



**Board of Trustees Budget, Finance, and Facilities
Committee Meeting**

March 7, 2018

PRESENTED BY

Finance and Administration

Florida Agricultural and Mechanical University



**ACTION ITEM: CASS Amendment #2 for
Construction Manager**

PRESENTED BY

Sameer Kapileshwari P.E., Associate Vice President for Facilities and Safety

Florida Agricultural and Mechanical University



CASS Amendment #2 for Construction Manager

- **Amendment #2** will incorporate all civil related construction work outlined in the early civil design package issued by the project architect (JRA). The completion of this phase will be approximately June 2018.
- **Recommendation:** Authorize the President to execute **Amendment #2** in the amount of **\$2,170,395** to the existing agreement with Ajax, subject to the review and approval of the Office of the General Counsel. **This cost is included in the total estimated project cost of \$40,728,149.**

Construction Manager Contract

Existing Construction Manager (CM) Contract Amount	\$1,585,964
ADD: CM Contract Amendment #2	\$2,170,395
CM Contract Amount to Date	\$3,756,359





ACTION ITEM: Campus Master Plan Update

PRESENTED BY

Sameer Kapileshwari P.E., Associate Vice President for Facilities and Safety

Florida Agricultural and Mechanical University



Master Plan Update

- The development of the FAMU Master Plan Update is a requirement pursuant to Subsection 1013.30 (9) F.S. The Final Master Plan and Supporting Inventory and Analysis documents are used to determine necessary facility requirements, building placement and proposed campus expansion to support the proposed student enrollment.
- The 2010-2020 FAMU Master Plan has been completed. As part of that update, all 18 master plan elements were included, and data were collected where available. Currently, the master plan is going through the five-year intermediate update.

We request approval to initiate the first of two public hearings and required notice announcing the 90-day review period by the Host Community (city of Tallahassee) and other State agencies as required by F.S. and Board of Trustees Policy Number 2005-07





Master Plan Update

To date, we have completed the following phases:

- | | |
|-----------|--|
| Phase I | Evaluation |
| Phase II | Inventory and Analysis |
| Phase III | Conceptual Design |
| Phase IV | Preliminary Master Plan (in conjunction with Steering Committee) |
| Phase V | Draft Final Master Plan |

We have completed over 20 visioning sessions with stakeholders and stakeholder groups including academic, research, auxiliary, sustainability, student affairs, and also student government and alumni. Simultaneously, we are developing the programming worksheet and validating it against our proposed Capital Improvement Plan (CIP).





Master Plan Update

Tentative Schedule for Completion of Final Master Plan

March 2018

- Final Master Plan Presentation to Board of Trustees
- First Public Hearing
- Submit Draft Master Plan to Host Community + State agencies

