

**Florida Agricultural and Mechanical University
Board of Trustees**



**MEETING MINUTES
June 10, 2016
9:00 A.M.**

CALL TO ORDER AND WELCOME

Kelvin Lawson, Acting Chair

Acting Chair Lawson called the meeting to order. Attorney Barge-Miles called the roll and a quorum was established. The following trustees were present: Carter, Dortch, Grable, Lawrence, Lawson, McCoy, Mills, Moore, Perry, Reed, Smith, Washington, and Woody.

CLOSED SESSION

Acting Chair Lawson recognized Acting General Counsel Shira Thomas to provide background information regarding the closed session for collective bargaining. The Board moved into its closed session. At the conclusion of the closed session, the Board moved back into its open session.

PUBLIC COMMENTS

Acting Chair Lawson recognized the following individuals for public comments:

Carolyn Collins	William Youmans
Mickey Clayton	Vanessa Byers
Joseph Wright	Maurice Holder
Fred Gainous	John Seay
Elizabeth Davenport	Lekan Latinwo
Aurellia Whitmore	Rashidra Walker
Candace Harris	Danielle Green
Narayan Persaud	Rev. R.B. Holmes
Deidre Powell	Masekela Mandela
William Tucker	Kenneth Webster
Johanna Hawkins	Rev. Bill Proctor
Joe Ann Houston	Kyle Washington
Justin Bruno	

FAMU NATIONAL ALUMNI ASSOCIATION PRESENTATION

Acting Chair Lawson recognized the president of the FAMU National Alumni Association (NAA), Lt. Col. Gregory Clark. Lt. Col. Clark presented a \$25,000.00 check from the NAA to provide

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financial support to the FAMU football team. He then presented a second check to support the Governor's "Ready, Set, Work" challenge. The purpose of the contribution is to help with the retention and/or graduation of students in business and criminal justice. The first installment of the contribution was \$20,000. Next, he presented a \$674,719.00 check to the University for the "Save Our Students Fund." As an example of its commitment, Lt. Col. Clark noted that the NAA will pay a student's indebtedness to the University, so that she can register for classes in the fall semester. Following the presentation, Dr. Leila Walker, a member of the FAMU NAA contributed \$2,575.00 to the Fund. Chair Lawson then asked that the Board of Trustee become 100% compliant in giving to the University.

ELECTION OF OFFICERS

The next item on the agenda was the election of officers. Acting Chair Lawson turned the gavel over to Trustee Carter to handle the election. Trustee Carter asked for nominations for chair of the FAMU Board of Trustees. Trustee Woody nominated Trustee Kelvin Lawson. Trustee Grable seconded his nomination and Trustee Dortch moved that the nominations close on the said name. The motion carried. Kelvin Lawson was elected chair of the Florida A&M University Board of Trustees.

Chair Lawson explained that because he was elected chair, the vice chair position was now vacant. He then asked for nominations for vice chair to complete his unexpired term. Trustee McCoy nominated Trustee Carter for vice chair. Trustee Grable seconded the nomination. Trustee Washington nominated Trustee Moore, seconded by Trustee Dortch. Trustee Mills nominated Trustee Washington, seconded by Trustee Smith. Trustee Dortch moved to close the nominations, it was seconded by Trustee Woody and the motion carried.

Chair Lawson asked for a roll call vote. Through the vote, Trustee Kimberly Moore was elected vice chair of the Board of Trustees. The votes were cast as follows:

Trustee Carter	Carter
Trustee Dortch	Moore
Trustee Grable	Carter
Trustee Lawrence	Washington
Trustee Lawson	Moore
Trustee McCoy	Carter
Trustee Mills	Washington
Trustee Moore	Moore
Trustee Perry	Moore
Trustee Reed	Moore
Trustee Smith	Washington

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Trustee Washington
Trustee Woody

Washington
Moore

Chair Lawson congratulated Vice Chair Kimberly Moore.

