

**Florida Agricultural and Mechanical University
Board of Trustees**



**Academic and Student Affairs Committee Minutes
Trustee Nicole Washington, Chair**

**December 4, 2019 @ 8:30 am
Grand Ballroom**

The meeting was called to order by Trustee Nicole Washington. Ms. Valeria Singleton called the roll and the following committee members were present: Ann Marie Cavazos, Kristin Harper, David Lawrence, Rochard Moricette, and Nicole Washington. A quorum was established.

Trustee Cavazos moved to approve the minutes for the meetings on September 18, 2019, and October 17, 2019. The motion was seconded by Trustee Moricette and the motion carried.

Tenure Upon Appointment – The applications for *Tenure Upon Appointment* for Dr. Richard Alo and Dr. Allyson Watson were presented and discussed. Trustee Harper moved to approve the request for *Tenure Upon Appointment* for Dr. Richard Alo and Dr. Allyson Watson. The motion was seconded by Trustee Moricette and the motion carried.

- Trustee Washington inquired about the policy for post-tenure review. Dr. Edington stated that the University does not have a post-tenure review policy.

Regulation 2.015, Admissions – Dr. Hudson presented the amendment to Regulation 2.015 (Admissions). The amendment will update the current requirements to include readmission of service members. Trustee Moricette moved to approve the revisions to Regulation 2.015. The motion was seconded by Trustee Cavazos and the motion carried.

Regulation 2.030, Student Activities – Dr. Hudson presented the amendment to Regulation 2.030 (Student Activities). The amendment will clarify committees, reporting structures, and processes. In response to a question regarding where the regulations are maintained and how they are updated, Dr. Hudson stated that regulations are housed in Student Affairs in the specific departments and the regulations are posted on the website. The regulations are updated and reviewed on an annual basis as needed. A committee is formed that includes students to review the regulations. The committee's revisions are sent to the Office of General Counsel for review prior to the regulations being submitted to the Board of Trustees for approval.

Trustee Moricette moved to approve the revisions to Regulation 2.030. The motion was seconded by Trustee Harper and the motion carried.

Trustee Washington briefly discussed the spreadsheet of the Performance Based Funding Metrics that was distributed by Vice President Beverly Barrington. The spreadsheet contains the University's

Florida Agricultural and Mechanical University Board of Trustees



2019 actual ratings, 2020 goals, 2019 points earned and the BOG benchmarks. The document has been posted to the website.

Academic Affairs Updates – The following informational updates were provided:

- Provost Edington provided updates on the key initiatives.
 - A handout was distributed to the Board of Trustees that provided context for the informational update. The purpose of handout is to give the Board a better understanding of the initiatives and funding allocated to achieve these goals.
 - Provost Edington and Dr. Hudson provided an update on the efforts to improve outcomes on the performance based funding (PBF) metrics to achieve a minimum score of 80 points in 2021. This is the goal that is driving all of efforts to improve on the outcomes.
 - The areas of focus for improvement during the presentation consisted of the four-year graduation rate (PBF #4); academic progress rate (PBF #5); bachelor's and graduate degrees awarded with PSEs (PBF #6 & #8); and bachelor's degrees awarded without excess credit hours (PBF #9).
 - During the update on staffing, Trustee Lawson suggested that the timelines for hiring the additional staff (advisors, coaches, counselors, mental health professionals, and SLS instructors) be adjusted in order to fill the positions sooner. In addition, Trustee Washington asked about the recruitment strategy to obtain the talent pool to fill some of the positions. Dr. Hudson stated that the positions are advertised nationally, but we are competing with other universities that are also recruiting for the same positions.
 - Trustee Harper asked about the contingency plan if the funding was not renewed at the same level. Provost Edington stated that the University made an institutional commitment using other funds for these initiatives.
 - The Universities of Distinction Legislative Budget Request was briefly discussed. The Universities of Distinction is another funding source designed to support the nine non-preeminent institutions in the State University System. Dr. Robinson stated that this funding is recurring whereas the performance based funding is non-recurring.
 - Dr. Charles Weatherford provided an update on the Division of Research Data to include the research and development spending, awards received, proposals submitted, and facilities and administration (administrative funding) amount.
 - Dr. Sundra Kinsey provided an update on two proposed cybersecurity programs. The new programs will have an impact on PBF metrics #6, #8, #10, and #12. The proposal will be submitted for approval during the March 2020 Board of Trustees meeting.
 - Dr. Carl Goodman provided an update on Textbook Affordability to include the 2019 estimated College Board cost and key strategies to increase textbook affordability. FAMU

**Florida Agricultural and Mechanical University
Board of Trustees**



currently ranks third in the SUS for affordable books and supplies. The overall goal is to provide a cost savings of \$300K by 2020-2021.

- Dr. Patricia Green-Powell provided an update on the Medical Marijuana Education & Research Initiative to include the organizational structure, revenues and expenses, project goals and overview, and progress. In addition, Dr. Green-Powell stated that 14 mini-grants were awarded to faculty members.

Student Affairs Updates – The following informational updates were provided:

- Updates were provided on the IGNITE program, Anti-Hazing Initiative, and the Financial Aid Debt Reduction System Upgrade:
 - Ms. Teri Little-Berry provided an update on the IGNITE Transfer Program to include the headcount enrollment and transfers by college/school. Ms. Little-Berry stated that BOG metric #10 will change this year to “Bachelor’s Degrees Awarded to FCS AA Transfers.” In addition, Ms. Little-Berry stated that the new transfer specialists will begin employment in January 2020 and 34 visits were conducted this term with partner institutions.
 - Mr. Bryan Smith provided an update on the hazing prevention initiatives.
 - This semester fraternity and sorority life facilitated intake for six organizations. Hazing prevention workshops and individual organizational presentations were provided through the use of the Alivetek online hazing prevention course and by providing the hazing regulation to all students during the registration process.
 - The Student Affairs team and the Oracle team provided an update on Student Financial Planning (SFP). Support for the current version (Student Financials 9.0) will end in 2030, so FAMU needs to begin the process of finding a new Enterprise Resource Planning (ERP) Cloud. SFP is a cloud-based financial aid system that manages each student’s financial plan individually, automatically, and in real-time; providing visibility into their entire program; supporting better informed financial decisions; and optimizing student outcomes. The solution was developed with the student as the primary focus. In addition, this product will support strategic priority #5 regarding First-Class Business Infrastructure and support the needs of our constituents.

There being no further discussion, the meeting was adjourned at 10:05 a.m.

Respectfully submitted,

Nicole Washington, Committee Chair