September 2018

- Second Public Hearing / BOT Meeting to Adopt Campus Master Plan

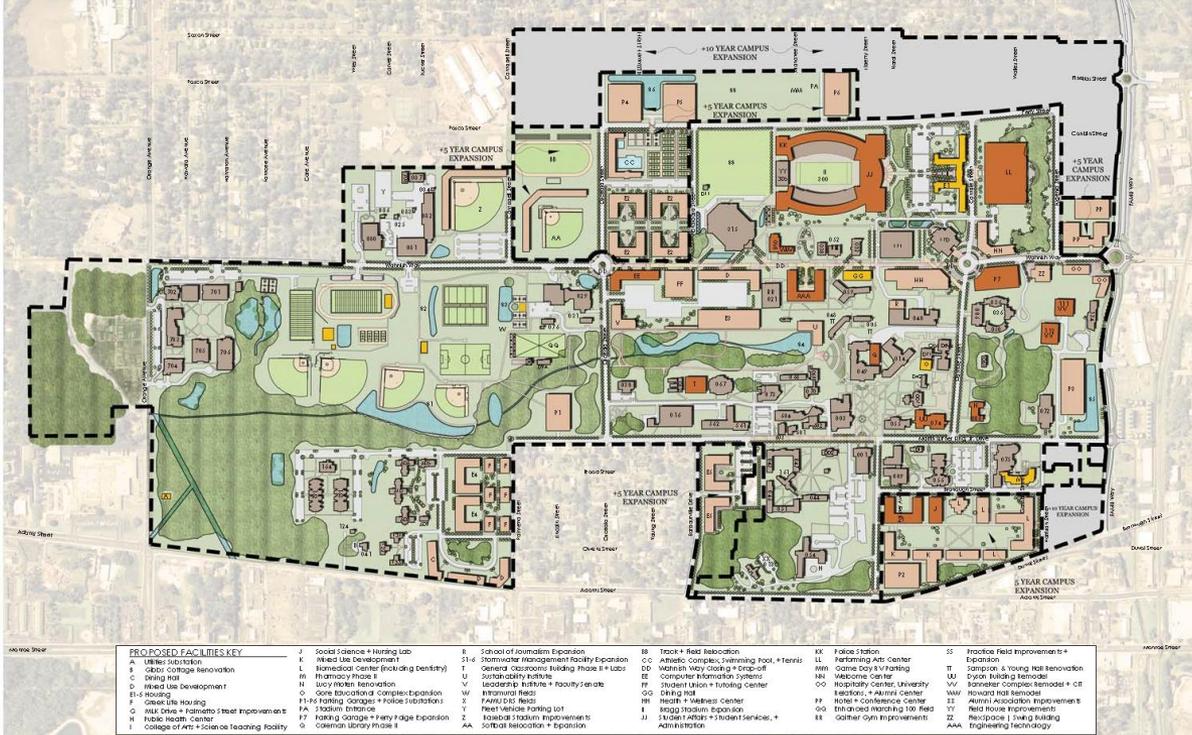




Master Plan Update

Adopted Campus Master Plan 2010 - 2020

001	LEH HALL	012	GEORGE CONROY GREENHOUSE	031	DARYL BRAND WINERY	047	DIAMOND HALL	069	GRBS HALL	076	COLLEGE OF PHARMACY	111	BENJAMIN BANISTER-A	171	PARKING GARAGE I	605-608	SOUTH PALMETTO BLDG. ADD.
002	JACKSON DAVIS HALL	013	FREEDERICK HOUSE	032	MRS. THOMAS INDUSTRIAL ARTS	048	SAMPSON HALL	068	GRBS WEST	078	SMALL ANIMAL LAB	112	BENJAMIN BANISTER-B	172	PAVILION STADIUM	609	SOUTH PALMETTO COMMERCIAL BLDG
003	DRIBBERTY COWBOYS	014	RUCKER HALL	033	2.3 WEST & NORTH	049	COLUMBIAN LIBRARY	067	GENERAL CLASSROOM	079	POSTER-TANNER HUBIC CRT	113	GRBS COTTAGE	173	FRAGS STADIUM	610	SOUTH PALMETTO MECHANICAL BLDG
004	HE YOUNG HALL	015	HUNTER HOUSE	034	SCHOOL OF ARCHITECTURE	050	S.E. EAST	066	POSTER-TANNER CESARCO CRT	080	P.O.W. BLDG-C	114	GRBS COLLEGE	200	CALHOUN-SHUBEL ATHLETIC FIELDHOUSE	611	NORTH E.S. COWHAY BARN
005	S.E. SOUTH	016	SCHOOL OF ARCHITECTURE	040	SCHOOL OF JOURNALISM	051	WHEATLEY HALL	069	POSTER-TANNER EAST CRT	081	P.O.W. BLDG-D	115	CHILD CARE CENTER	201	LAWSON TEACHING COWHAY BARN	612	NORTH E.S. BURNING SCHOOL
006	CARNEGE CENTER	017	CAMBER CTR	041	SENIOR ACTIVITIES CENTER	052	CENTRAL MARKET PLAZA	070	COSE EDUCATION COMPLEX	082	P.O. W. HAZARDOUS STORAGE-A	116	PALEMETTO HOLDING PHASE III	202	540-542 WEST PAVANCE BLDG	613	NORTH E.S. NEEDLES SCHOOL
007	LUCY HORTON	018	HAZARDOUS STORAGE	042	CO-OPERATIVE CENTER	053	FOOD-WATER ADMIN CENTER	071	GRBS EDUCATION COMPLEX	083	P.O. W. HAZARDOUS STORAGE-B	117	PALEMETTO HOLDING PHASE II	203	STUDENT UNION OFFICE BLDG.	614	NORTH E.S. CANTON BARN
008	WALKER HANEY	019	SENIOR SACRILEAL DUSOOL	043	IBC JOURNAL HALL	054	IBC JOURNAL HALL	072	GRBS S-CYCLE	084	P.O. W. STORAGE	118	PALEMETTO HOLDING PHASE I	204	STUDENT UNION BRICKERS BLDG.	615	NORTH E.S. NEEDLES SCHOOL
009	ATHLETIC STORAGE	020	RECREATION CENTER	044	TRUBER HALL	055	SCIENCE RESEARCH FACILITY	073	POSTER-TANNER BAND BLDG.	085	P.O.W. STORAGE	119	PALEMETTO COMPOSITE LAUNDRY	205	STUDENT UNION CAREER CENTER	616	NORTH E.S. HIGH SCHOOL
010		021	ISDA TELE-CONFERENCE CTL.	045	CR OFFICE HALL	056	HOMANID HALL	074	DITCH PHARMACY	086	POSTER-TANNER OFFICE TRAIL	120	STUDENT SERVICES CENTER	206	STUDENT UNION GRAND GALLERY	617	



PROPOSED FACILITIES KEY	J Social Science + Hearing Lab	B School of Journalism Expansion	BB Track + Field Relocation	KK Police Station
U Urban Substation	K Mixed Use Development	B1-6 Stormwater Management Facility Expansion	CC Athletic Complex, Swimming Pool, + Tennis	LL Performing Arts Center
A City College Renovation	L Remedial Center (Rocking Chair Density)	U General Classroom Building Phase II Upper	DD Marine Ship College + Camp-off	MM Game Day + Printing
C Dining Hall	M Pharmacy Phase II	U1 Sustainability Institute	EE Computer Information Systems	NN Welcome Center
D Head Life Development	N1 Library Modern Renovation	U2 Leadership Institute + Faculty Senate	FF Student Union + Training Center	OO Hospitality Center, University
E1-4 Housing	O Core Educational Complex Expansion	V Intramural Rides	GG Dining Hall	PP Hospitality + Alumni Center
F Great Life Building	P1-6 Farming Complex + Fosters Distribution	W Forensic Rides	HH Health + Wellness Center	QQ Home + Conference Center
G Multi-Care + Palmetto 2 Year Improvement	PA Traditional Enterprise	Y Fleet Vehicle Parking Lot	II Biopark Stadium Expansion	RR Enhanced Learning 100 Field
H Public Health Center	P2-6 Farming Complex + Fosters Distribution	Z Fosters Station Improvement + Soil/Atm Relocation + Expansion	JJ Student Center + Student Services, + Administration	SS Center Gym Improvement
I College of Arts + Science Learning Facility	P3-6 Farming Complex + Fosters Distribution			TT Practice Field Improvements + Expansion
	P4-6 Farming Complex + Fosters Distribution			UU Expansion
	P5-6 Farming Complex + Fosters Distribution			VV Computer & Young Hall Renovation
	P6-6 Farming Complex + Fosters Distribution			WW Byron Building Renovation
				XX Renovation Composite Renovation + CE
				YY Howard Hall Renovation
				ZZ Animal Husbandry Improvement
				AAA Field House Improvement
				BBB Precision + Living Building
				CCC Engineering Technology