PRESIDENT'S REPORT

Dr. Elmira Mangum, President

Chair Lawson recognized President Mangum for her report. President Mangum congratulated Trustees Lawson and Moore and then began her report. Highlights from her report included the following:

- That FAMU is a school of choice, highlighted by recent listings by ESSENCE magazine and Money magazine as the 2016 top HBCU in the nation and the No. 5 university overall for African-Americans.
- FAMU was ranked by Smart Asset as the No. 2 Best Value College in the state of Florida.
- FAMU received marks of excellence in the following categories:
 - Percent of graduates employed full-time or continuing their education
 - University access rate (percent of undergraduates with a Pell Grant)
 - Percent of funding from external sources (research and development expenditures)
- More students are participating in study abroad programs;
- Journalism students are working with the Olympics in Brazil;
- Dr. J. Murray Gibson is the new Dean and newest FAMU faculty member of the FAMU-FSU College of Engineering.
- The FAMU Forward Think Tank, was formed. This effort is led by Dr. Barbara K. Barnes and other members include: Dr. Osiefield Anderson, Malcolm Barnes, Dr. Vivian Hobbs, Dr. David Jackson, Col. (Ret.) Ronald Joe, Dr. Ray Mobley, Joseph Roach, Dr. Vivian Royster, and Dr. William Tucker.
- Devin Crowther, a student in the School of the Environment, was recently selected as one of only 15 students to join the Environmental Protection Agency's National Environmental Justice Advisory Council Youth Perspectives on Climate Justice Work Group.
- Dr. Yuck Hsieh, College of Agriculture, and Dr. Gang Chen, College of Engineering, were awarded nearly a half-million dollars by the USDA. The money will support their research on ways to enhance soil nitrogen efficiency and reduce soil nitrous oxide emissions.
- Our business students brought home the first place prize at the Black Enterprise Smart Case Competition during the Black Enterprise Entrepreneurs Summit.

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- FAMU's Honda Team won gold at the 27th Honda Campus All-Star Challenge National Quiz Bowl Championship and \$75,000 in university grants. This is FAMU's eighth national championship under the leadership of Dr. Vivian Hobbs.
- Nine FAMU students were named to the 2016 MEAC All-Academic Baseball Team. The MEAC recognizes student-athletes with a 3.0 or better GPA. Coach Jamey Shouppe, led the team to a record breaking season with 31 wins.
- The Lady Rattlers won conference titles in Cross Country, Outdoor Track and Field, and Softball with Coach Darlene Moore and Coach Veronica Wiggins being named outstanding Coaches of the Year.
- Senate-President-Elect Joe Negrón and other legislators and community leaders, toured of our campus, which allowed them to see our facilities, meet our professors and deans, learn more about our programs and offerings and spend time in dialogue with our students to learn more about their needs.
- The School of Nursing is celebrating its 80th anniversary, the College of Pharmacy its 65th anniversary, the FAMU Foundation its 50th anniversary, and the Marching 100 its 70th anniversary.
- Dr. Shelby Chipman was named director of the Marching 100.

Election of Vice Chair (revisited)

Chair Lawson informed the Board that since the vice chair did not win by a majority vote of the Board, the Board had two options: have a run-off election or the Board could choose to unanimously select Trustee Moore because she had the largest number of votes. Trustee Carter moved that the Board elect Trustee Moore as vice chair by unanimous vote. It was seconded by Trustee Reed and the motion carried.

