



FLORIDA AGRICULTURAL AND MECHANICAL UNIVERSITY

500 GAMBLE STREET, SUITE 105 SOUTH WING | TALLAHASSEE, FL 32307 | (850) 599-3565

Rattler'S BIzLink (Simplicity) Basic Instructions

Please make note of the following steps to assist you in posting your information, request, and opportunities in Rattler'S BIzLink.

Rattler'S BIzLink: <https://sbi-famu-csm.symplicity.com/employers/index.php>

1. Posting exploratory, internship and full-time employment/job opportunities:
 - If needed, please UPDATE your information as well as your company's in the "**PROFILE tab**"
 - If you just want to post a job opportunity, click the **JOBS tab**; then post your position

2. Requesting Virtual Career Partner Showcase and Pre-Determined Zoom Sessions:
 - Click on the **EVENTS tab**; make your selection from the Fall 2020 activities (only) in the drop-down

3. We ask when your recruitment process is complete with selections made, that you help us gather important information for monitoring our students. Please upload those internship and full-time employment/job acceptances offers in the "**Career Outcomes tab**" by completing the information as requested. Also, if you have that information now from previous recruitment seasons, please upload now!