

**Florida Agricultural and Mechanical University
Board of Trustees**



**MEETING MINUTES
June 7, 2018**

CALL TO ORDER AND WELCOME

Kelvin Lawson, Chair

Chair Lawson called the meeting to order. Pamela Zackery called the roll and a quorum was established. The following trustees were present: Carter, Dortch, Grable, Jackson, Lawrence, Lawson, Mills, Moore, Perry, Reed, Washington, and Woody.

Chair Lawson extended an official welcome to Trustee David Jackson, FAMU's new Student Government president. Chair Lawson also asked the Board to observe a moment of silence for the late Dr. Clyde Ashley who was a professor in the School of Business and Industry.

PUBLIC COMMENTS

Lt. Colonel Greg Clark, President of the FAMU National Alumni Association, shared that the alumni raised \$600,804.11 at its national convention in Orlando.

The following individuals presented public comments:

Mr. Maseleka Mandela
Ms. Vonceil Bradford
Dr. Carolyn Collins

PRESIDENT'S REPORT

Dr. Larry Robinson, President

Chair Lawson recognized President Robinson for his report. Dr. Robinson presented a video with highlights from the past 90 days:

- The University held three commencement ceremonies, with over 1100 graduates. FAMU alumni film maker Rob Hardy and Shundrawn Thomas, president of Northern Trust Asset Management, addressed the graduates during the ceremonies.
- Former Attorney General Loretta Lynch was the keynote speaker for the College of Law Hooding Ceremony.
- Senator Marco Rubio visited the campus and held a listening session with students. He was also made aware of a proposal for a center of excellence, which would focus on global sustainable infrastructure development.
- President Robinson, VP Timothy Moore, Dean Andrew Chin and Dean Murray Gibson plan to travel to Washington, D.C. to meet with the Director of the HBCU White House Initiative and other federal agency staff.
- Members of the Congressional Black Caucus, including Al Lawson Alma Adams, and Anthony Brown, visited the campus and acknowledged their support for HBCU's partnering with the Department of Defense.

Florida Agricultural and Mechanical University Board of Trustees



- President Robinson’s student recruitment bus tour visited five cities, making stops at high schools and state colleges. Applications for admission are up 20% this year.
- Forty FAMU students commemorated the 50th anniversary of the death of Rev. Dr. Martin Luther King by visiting Memphis, where they learned leadership skills, the importance of community involvement and participated in a march. They also met with Senator Bernie Sanders and FAMU alumnus Common.
- FAMU students placed eighth in the Honda All-Star competition.
- FAMU students also took home \$25,000 in scholarships after emerging as the number one team in the HBCU Battle of the Brains competition.
- In March 2018, the SACSCOC onsite committee conducted a visit to FAMU. The visit culminated with the SACSCOC team not having any recommendations for the University. This is the most favorable outcome a university can receive. FAMU expects to receive official acknowledgement from SACSCOC in December 2018.
- President Robinson and several deans visited Dow Chemical plants in Texas and Michigan. Efforts are underway to secure a partnership with Dow to support students and faculty.
- President Robinson attended the Tampa NAA Chapter’s gala and the National Alumni Convention in Orlando.
- President Robinson shared that his installation will be held on November 9, 2018.
- The President held a retreat with the University’s managers and focused on customer service, accountability and the strategic initiatives.

President Robinson shared the following update regarding his goals:

President Robinson’s 2018 Goals			
Metrics	Baseline	2018 Actual	2018 Goal
1. Increase FAMU’S Overall Score on PBF Metrics	65	72	>65
2. Increase the University’s Six-Year Graduation Rate by 5%	40.7%	47.3%	45.7%
3. Achieve First-Time Licensure Pass Rates that Meet or Exceed State/National Benchmarks in Law (Goal: $\geq 70\%$), Nursing ($\geq 87\%$), Pharmacy ($\geq 93\%$) and Physical Therapy ($\geq 91\%$)	0 of 4	TBD	1 of 4
4. Increase Annual Giving by 25% and Implement a Plan to Launch a Capital Campaign	\$8.5M	\$4.01M as of June 4	\$10.6M
5. Implement a Comprehensive Plan to Improve Customer Service in Key Campus Administrative Units and Enhance Engagement with Stakeholder Groups	N/A	On track	Implement plan by June 30

