ABOUT FLVC

• Beginning December 2012, all state universities and colleges are required to implement the Transient Student Admissions application and financial aid process through Florida Virtual Campus (FLVC).

• Florida A&M University students interested in transient student coursework within the state of Florida must use the Florida Virtual Campus Transient application.

• All approvals and course evaluations will be performed on the FLVC site as well.
  • Students must identify their FAMU School or College, and indicate their classification based on an earned grade of “C” or better to apply.
• The Florida Virtual Campus Provides the following:
  • Online transient application and approval process for students, advisors, department heads, deans, and the Registrar and Financial Aid Offices.
  • Online status updates and email notifications of the transient application process
NAVIGATION Overview

Sign into FLVC

- WWW.FLVC.ORG
- Select Menu item: “Succeed in School”
- Select “Take a Course at Another School”
- Select Start or Check the Status of your Transient Application Now”

Log into Application

- Select “Florida A&M University”
- Enter your FAMNet ID
  - Student ID = FAMU Username
  - Pin/Password = FAMU
- Complete Application
SELECT TRANSIENT OPTION
READ INSTRUCTIONS CLEARLY & SELECT OPTION AT THE END
LOG IN USING YOU FAMNET ID

Log in with your School ID and PIN/Password

Select your home institution:

---- Click to choose a school. ----

Enter your student ID:

Enter your PIN/Password:

ENTER FAMNET USERNAME

ENTER FAMNET PASSWORD

Continue
Florida Virtual Campus (FLVC) Sign-on Help

To access applications within FLVC Students must:

Be an actively or currently enrolled student
- If you are and still cannot log in please contact the University Help Desk at (850) 412-HELP.

Use your FAMNet/iRattler ID; Username and Password
- Use the same uppercase/lowercase format you use to access FAMNet/iRattler

If you have forgotten your FAMnetID password, need to have it reset or to establish a profile to enable FAMnetID SelfService click Forgot your FAMNET password?

For further assistance, please contact the EIT Help Desk at (850) 412-4357 or e-mail helpdesk@famu.edu
BEGIN APPLICATION

 transient Student Admission Application

 Your Department: --- Select a Department ------

 Your School or College: --- Select a School or College ------

 Your Program: -------

 You are required to make 3 more selection(s) before proceeding.

 Cancel

 KEY

 • Department = Classification e.g. Freshman (0-29 hrs. earned)
 • School or College = School or Colleges within FAMU e.g. College of Education
 • Your Program = Major e.g. Elementary Education
Complete fields in Transient Application
* means that the fields are mandatory
• Click to electronically sign Transient Application (It may take up to 30 seconds to complete processing)

Click Send

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Student Acknowledgement

I understand that if I register for courses not approved herein, they may not be accepted by my home institution. I also understand that this application is for the term selected above and that a new application must be submitted for each subsequent term or for any courses taken as a transient student. I also authorize the Host Institution to release an official transcript to the Home Institution upon completion of the academic semester.

[Click to Sign]  
Your Name  
11/30/2012 2:52 PM

(Click 'Send' one time only. It may take up to 30 seconds to complete processing.)

I understand that this application is for transient admission to a Florida institution and is valid only for the term indicated. I understand I am responsible for meeting applicable application deadlines for the host institution. I also understand that the information above will be automatically sent to the host institution’s admissions information system when the transient student admission application has been approved.

Send  
Reset
NOTIFICATION E-MAIL

From: [Redacted]
To: [Redacted]
Cc: [Redacted]
Subject: Transient Student Admission Application Status

Your application submitted on 11/13/2012 02:04PM has been received.

You submitted the following courses: MAC1105 (Use of the Course: Major Requirements) and ENC1101 (Use of the Course: Major Requirements)

Your application needs to be processed by the following person(s) at your institution:

- Department Head at Florida A & M University/College of Education
- Academic Dean at Florida A & M University/College of Education
- Registrar at Florida A & M University
- Financial Aid Officer at Florida A & M University

Your application needs to be processed by the following person(s) at the institution you want to attend:

- Admissions Officer at Florida State University

For more information or to review the details of your application, log onto FLVC Transient Student Admissions Application (http://www.flvc.org).
### My Applications
(Applications are deleted after the requested term has passed.)

<table>
<thead>
<tr>
<th>Submitted On</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>11/27/2012 4:16 PM</td>
<td>Approved</td>
</tr>
</tbody>
</table>

### Student Information

- **Name:** [Name]
- **SSN:** [SSN]
- **Ethnicity:** Yellow or African American
- **Race:** United States of America
- **Nationality:** United States Citizen
- **Department:** Junior (50-89 attempted)
- **School or College:** College of Science and Technology
- **Program:** Biology
- **Address while attending home institution:** [Address]
- **Address during term of attendance as a transient student:** [Address]
- **Phone:** [Phone]
- **E-mail:** [E-mail]
- **Term:** Spring 2013
- **Home Institution:** Florida A & M University
- **Host Institution:** Tallahassee Community College

### Host Institution Admission Information and Questions

- **Admission Information:** If you are planning to attend TCC as a transient student, you will also need to complete a TCC Application online. Go to [https://eaglenet1.tccfl.edu/student/applogen.jsp](https://eaglenet1.tccfl.edu/student/applogen.jsp).

### Financial Aid

- **Have you been approved to receive financial aid and do you intend to use it for the requested course(s)?** Yes
- **Do you want to proceed with the Transient Student Admission Application if you or any of the requested courses are not approved for financial aid?** Yes

### Course(s) to be taken at Host Institution

<table>
<thead>
<tr>
<th>Course ID</th>
<th>Hours Title</th>
<th>Use</th>
<th>Distance Learning</th>
<th>Catalog Course</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHV2053</td>
<td>3 College Physics I</td>
<td>GenEd</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>PHY2053L</td>
<td>3 College Physics Lab</td>
<td>GenEd</td>
<td>No</td>
<td>No</td>
</tr>
</tbody>
</table>

### Signed

- **Signed:** [Date: 11/27/2012 4:16 PM]

### Academic Advisor

- **Course(s) to be taken at Host Institution:** [Course(s)]
THINGS TO NOTE

• A DENIED application at any level (excluding Financial Aid) will cancel the student’s application

• Students are able to follow the application workflow via e-mail notifications and their account within www.flvc.org

• The Administrator for FLVC/Florida A&M University students is Rosa Christie (Registrar’s Office) rosa.christie@famu.edu