CONSENT AGENDA

Trustee Perry moved approval of the consent agenda. It was seconded by Trustee Moore and the motion carried. The consent agenda included the following items:

Academic Affairs Committee (AA)

- AA1 2015-2016 Tenure
- AA2 2016-2017 University Work Plan
- AA3 Amendment of Regulation 4.012 Levels of Academic Standing for Undergraduate Students
- AA4 Amendment of Policy 2008-06, Faculty Credentialing
- AA5 B.S. - Food Science
- AA6 B.S. - Supply Chain Management
- AA7 M.S. - Supply chain Management

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- AA8 New Position Classifications – Non-Tenure Earning
 - 9080 Professor of Research
 - 9081 Associate Professor of Research
 - 9082 Assistant Professor of Research.
- AA9 Leave of Absence Without Pay

Audit and Compliance (AC)

- AC1 Grant Thornton Report
- AC2 Recommended Actions in Corrective Action Plan

Budget and Finance Committee (BF)

- BF1 FY 2016-2017 University Operating Budgets
 - FY 2016-2017 University Budget
 - FY 2016-2017 Athletics Budget
- BF3 Five-Year Capital Improvement Plan Budget
- BF4 Amendments to the Schedule of Tuition and Fees

Facilities Planning (FP)

- FP1 Amendment of Policy 2005-06, Change Orders for Construction Contracts
- FP2 Five-year Capital Improvement Plan (CIP) 2017-22

Governance (GC)

- GC1 Governance Committee Charter
- GC2 Amendment of BOT Operating Procedures
 - 3.2 – Selection and Removal
 - 3.3 – Chair
 - 5.10 – Minutes

Special Committee on Presidential Evaluation (SCPE)

- SCPE1 Amendment of BOT Operating Procedures
 - 10.6 Guidelines for Annual Evaluation of President
 - 10.6.1 Guidelines for Annual Evaluation Process
 - 10.6.2 Procedures for the Annual Evaluation of the President
- SCPE2 Annual Presidential Goals and Objectives for 2016-2017

Student Affairs (SA)

- SA1 Amendment of Regulation 2.007
- SA2 Amendment of Regulation 2.008
- SA3 Amendment of Regulation 2.012
- SA4 Amendment of Regulation 2.013
- SA5 Amendment of Regulation 2.032

ACTION ITEMS

The Board then considered the following action items:

Chair Lawson added BF2, the amendment to the FY 2015-2016 Operating Budget – Student Services Center Renovations, as an action item. It was moved for approval by Trustee Dortch and seconded by Trustee Mills and the motion carried.

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Next, Trustee Moore moved approval of the extension of the agreement with Brock Communications, not to exceed \$70,000. The motion was seconded by Trustee Grable and the motion carried. Trustee Mills opposed the motion.

EXTENSION OF PRESIDENT MANGUM'S EMPLOYMENT AGREEMENT

Chair Lawson indicated that President Mangum's Employment Agreement required the Board to have a discussion with her regarding an extension or renewal or any other decision on or before June 30, 2016. He stated that he felt the Board needed more data from the second year's performance review before making a decision. He said that they had not reached an agreement with President Mangum on that particular discussion point, so the Board needed to take-up a discussion of the President's contract.

Trustee Woody moved that at this particular point the Board take no action on the President's contract. It was seconded by Trustee Grable and the motion carried.

STRATEGIC PLANNING SESSION

Next, Chair Lawson moved to the Board's strategic planning session. Dr. Muriel Howard, President of the American Association of State Colleges and University, served as the moderator. She emphasized that a strategic plan is important to create a road map and sets direction for the institution. It also communicates institutional strategies. She said that the strategic planning process poses big questions for the board:

- Where are we?
- What do we have to work with?
- Where do we want to be?
- How do we get there?
- How will we know when we get there?

She indicated that those questions should be answered in the draft strategic plan that President Mangum provided to the Board. She said that with the strategic plan, the institution must maintain its institutional and special accreditations.

The proposed Strategic Plan proposed the following:

- Develop a 21st-Century roadmap for FAMU;
- Maintain institutional and specialized accreditation; and
- Provide a sustainable, first-class education at an affordable cost.

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The basic elements of a strategic plan are:

- Mission
- Vision
- Core Values
- Metrics

The Board began a discussion regarding the mission and vision statements. Trustees Lawrence and Grable agreed to jointly rewrite the mission statement, to make it shorter and more succinct. A proposed revised statement will be shared with the Board and the Executive Leadership Team for review.