**Florida Agricultural and Mechanical University
Board of Trustees**



Metrics	Baseline	2018 Actual	2018 Goal
6. Increase Total Headcount Enrollment by 5%	9,614	9,909	10,029
7. Develop a Comprehensive Housing Plan by June 2018 to Address Short and Long Term Housing Strategies	N/A	On track	Develop plan by June 30
8. Increase Total R&D Expenditures by 1%*	\$45.4M	\$38M as of June 1	\$45.8M
9. Reduce Overall Expenditures by 5% and Continue to Invest in the University's Key Initiatives and Strategic Priorities, while Increasing Cash Flow and Liquidity (reserves)	N/A	TBD	\$2.2M
10. Strengthen the University's Financial Health by Achieving or Exceeding a Minimum Debt Ratio of 0.84	-	TBD	0.84

STANDING COMMITTEE REPORTS

Chair Lawson recognized the Committee chairs to present their respective reports.

Academic and Student Affairs

Trustee Matthew Carter, Chair

The Academic and Student Affairs Committee had several action items for approval:

- Eighteen (18) faculty members were recommended for tenure
- An honorary doctorate degree (posthumous) to LTC David E. Pollard, Sr.
- An honorary doctorate degree to Dr. Shelia A. McClure
- Proposal for the Bachelor of Science in Biomedical Engineering effective fall 2018
- Memorandum of Agreement on the Management Plan of the College of Engineering
- 2018/2019 Accountability Plan
- Four-Year Graduation Rate Improvement Plan
- Revisions to the Master of Science in Systems Engineering proposal that was approved during the March BOT meeting

Special Committee on Athletics

Kelvin Lawson, Chair

Chair Lawson shared that the Committee heard an update on the projected 2018/2019 budget. He said that Athletics continues to have monthly reviews with the Board of Governors, as well as internal reviews. He stated that the team is committed to managing expenses and revenues, while raising addition funds.

Florida Agricultural and Mechanical University Board of Trustees



Audit and Compliance

Trustee Craig Reed, Chair

Trustee Reed reported that the Committee received, reviewed, and approved the Compliance and Ethics Program Plan. Rica Calhoun, the chief compliance and ethics officer outlined her goals for the next three years based and provided an update of her progress.

The Committee also heard updates regarding audit findings, the athletics review, and the operational audit.

Budget, Finance and Facilities

Trustee Kimberly Moore, Chair

Trustee Moore indicated that the Committee met on June 6, 2018 and had one consent item, five action items and two discussion items. The Center for Access and Student Success (CASS) and the Housing Project Plan needed some follow-up. Trustee Moore stated that she anticipated a meeting would be called to address with those items.

Direct Support Organizations

Trustee David Lawrence, Vice, Chair

The Committee heard an update on the DSO policy that was updated due to the passage of Senate Bill 4. Trustee Lawson indicated that the Committee was enthusiastic about Dr. Friday-Stroud's leadership.

Governance

Trustee Harold Mills, Chair

Trustee Mills reported that the Governance Committee is recommending approval of the following:

- Legislative Budget Request
- Regulation 5.005 – Freedom of Expression and Assembly Rights and Responsibilities
- Policy 2008-01 – University Communications and Media Policy
- FAMU as a smoke-free University – Regulation 5.006

The Committee also received updates on the BOT survey and President Robinson's self-evaluation and 2018/2019 goals, which should be received by the Board in early to mid-July.

**Florida Agricultural and Mechanical University
Board of Trustees**



Special Committee on the College of Law

Trustee Belvin Perry, Chair

Trustee Perry shared that Dean Leroy Pernell and Associate Dean Alicia Jackson appeared before the committee to provide an update on the bar passage rate and steps the College of Law is taking to address bar preparation. They also outlined new programs that would be instituted. President Robinson indicated that the University will hire an outside consultant to review the program to ensure that it is headed in the right direction.

Strategic Planning and Performance Measures

Trustee Craig Reed

Trustee Reed reported that the Committee heard updates on the strategic plan, the customer service initiative and the University's performance measures.