LEGEND	EXISTING FACILITY	2015-2020 PROPOSED FACILITY
	2010-2015 PROPOSED FACILITY	2020+ PROPOSED FACILITY

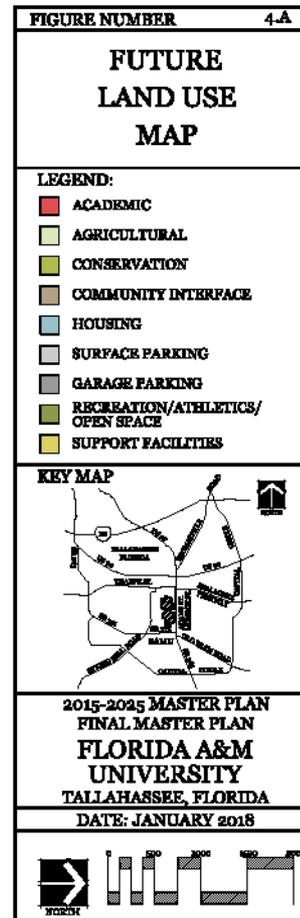
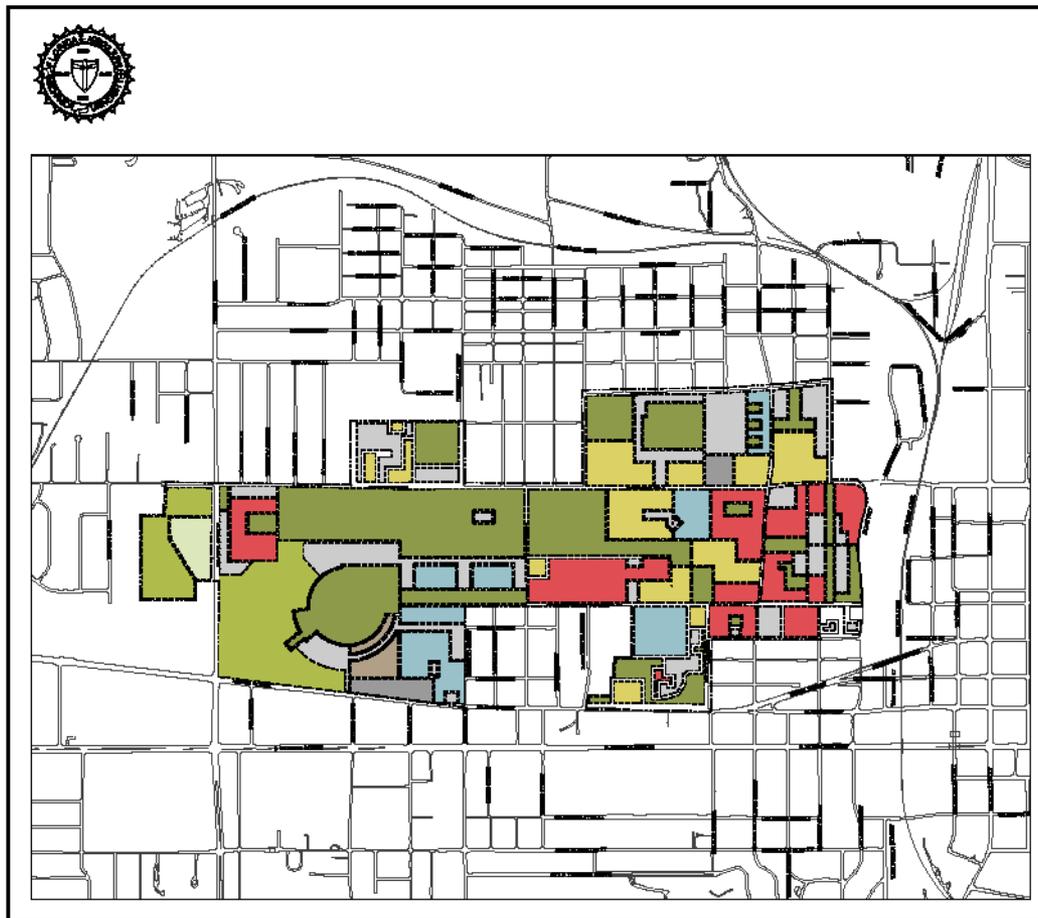
FLORIDA AGRICULTURAL & MECHANICAL UNIVERSITY
 EXHIBIT "B" - FINAL MASTER PLAN
 CAMPUS MASTER PLAN UPDATE 2010 - 2020
 TALLAHASSEE, FLORIDA
 JULY 2013