The Board also discussed the vision statement. It was suggested that the Vision Statement should be the "University's Vision" not the "President's Vision" because it is agreed to by the Board and the University's other constituent groups.

Chair Lawson explained that the document before the Board was a compilation of the work of the Strategic Planning Task Force and the Executive Leadership Team. The Leadership Team used the destinations created by the Task Force and operationalized them.

- Destination 1: Exceptional student experience
- Destination 2: High impact research, commercialization, and public service
- Destination 3: Excellent and renowned faculty
- Destination 4: Transformative alumni, community and business engagement
- Destination 5: First class business processes and exceptional customer service

Chair Lawson suggested that the Board take time to digest the plan. He also wanted to hear from each functional area. He stated that the Board would take time to digest the plan and bring feedback to the functional area. That feedback will be worked into the Strategic Plan. The Board will then come back at a date-certain to discuss the specifics of the plan.

President Mangum informed that Board that the strategic plan update was necessary because it needed to be aligned with the Board of Governors new funding model. She pointed out that the report from the Strategic Planning Task Force was included in the appendix of the proposed Strategic Plan. The Task Force included members of the student body, faculty, and community and BOT liaison Trustee Kelvin Lawson. The Senior Leadership Team then looked at it based on the University mission, vision, and created an action plan regarding how the University could move toward the "Destinations."

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The key focuses of the plan include:

- Provide upward economic mobility
- Increase degree completion rates
- Enhance faculty productivity and quality
- Cultivate highly ranked Ph.D. fields
- Invest in technology
- Reduce operating cost structure

Provost Marcella David indicated that the plan includes action steps and targets for each objective. She emphasized that the plan will also focus on:

- Engaged well-prepared well-focused students
- Engaged active faculty
- A positive learning environment
- Strong academic processes and policies and
- Technology and data, as drivers of success

Chair Lawson suggested that the University consider:

- How do we better attract community college students
- What steps could be taken to reduce the cost of a degree

George Cotton, Vice President for Development shared six critical components of the strategic plan, as it relates to fund raising at FAMU:

- Prospect pool of 8,000 giving/pledging \$5-\$10,000 over 5 years
- Increase corporate/foundation giving to \$25M base
- Expand staff/faculty giving to \$1M over 5 years
- Ramp up resources for comprehensive capital campaign
- Comprehensive assessment of resources/needs/prospect base
- Completion of “moderated feasibility student”

He stated that the University needs to host a capital campaign. He said that FAMU has never done a comprehensive \$100M capital campaign.

At the conclusion of the presentation, Chair Lawson asked each trustee to review the strategic plan and provide feedback in writing. The Board will then come back together in August to formalize its feedback. The team will incorporate the Board’s input, as well as faculty input. The University could be poised to present the plan to the Board of Governors in September. He asked Trustee Nicole Washington to lead a Board strategic planning work group to review the plan and work with President Mangum and the leadership team. The group includes Trustees Grable, Lawrence, and Smith.

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Chair Lawson also informed the Board that it would move back to two-day meetings, half-day for committee meetings and the second day is a half day for the board meeting. He also informed staff that the Board needs its materials at least 7-days prior to the committee meetings. He asked the vice presidents to call trustees and review their committee materials with them. He stated that this will ensure that the trustees know the issues and are well-informed before they come to the meeting.

Chair Lawson pointed-out the following matters that need to be addressed:

- What is the enrollment footprint?
- How do we get the dollars that we need?
- Address athletic facilities
- Are we putting enough focus on STEM?
- Are we really thinking differently about student enrollment?
- Do we have a plan to try to reduce the cost of a four-year degree?
- Consolidate and/or coordinate fund-raising

Trustee Dortch reminded Chair Lawson of appointments that needed to be made to the FAMU National Alumni Association, the Rattler Boosters, and the FAMU Foundation.

With no further business, the meeting adjourned.