CONSENT AGENDA

Chair Lawson asked if there were any additions to the consent agenda or if anything needed to be removed from the agenda. Trustee Moore indicated that BFF 2 – CASS Amendment 3 and BFF 4 – Housing Plan Project were heard as discussion items. Chair Lawson stated that they were removed from the consent agenda and asked VP Wanda Ford to let him know when those two items are ready for the Board's consideration, so that a meeting can be called to address them. Trustee Lawrence asked if the DSO Policy was added to the consent agenda and Chair Lawson indicated that it was. Trustee Lawson confirmed that the smoke-free policy was on the consent agenda. Trustee Dortch moved approval of the consent agenda. It was properly seconded and the motion carried. The consent agenda included the following items:

Board of Trustees (BT)

BT1 March 8, 2018 Minutes

Academic and Student Affairs Committee (ASA)

- ASA1 Tenure
- ASA2 Honorary Doctoral Degree – LTC David E. Pollard, Sr.
- ASA3 Honorary Doctoral Degree – Shelia A. McClure
- ASA4 New Degree Program – Bachelor of Science in Biomedical Engineering
- ASA5 Four-Year Graduation Rate Improvement Plan
- ASA6 Accountability Plan
- ASA7 Revised Master of Science – Systems Engineering Degree Program

Audit and Compliance Committee (AC)

AC1 Compliance Program

Budget, Finance and Facilities Committee (BFF)

BFF1 Capital Improvement Program (2019-2024)

Florida Agricultural and Mechanical University Board of Trustees



- BFF3 Energy Savings Performance Contract Vendor Selection/
Authorization to Proceed with Negotiations
- BFF5 Preliminary 2018-19 Budget
- BFF6 Amend FAMU Regulation 6, Procurement
- BFF7 Amend BOT Regulation 3.017, Schedule of Tuition and Fees

Governance Committee (GC)

- GC1 2019/2020 Legislative Budget Request
- GC2 Regulation 5.005 – Freedom of Expression and Assembly Rights and
Responsibilities
- GC3 University Communications and Media Policy
- GC4 Regulation 5.006 – No Smoking and Tobacco Use

ENTOMOLOGY PRESENTATION

Dr. Lambert Kanga, Director of Entomology and Dr. Paul Shirk, USDA presented the proposal for a new entomology building at FAMU. The proposal was submitted to the USDA Agricultural Research Service (ARS) a year ago and the preliminary designs have been drafted. The building would house not only the Entomology Department, but ARS faculty members that are located on campus. It would provide space for research, education, outreach and an entomology museum. The proposal is being supported by the USDA and requires the support of other stakeholders.

DSO POLICY

Chair Lawson informed the Board that the DSO Policy was not on the consent agenda, so he asked for a motion of approval. Trustee Lawrence moved approval of the policy. It was properly seconded and the motion carried.

GRADUATION RATE IMPROVEMENT PLAN

Chair Lawson asked Dr. Dhyana Ziegler to address the Board regarding plans to improve graduation and retention rates in the School of Journalism and Graphic Communication. Dr. Ziegler indicated that strategies include:

- Enhancing coordination of academic advisors with SJGC Curriculum Committee to ensure students follow the curriculum maps of academic programs.
- Monitoring student progress in BlackBoard for early intervention for students who are having difficulties to provide support services where needed.
- Enhancing recruitment efforts to attract high performing students.
- Developing online classes and online tutorials to assist student with matriculation through distance learning.
- Offering additional sections of high traffic required courses.
- Enhancing customer service on all levels to create a culture of “*Excellence with Caring.*”
- Constantly upgrading curriculum, facilities and technology to mirror industry.

Florida Agricultural and Mechanical University Board of Trustees



- Ensuring students have professional development opportunities through internships and exposure to industry professionals to provide employment opportunities after graduation.
- Strengthening relationships with Community Colleges to attract transfer students.
- Developing a new degree program in Digital Media for undergraduates.
- Adding new faculty with digital media skill sets.

ENGINEERING MEMORANDUM OF AGREEMENT

Chair Lawson informed the Board that Attorney Thomas said that there was a lack of clarity regarding whether the College of Engineering MOA was on the consent agenda. He said that to avoid confusion or controversy, the Board should take this item to a vote. Trustee Carter moved approval of the MOA. It was properly seconded and the motion carried.

DIRECTOR OF BANDS

Dr. Shelby Chipman, Director of Bands updated the Board on the plans for the Marching 100 to participate in the 130th Tournament of Roses parade in Pasadena, CA on January 1, 2019. It is anticipated that the television broadcast of the parade will reach 70 million viewers. Dr. Chipman shared that there is also an ongoing effort to raise funds to support the band's participation in this effort.

ADJOURNMENT:

There being no further business for the Board, the meeting adjourned.