Master Plan Update

Campus Master Plan Update 2015-2025 – Future Land Use

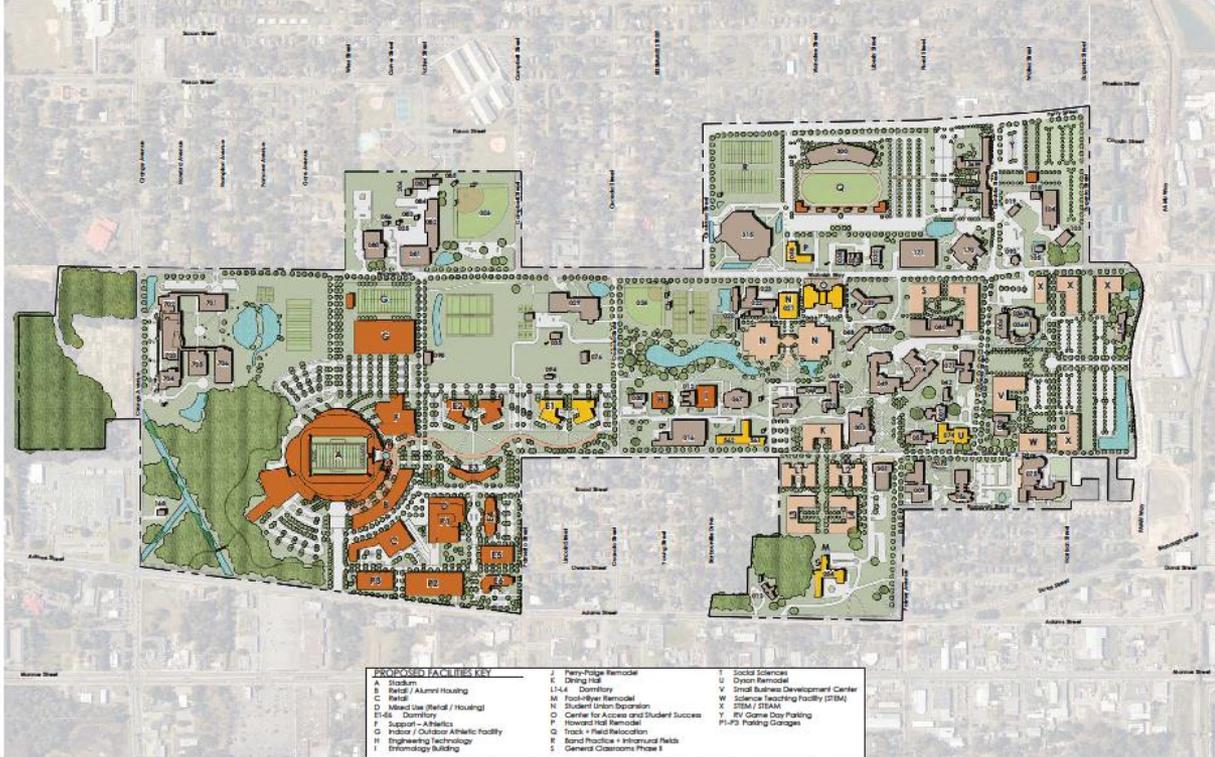




Master Plan Update

Campus Master Plan Update 2015-2025

EXISTING FACILITIES KEY			
001	ICE HALL	013	PRESIDENT'S HOUSE
002	UNIVERSITY COMMONS	014	RUCKER HALL
003	N.E. YOUNG HALL	015	HONOR HOUSE
004	LEJ SOUTH	016	MAIN GARAGE
005	CHANCESE CENTER	017	ENVIRONMENTAL SCIENCES INST
006	WCT MOTEN	018	SWIMMING POOL LOCKER HOUSE
007	WATERWAYNEY	019	GATHER CTRM
010	ATHLETIC STORAGE BUILDING	020	GATHER OFFICE & CLASSROOM
012	GEORGE COMOLY GREENHOUSE	021	LI BARTLEY ATHLETIC COMPLEX
		022	GARNER CTRM
024	UNIVERSITY SOFTBALL FIELD	023	HAZARDOUS STORAGE C
025	UNIV. BASEBALL FIELD	024	MULTI-PURPOSE REC. CENTER
026	WHEATLEY HALL	025	USDA TELECONFERENCE CTR.
027	CENTRAL HEAT PLANT	026	M.S. THOMAS BUILDING
028	FOSTER-SANNER ADMIN CENTER	027	UNIVERSITY BAND STORAGE
029	JONES HALL	028	S. BLWYER & NORTH
030	SCIENCE RESEARCH FACILITY	029	CENTRAL CHILLED WATER PLNT.
031	HOWARD HALL	030	SCHOOL OF JOURNALISM
032	GREEN HALL	031	COUNSELING CENTER
033	COLLEMAN LIBRARY	032	S.E. EAST
034	FOSTER-SANNER MUSIC CTR.	033	FOSTER-SANNER ART CTR.
035	FOSTER-SANNER CIBASIC CTR.	034	SCIENCE EDUCATION COMPLEX
036	FOSTER-SANNER BAND BLDG.	035	FOSTER-SANNER BAND BLDG.
037	STYON PHARMACY	036	FOSTER-SANNER BAND BLDG.
038	COLLEGE OF PHARMACY	037	WELCOME CENTER
039	SMALL ANIMAL LAB	038	FOSTER-SANNER CREEPY TWK
040	F.O.A.M. BLDG. A	039	RECREATION STORAGE LOCKER
041	F.O.A.M. BLDG. B	040	PHYSICAL PLANT STORAGE A
042	F.O.A.M. BLDG. C	041	TWO / ADAP
043	F.O. HAZARDOUS STORAGE-A	042	ELECTRICAL SUBSTATION-NORTH
044	F.O. HAZARDOUS STORAGE-B	043	CHILD CARE CENTER
045	F.O. MAINTENANCE SHOP	044	FRANK VILLAGE
046	F.O. MECH. CHILLER	045	WILLIAM GRAY JR. PLAZA
047	F.O.A.M. STORAGE	046	ELECTRICAL SUBSTATION-SOUTH
048	WELCOME CENTER	047	STUDENT SERVICES CENTER
049	RECREATION STORAGE LOCKER	048	PARKING GARAGE
050	PHYSICAL PLANT STORAGE A	049	POLICE STORAGE
051	TWO / ADAP	050	MULTI-PURPOSE TEACHING CTRM
052	ELECTRICAL SUBSTATION-NORTH	051	FERRY-PAGE BUILDING
053	CHILD CARE CENTER	052	NEW D.K.S. GYMNASIUM
054	FRANK VILLAGE	053	NEW D.K.S. ADMINISTRATION BUILDING
055	WILLIAM GRAY JR. PLAZA	054	NEW D.K.S. SEMINARY SCHOOL
056	ELECTRICAL SUBSTATION-SOUTH	055	NEW D.K.S. CAFETERIA
057	STUDENT SERVICES CENTER	056	NEW D.K.S. MIDDLE SCHOOL
058	PARKING GARAGE	057	NEW D.K.S. HIGH SCHOOL
059	POLICE STORAGE		
060	MULTI-PURPOSE TEACHING CTRM		



REPROPOSED FACILITIES KEY			
J	Renovate/Retrofit	I	Social Sciences
K	Dining Hall	U	Dyson Renovation
L	Domitory	V	Small Business Development Center
M	Faculty/Staff Renovation	W	Science Teaching Facility (STEM)
N	Student Union Renovation	X	STEM / STAM
O	Center for Access and Student Success	Y	EV Game Day Parking
P	Howard Hall Renovation	Z	FP-TV Parking Garages
Q	Track + Field Renovation		
R	Band Practice + Intramural Fields		
S	General Classroom Phase 1		

LEGEND	
	EXISTING FACILITY
	2020 - 2025 PROPOSED FACILITY
	2015 - 2020 PROPOSED FACILITY
	+ 2025 PROPOSED FACILITY

FLORIDA AGRICULTURAL & MECHANICAL UNIVERSITY
 DRAFT FINAL MASTER PLAN
 CAMPUS MASTER PLAN UPDATE 2015 - 2025
 TALLAHASSEE, FLORIDA
 FEBRUARY 2018





ACTION ITEM: Housing Project Plan - Phase 1a

PRESENTED BY

Craig Talton, Facilities Planning and Construction

Florida Agricultural and Mechanical University



Housing Project Plan – Phase 1a

Rationale:

- FAMU envisions a transformational development to serve as a catalyst project along the Monroe-Adams Corridor and the “main street” of campus to resolve critical housing issues, aesthetic concerns, and simultaneously create a viable marketplace that could promote the long-term sustainability of the University. Specifically, FAMU envisions that the Public-Private-Partnership (P3) opportunity will consist of three project phases focusing on housing, mixed use and retail, and an athletic facility.

