

Academic and Student Affairs Committee Minutes
Trustee Nicole Washington, Chair
September 24, 2020

The meeting was called to order by Trustee Nicole Washington. Ms. Linda Barge-Miles called the roll and the following committee members were present: Ann Marie Cavazos, Kristin Harper, David Lawrence, Xavier McClinton, and Nicole Washington. A quorum was established.

The Committee recommended approval of the following items:

Textbook Affordability Annual Report – Dr. Edington stated that the Florida Statutes [subsection 1004.085(8)] on Textbook Affordability requires that each state university board of trustees submit a report by September 30 of each year to the Chancellor of the State University System. The report includes the textbook and instructional materials selection process for general education courses and high-enrollment courses; specific initiatives of the institution designed to reduce the costs of textbooks and instructional materials; policies implemented related to the process; and the number of courses and course sections that were not able to meet the textbook and instructional materials posting deadline for the previous academic year.

Dr. Sundra Kincey stated that there was one issue during the spring semester. In the process of implementing the new electronic system for textbook adoptions, there was a miscommunication between the new and old systems which resulted in a one-time adoption rate of “just under 95%.”

Trustee McClinton moved to approve the textbook affordability report. The motion was seconded by Trustee Lawrence and the motion carried.

Tenure Upon Appointment for Shelley Johnson - *Tenure Upon Appointment* is a condition of employment that is offered to a faculty member who has previously held a tenured position. The requests for *Tenure Upon Appointment* are approved by the Provost and/or the President. As a practice, the university-wide tenure and promotion committee completed a courtesy review of the documentation. Prior to the review of the documentation by the university-wide tenure and promotion committee, the documentation was reviewed by both the school/college tenure and promotion committee.

The CV for Shelley Johnson was reviewed for evidence of highly competent teaching, researchr scholarly activities, services, and contributions to higher education.

Trustee Lawrence moved to approve the request for tenure upon appointment for Shelley Johnson. The motion was seconded by Trustee Cavazos and the motion carried.

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Academic Affairs Updates – The following informational updates were provided:

- Provost Edington provided a brief update on spring semester calendar. The majority of schools within the SUS are considering either changing spring break or canceling spring break. The university is in the process of finalizing our decision.

There being no further discussion, the meeting was adjourned at 8:42 a.m.

Respectfully submitted,

Nicole Washington, Committee Chair