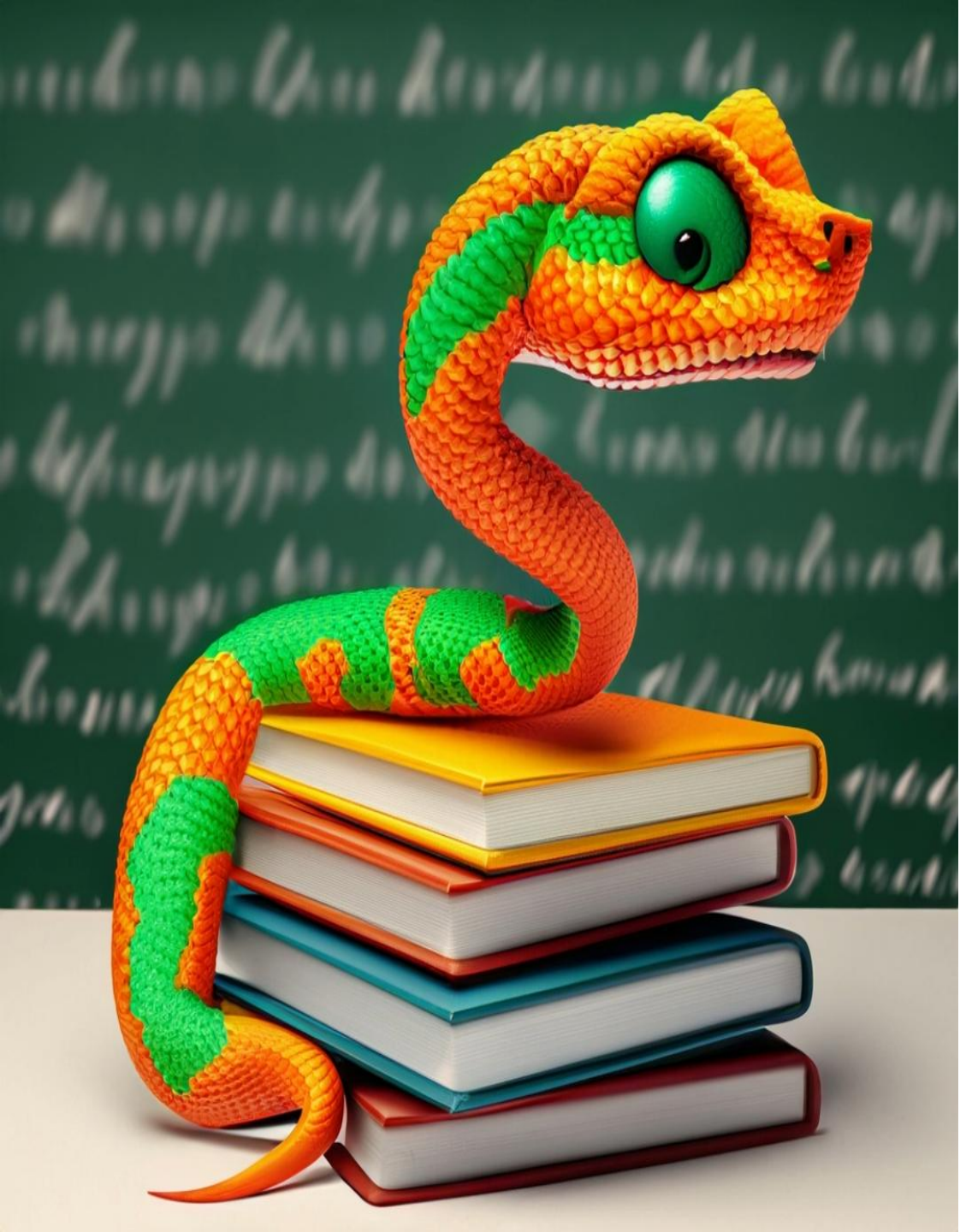


Questions



Answers

Strike, Strike, and **Strike Again!**



"We inspire **Excellence
by showing kindness
and delivering
exceptional **Service.**"**