Phase 1A: The initial 700-bed facility. This agenda item seeks approval of the pre-development agreement for preliminary site due diligence as outlined in the attachment.

Recommendation: Approval of the pre-development agreement subject to approval of the University Office of General Counsel.





Overview of FAMU's P3 Status – Project Milestone Summary Timeline

	Milestone	Start Date	Completion Date
Program Development	Preconstruction & Design Agreement	January 2018	
	Program established	January 2 nd , 2018	January 12 th , 2018
	50% Schematic Design	January 29 th , 2018	March 2 nd , 2018
	100% Schematic Design	March 5 th , 2018	April 13 th , 2018
Design Development	50% Development Drawings	April 16 th , 2018	May 18 th , 2018
	50% DDs: FAMU Review	May 21 st , 2018	June 1 st , 2018
	100% Development Drawings	May 21 st , 2018	July 6 th , 2018
	100% DDs: FAMU Review	July 9 th , 2018	July 20 th , 2018
Construction Drawing Development (Future Contract)	Construction Drawing Development Agreement	June 2018	
	30% Construction Docs	July 23 rd , 2018	August 31 st , 2018
	30% CDs: FAMU Review	September 3 rd , 2018	September 14 th , 2018
	60% Construction Docs	September 3 rd , 2018	October 12 th , 2018
	60% CDs: FAMU Review	October 15 th , 2018	October 26 th , 2018
	Permit Construction Docs	October 15 th , 2018	December 21 st , 2018
	Permit CDs: FAMU Review	December 24 th , 2018	January 4 th , 2019
	Permit Submit for Review	January 7 th , 2019	April 5 th , 2019
	Obtain Permit	March 1 st , 2019	
	Issue Building Construction Drawings	March 15 th , 2019	
Construction (Future Contract)	Full Construction Agreement	March 2019	
	Precast Manufacturing	April 5 th , 2019	August 2019
	Site Construction	April 8 th , 2019	June 2 nd , 2019
	Building Construction	June 3 rd , 2019	July 31 st , 2020





Overview of FAMU's P3 Status – Conceptual Rendering #1



BUILDING PERSPECTIVE

FAMU STUDENT HOUSING

ORLANDO, FLORIDA | A1
01-22-18



FINFROCK
FINFROCK DESIGN, INC.

MANICA
architecture

Kimley»Horn
SKB STUDIO





Overview of FAMU's P3 Status – Conceptual Rendering #2



BUILDING PERSPECTIVE

FAMU STUDENT HOUSING

ORLANDO, FLORIDA
01-22-18

A3



FINFROCK
FINFROCK DESIGN, INC.

MANICA
architecture

Kimley»Horn

SKB STUDIO





Overview of FAMU's P3 Status – Conceptual Rendering #3



FINFROCK
FINFROCK DESIGN, INC.

MANICA
ARCHITECTURE

Kimley»Horn
AKS STUDIO

BUILDING PERSPECTIVE

FAMU STUDENT HOUSING

ORLANDO, FLORIDA | A4
01-22-18





ACTION ITEM: Food Service Vendor
Next Steps Recommendation

PRESENTED BY

Ms. Rebecca Brown, Assistant Vice President Auxiliary Services

Florida Agricultural and Mechanical University



Food Service Vendor Next Steps Recommendation

Rationale/Benefit:

Pursuant to Paragraph 3.1 of the Metz Culinary Management agreement, the President is seeking board approval to exercise an early renewal based on the items previously presented in March, 2017 and the following findings (as noted in the consultant's reports):

A market analysis of the 5-year contract extension shows a return of 38.0% of the program value. This is the highest return percentage of the benchmark institutions and higher than the industry's average of 22%-28%.

An equalized comparative analysis of the 5-year contract extension to contracts of three other State University Schools, revealed the following:

- The return per enrolled student: FAMU has the highest return amount of \$443.
- The return per undergraduate: FAMU has the highest return amount of \$548.
- The return as a percentage of revenue over the life of the contract: FAMU ranks 2nd with 38% behind the highest at 53.4%. Again, the industry norm ranges from 22%-28%.

The renewal will extend the agreement to June 30, 2024.

Recommendation:

It is recommended that the Board of Trustees authorize the President to execute the contract renewal for Metz Culinary Management.





**ACTION ITEM: Amend FAMU Regulation;
10.106; Non-reappointment and Separation of Administrative &
Professional (A&P) Employees
PRESENTED BY**

Ms. Joyce Ingram, Associate Vice President, Human Resources

Florida Agricultural and Mechanical University

Amend FAMU Regulation

10.106



Non-reappointment and Separation of Administrative & Professional (A&P) Employees

- **Clarification** of sixty (60) days' notice as provided in Regulation 10.106 (3), to reflect sixty (60) **calendar** days' notice.
- **Recommendation:** It is recommended that the Board of Trustees approve this amendment to the Regulation.





Financial Status Report

PRESENTED BY

Ms. Tiffany Holmes, Assistant Vice President/University Controller

Florida Agricultural and Mechanical University



Financial Summary (as of 12-31-17)

Revenues			
		YTD (A)	Year End est
Total Revenue	Budget	167,318,743	334,597,615
	Actual/ Forecast	141,524,730	302,387,353
		85%	90%
Operating Expenses			
Total Expenses	Budget	151,631,466	316,822,389
	Actual/ Forecast	137,747,122	288,368,359
		91%	91%
Revenues over Expenses	Budget	15,687,276	17,775,226
	Actual/ Forecast	3,777,608	14,018,993
		24%	79%
Other			
Sources (Uses) of Cash			
(CapEx & Debt Service)			
Net	Budget	(2,262,872)	(4,525,748)
	Actual/ Forecast	(1,283,876)	(4,677,824)
		57%	103%
Net Balance	Budget	13,424,404	13,249,478
	Actual/ Forecast	2,493,732	9,341,170
		19%	71%





Performance Funding (Preliminary Feedback)

PRESENTED BY

Dr. Maurice Edington, Vice President

Florida Agricultural and Mechanical University



Budget Strategies

(QEP, Law Enforcement/Safety and Mental Health Counselors)

PRESENTED BY

Dr. Maurice Edington, Vice President

Dr. William Hudson, Vice President

Florida Agricultural and Mechanical University



Quality Enhancement Plan

Budget Strategy

- Positions
 - Redirect funds from existing vacant position to establish WAC Director position
 - Reassign existing administrative staff to the QEP





Mental Health Initiative

PRESENTED BY

**William Hudson Jr., Ph.D. and Anika Fields, Ph.D., Director
Division of Student Affairs**

Florida Agricultural and Mechanical University

Board of Trustees Meeting

March 7, 2018

Proposed Mental Health Plan



	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Position Requests (Salary + Fringe)	2 licensed Psychologists (\$186,600)	1 LMHC or LCSW (\$72,050)	1 licensed Psychologist (\$91,700)	1 LMHC or LCSW (\$72,050)		\$422,400
Additional Requests (current price)	1 Color Copier (\$3,289)	2 laptops (\$1,400)	2 laptops (\$1,400)			\$6,089
	1 Laptop (\$700)					\$700
Additional Requests (current price) recurring	On-call telephonic services (\$16,500/yr + \$2,500 one time set-up)	On-call telephonic services (\$16,500/yr)	\$85,000			
	Interactive self-help program (\$5,500/year)	Interactive self-help program (\$5,500/yr)	\$27,000			
Total	\$215,089	\$95,450	\$115,100	\$94,050	\$22,000	\$541,689



Mental Health Initiative

	Year 1	Year 2	Year 3	TOTAL
Positions requested (Salary and Fringe)	1 Licensed Psychologists (\$93,300) Funded Vacant Line	1 Licensed Psychologist (\$93,300) 2018/2019 Budget Request (BR)	2 Licensed Mental health Counselors or Licensed Clinical Social Workers (\$144,100) 2019/2020 BR	\$330,700
Additional Requests Non-recurring	1 color copier (\$3,289) 2 Laptops (\$1,400) Funded Student Affairs	2 Laptops (\$1,400) Funded Student Affairs	1 Laptop (\$700) Funded Student Affairs	\$6,789
Additional request Recurring	On-call Telephonic Services (\$16,500 + 2,500 one-time set-up) Funded Student Health	Interactive Self-Help Program (\$5,500) On-call Telephonic Services \$16,500 2018/2019 BR	Interactive Self-Help Program (\$5,500) On-call Telephonic Services \$16,500 2019/2020 BR	\$63,000
TOTAL	\$116,989	\$116,700	\$166,800	\$400,489





Campus Safety Initiative

PRESENTED BY

William Hudson Jr., Ph.D. and Chief Terrance Calloway
Division of Student Affairs

Florida Agricultural and Mechanical University

Board of Trustees Meeting

March 7, 2018



Proposed Security Enhancement Plan

	Year 1 2018/2019	Year 2 2019/2020	Year 3 2020/2021	Year 4 2021/2022	Year 5 2022/2023	Total
Radios	\$500,000	NA	NA	NA	NA	\$500,000
Desktop Computers	\$50,000	\$10,000	\$10,000	\$10,000	\$10,000	\$90,000
Cameras/Electronic Entry and Exit Reinforcements	\$500,000	\$400,000	\$300,000	\$200,000	\$100,000	\$1,500,000
Firearms	\$50,000		NA	NA	NA	\$50,000
Body Armor/Equipment	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$50,000
Lighting	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000
Perimeter Gates	\$150,000	\$150,000	\$50,000	\$35,000	\$25,000	\$410,000
Total	\$1,310,000	\$620,000	\$420,000	\$305,000	\$195,000	\$2,850,000



Campus Safety Initiative

	Year 1	Year 2	Year 3
Positions Requests (Salary and Fringe)	2 Certified Police Officers (\$105,000) 1 Certified Dispatcher (\$45,000) *Funded through vacant lines	2 Certified Police Officers (\$105,000) 1 Certified Dispatcher (\$45,000) *Funded through vacant lines	2 Certified Police Officers (\$105,000) 1 Certified Dispatcher (\$45,000) *Funded through budget request allocation
Additional Requests Non-recurring	5 Tasers (\$4,750) 5 Laptops (\$7,500) *Funded through auxiliary account (parking services)	5 Tasers (\$4,750) 5 Laptops (\$7,500) *Funded through auxiliary account (parking services)	5 Tasers (\$4,750) 5 Laptops (\$7,500) *Funded through auxiliary account (parking services)
Additional Requests Recurring- Annually for 3 Years	Software through SmartCop (\$50,000 for year 1) Radio System and radios (\$33,333 for year 1) *Funded through auxiliary account (parking services)	Software through SmartCop (\$50,000 for year 2) Radio System and radios (\$33,333 for year 2) *Funded through auxiliary account (parking services)	Software through SmartCop (\$50,000 for year 3) Radio System and radios (\$33,333 for year 3) *Funded through auxiliary account (parking services)
Total	\$245,583.00	\$245,583.00	\$245,583.00



Legislative Update (Financial Items)

PRESENTED BY

Ms. Barbara Cohen-Pippin, Governmental Relations

Florida Agricultural and Mechanical University

FAMU's 2018-2019 Legislative Funding Priorities



Projects	Request
Center for Access and Student Success (CASS) Construct new building to consolidate student services	\$21.4M
General Operational Enhancements (Enhancing Pathways to Degree Attainment) Fund new faculty, strengthen academic programs to increase degree production and provide advising and other support services to improve student success	\$14.8M
General Operational Enhancements (Technology –Focused Learning) Accommodate complex scheduling needs of working students	\$7.5M
Agricultural Research, Education and Training in Support of Florida's Agricultural Industry Enhance agricultural and natural research in support of Florida's agricultural industry	\$1.2M
Integrated Advanced for the FAMU-FSU Joint College of Engineering Align FAMU faculty salaries with FSU faculty salaries in the joint College of Engineering (the accrediting body [ABET] has stressed the need to address the inequity)	\$6.1M
Infrastructure and Central Plant Improvements Modernize the existing facility to accommodate science, technology and math education	\$4.8M
FAMU-FSU College of Engineering Funding will used for the FAMU-FSU College of Engineering to undertake planning and design for Building C and to complete repairs/remodels in Building A&B	\$10.7M
Classroom Technology/Distance Learning Accommodate complex scheduling needs of working students	\$15.2M

Source: FAMU Office of Governmental Affairs





Legislative Update - Financial

STATE UNIVERSITY SYSTEM OF FLORIDA
2018-2019 Fixed Capital Outlay Budget Comparison
as of February 8, 2018

Univ	Project Name	Prior State Funding	Board Request (2018-19)	Governor's Budget	House Budget	Senate SB 2500
UF	Data Science and Information Technology Building		\$27,500,000		\$25,000,000	\$25,000,000
	Music Building Remodeling & Addition	\$5,900,000	\$7,400,000			\$5,900,000
FSU	Earth Ocean Atmospheric Sciences Building (Phase I)	\$56,890,737	\$12,959,263			\$12,959,263
	Interdisciplinary Research Commercialization Bldg (IRCB)	\$6,774,101	\$27,000,000			\$9,500,000
	STEM Teaching Lab	\$4,233,813	\$6,766,187			\$8,000,000
	College of Business	\$5,000,000	\$10,000,000			\$8,500,000
FAMU	FAMU Infrastructure Central Plant Improvements		\$4,850,000			\$4,850,000
	Student Affairs Building (CASS)	\$16,155,000	\$5,000,000			
USF	Morsani College of Medicine	\$90,893,118	\$12,555,000			\$8,700,000
	Interdisciplinary Science - Research Lab Built Out	\$74,732,583	\$9,031,204			
FAU	Jupiter STEM/Life Sciences Building	\$12,881,247	\$17,000,000			\$10,000,000
UWF	Central Utility Plant Switchgear Replacement		\$3,200,000			\$3,200,000
UCF	Engineering Building I Renovation	\$3,620,723	\$17,700,000			
FIU	Engineering Building Phase I & II	\$10,000,000				\$12,432,000
UNF	Lassiter Hall Renovations		\$4,000,000			\$4,000,000
FGCU	Integrated Watershed and Coastal Studies	\$16,553,504	\$2,990,967			\$13,000,000
NCF	Multi-Purpose Building		\$6,000,000			\$4,000,000
FPU	Applied Research Center	\$5,000,000	\$26,700,000			\$5,000,000
SUS Projects	Utility Infrastructure Maintenance and Repairs		\$27,500,000			\$10,000,000
Total SUS	Total SUS PECO (Named Projects)	\$308,634,826	\$228,152,621	\$34,397,988	\$25,000,000	\$145,041,263
	Renovation/Remodeling/Repair Request from PECO	\$45,562,241	\$48,629,307	\$50,000,000	\$47,182,459	\$48,629,307
	Requests from CITF	\$45,000,000	\$40,000,000	\$40,000,000	\$40,000,000	\$40,000,000
	Total SUS PECO (Named Projects) *	\$146,079,467	\$228,152,621	\$34,397,988	\$25,000,000	\$145,041,263
	University Lab Schools	\$13,254,897		\$6,194,326	\$6,194,326	\$6,194,326
	Florida State Lab School-Hurricane Special Needs Shelters					\$3,000,000
	A.D. Henderson University School & FAU High*			\$7,875,000		
	Total Fixed Capital Outlay Appropriations	\$249,896,605	\$316,781,928	\$138,467,314	\$118,376,785	\$242,864,896

* The Governor's recommendation requires a dollar for dollar match of private funds.





Legislative Update - Financial

State University System of Florida
 Education and General
 2018-2019 Executive Summary, Universities and Special Units
 February 7, 2018

	Board Request	Governor's Recommendation	House Bill 5001	Senate Bill 2500
2018-2019 Budget Issues:				
System Initiatives				
Plant, Operations, and Maintenance for New Facilities	\$17,892,795		\$14,276,000	
State Fire Marshal Inspections	\$2,271,648			
Innovative and Online Education Initiatives	\$2,113,160			
Strategic Cluster Hires - Research	\$40,000,000			
Nursing Faculty Recruitment and Retention Program/Health	\$7,500,000			
World Class Scholars				\$20,000,000
Professional and Graduate Degree Excellence Program				\$10,000,000
Startup/Enhancement Grants - University Programs of Excellence				\$13,800,000
University Initiatives				
FAMU - Agriculture Research, Education, and Training (HB 2801)			\$1,204,873	
FAMU - Operational Support				\$6,000,000

Yellow shading are changes from the original chair recommendation.
 * Additional Line Items

Note: Select information was extracted from the actual document

Subject to change by end of Legislative Session





Cost Savings (Quarterly Update)

PRESENTED BY

Dr. Wanda Ford, Interim Vice President Finance and Administration/CFO

Florida Agricultural and Mechanical University



Cost Savings – Central Strategies

Status of major areas to realize savings:

Strategy	Approx. Savings
Currently in progress for this year:	
• Procurement from shared SUS & consortium agreements (January – February 13, 2018)	\$644,495*
• Bulk purchases for IT/equipment (October – January 2018)	\$70,642*
• Virtual Payable Process	\$75,000**
Strategy	Estimated Implementation
Currently under review:	
• Expense reductions- February thru June	\$2m**
• Purchase/Implementation of Travel Management Software	TBD
• Shared Services Initiatives	TBD
• Annual Leave Payout Process Re-engineering	TBD

Legend: * Cost Savings ** Cost Avoidance





Project Updates

PRESENTED BY

Sameer Kapileshwari P.E., Associate Vice President for Facilities

Craig Talton, Director – Facilities Planning and Construction

Dr. Jennifer Wilder, Director, University Housing

Florida Agricultural and Mechanical University



Center for Access and Student Success (CASS)

Key Project Milestones and Next Steps:

Milestone

- Final Construction Docs Bids
- Foundation Work Begins
- Steel Erection Begins
- Construction Funding (Balance) Needed
- Substantial Completion
- Final Completion

Timeline

- March 1, 2018
- March 31, 2018
- April 25, 2018
- July 1, 2018

- June 20, 2019
- July 20, 2019





Center for Access and Student Success (CASS)

Background:

The FAMU Center for Access and Student Success (CASS) is designed to be a multipurpose building serving as a one-stop shop for programs like recruitment, admissions, financial aid and enrollment management. This building will also house registrar, scholarship office, counselling services and the Center for Disability Access and Resources.





Center for Access and Student Success (CASS)

Current Status:

- Construction fence has been installed and the site taken over by the Ajax construction team
- Owner direct purchase items have been ordered
- Construction meetings are held every other week starting with Tuesday January 22 , 2018
- Ajax issued the advertisement for the Civil Early Bid Package and have received bids on January 30, 2018
- The job trailer was delivered on February 12, 2018. The chilled water piping was delivered on February 19, 2018
- Ajax performed plan review of the 100 % set and shared comments with JRA.
- Ajax notified FAMU and JRA that they advertised the Full project on January 22nd, 2018 to fulfill 30 day advertising requirements. Tentative bid date February 27th



University Construction (at-a-glance)



Signage and Security





Housing Facilities Update

Dr. Jennifer Wilder

Preliminary Assessment* of University Housing Facility Needs

	Building Repair Needs*	Gibbs	Paddyfote	Palmetto North	Palmetto South	Palmetto Phase III	Sampson	Truth	Villages	Young
Complete	Insulate Pumps in Mechanical Rooms		X							
Complete	Install New Mirrors			X						
Complete	Paint Hallways					X	X			X
Complete	Repair Air Handler Units				X					
Complete	Replace Roof	X								

* **NOTE:** These repairs were identified from a preliminary internal assessment. An extensive professional assessment of the University Housing Facilities has been conducted by an external professional vendor and final reports will be submitted. A comprehensive review of the reports by the University Housing Team will commence once all final reports have been submitted. The University Housing Strategic Plan will be finalized (Anticipated Completion: Fall 2018)





Housing Facilities Action Items

Rev. 2-14-18

Dr. Jennifer Wilder

ACTION ITEMS	ESTIMATED TIMELINE	STATUS (a/o 2-14-18)	RESPONSIBLE PARTY
Initiate Quarterly Housing Team Meetings	Fall 2017	Completed	VP Hudson
Explore Relocation of Housing Office	Fall 2017	Provisions have been made to move the housing office to the new CASS building	AVP Kapileshwari / VP Hudson
Track Repair Costs by Building	Monthly	Tracking occurs monthly	Director Wilder
Monitor Debt-Coverage Ratio	Per semester	Hired Financial Advisor to help with housing system finances and associated analyses	AVP Holmes
Monitor Enrollment/Retention	Per semester	Tracking occurs on an on-going basis	VP Hudson
Survey Students for Continuous Improvement	Per semester	Completed for Fall 2017, planned for Spring 2018	Director Wilder
Professional Housing Facility Assessment	Spring 2018	Completed December 2017 Awaiting Final Reports	AVP Kapileshwari / Director Wilder
Technology Implementation: New Housing Assignment System	Spring 2018	In process	Director Wilder
Fundraising Strategy Launch	Spring 2018	Engage newly appointed Interim VP	VP Friday-Stroud
Transition of Housing Maintenance	Summer 2018	Initial meeting was conducted with POM, Budget Officer, Controller, and VPs Ford and Hudson. Financial needs have been shared. Discussion continues.	VP Ford / VP Hudson
Comprehensive Plan for Repairs/Renovations (based on Professional Housing Facility Assessment)	Fall 2018	The University Housing Team will review the final Housing Facility Assessment reports upon receipt.	AVP Kapileshwari / Director Wilder
P3 Construction Completion	Fall 2020	Phase 1A – 700 beds is tentatively scheduled for Fall 2020 completion	VP Ford/VP Hudson





Athletic Taskforce (Implementation and Oversight)

PRESENTED BY

Dr. Wanda Ford, Interim Vice President Finance and Administration/CFO

Florida Agricultural and Mechanical University



Athletics Plan of Action

Plan of Action



Garner Additional Revenue

- Student fees (increase in enrollment)
- Investing in Champions
- Advertising Sales
- In-kind Donations
- Additional Fundraisers

Tighten Internal Controls

- De-activate P-cards
- Train Athletic Staff
- Establish Oversight Committee
- Develop Strategic Plan
- Top-Down Accountability





Plan of Action

Actions Implemented



Additional Revenue

- Student fees (9,600 students vs. 9,900 students)
- In-kind Donations

Internal Controls

- De-activated P-cards
- Established the Athletics Oversight Taskforce
 - Athletic Director
 - Interim VP/CFO
 - Interim VP for Advancement
 - VP for Strategic Planning, Analysis & Institutional Effectiveness
 - Assistant VP/Controller
 - Assist VP for Fiscal Mgt.
 - Director , University Budgets
 - University Compliance Officer





Athletics Oversight Taskforce

Purpose

- **Develop Athletic Strategic Plan**
 - Finances
 - Personnel
 - Event Planning
 - Compliance
 - Fundraising
 - Internal Controls





Athletics Oversight Taskforce

Purpose/Goals

- **Financial Oversight**
- **Compliance Monitoring**
- **Contract Review**





Succession Planning – Update

PRESENTED BY

Ms. Joyce Ingram, Associate Vice President/Chief HR and Diversity Officer

Florida Agricultural and Mechanical University



Succession Planning Update

Charge from Board of Trustees – November 2017

- Expedite Succession Planning

What we said we would do.....Expedite

- Implemented a comprehensive Career Development and Talent Review Process for all full-time employees within Human Resources (Pilot Completed December 2017)
- Career Development – Human Resources
 - Identified key/critical positions - Aligned to University's Strategic Plan
 - Developed competencies and conducted skills assessment, identifying strengths and opportunities for improvement
 - Determined areas for development for each team member
 - Identified activities/experiences necessary for development
 - Developed Individual Development Plans (IDP) for implementation/monitoring





Succession Planning Update

- Conducted Talent Review – Human Resources
 - Reviewed IDPs for each employee
 - Assessed career aspirations against potential
 - Completed succession planning/replacement planning at the Director level through Assistant/Associate Vice President level
- Developed Training Guide and supporting materials for the Career Review and Talent Review process

Next Steps

- No additional pilots
- Education and Training - Divisions
- Career Development and Talent Reviews - Divisions
- Succession and Replacement Planning by Divisions recommended at the Assistant Vice President through Vice President levels





Thank you

Questions?

