### Financial Information

**NOTE:** All information on Fees in this catalog is subject to change without notice.

#### FINANCIAL REGULATIONS

**Registration**-Students must be prepared to make full payment of fees, including room and board, for each semester. No student will be permitted to register until all unpaid University accounts and fees have been satisfied. This includes delinquent short term loans, traffic and library fines, clinic charges, and other obligations to the university.

All checks tendered for fee payment which are returned unpaid by the bank may cause the student's registration to be canceled. However, the student remains liable and must make prompt restitution for the face amount of the check plus a service charge of $10 or 5% of the face amount, whichever is greater. Subsequent personal checks from the maker of the check will not be accepted by the university.

If a student fails to pay these fees, unless the student has an approved deferment, will result in the cancellation of the student's registration/prohibit release of transcripts and diploma.

A returned check fee, pursuant to Section 832.07, Florida Statutes, as now or hereafter amended, will be assessed for checks returned to the University. If a student issues the check, the student's ability to register for classes and receive transcripts will be suspended until the account has been paid in full.

**Exemptions**-Students exempted from any fees indicated above shall not be entitled to any of the privileges which the payment of such fee gives. Collection cost may be assessed to student.

**Cashier and Student Account Office Hours:** 8:30 a.m. to 4:00 p.m., Monday through Friday.

### Correspondence Study

The University of Florida Department of Independent Study by Correspondence administers all correspondence instruction for Florida's State University System (USIS). Florida's program of Independent Study by Correspondence offers well over 150 courses by computer, fax or regular mail to people in Florida, the United States and foreign countries. These courses are grouped into three categories: college credit, continuing professional education, and high school credit. For a FREE brochure, please contact:

**Department of Independent Study**

2209 NW 13th St., Suite D
Gainesville, FL 32609-3498
Phone: (352) 392-1711 - Fax: (352) 392-6950
E-mail: learn@nermv.nerdc.ufl.edu

### FEES

Registration and tuition fees are established by the Board of Education and the FAMU Board of Trustees as required by the Florida Legislature. These fees are subject to change without notice. The current credit hour fee schedule is as follows:

<table>
<thead>
<tr>
<th>Course Type</th>
<th>IN-STATE</th>
<th>OUT-OF-STATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Undergraduate</td>
<td>$ 98.66</td>
<td>$ 498.29</td>
</tr>
<tr>
<td>Graduate</td>
<td>212.76</td>
<td>833.85</td>
</tr>
<tr>
<td>Law</td>
<td>238.60</td>
<td>886.00</td>
</tr>
</tbody>
</table>

**Other semester fees**

- Orientation (New Student Only) .......................... $15.00
- Health (Six or more hours) ....... .................................. 59.00
- Material & Supply Fee ....... .................................. 15.00 - 60.00
- Official Transcripts (each) ....... .................................. 5.00
- Transportation & Access Fee ....... .................................. 45.00 (Summer $23.00)

- Repeat Surcharge Regular (additional per credit hour) .......................... 177.42
- College Prep. (additional per credit hour) .................................. 191.46
- Late Registration .................................. 100.00
- Late Payment .................................. 100.00
- I.D. Card Fee (Fall & Spring) .................................. 5.00

### Repeat Course Surcharge

In accordance with State of Florida statutes, 240.124 & 240.177, each university in the State University System is required to implement a repeat course surcharge for students who take a State-funded undergraduate course for the third time, or a college preparatory course for the second time.

Accordingly, beginning the Fall Semester 1997, students who repeat the same course for the third time at FAMU, will be subject to an increased matriculation fee of 100% of the cost instruction. Students who repeat the same college preparatory course (i.e., for the second time) at FAMU, will also be subject to an increased matriculation fee of 100% of the cost instruction. However, exceptions may be made for individualized study, courses that are repeated as a requirement of a major, and courses that are intended as continuing over multiple semesters. The repeat of coursework more than two times to increase grade point average or meet minimum course grade requirements is also subject to the surcharge. (Attempts prior to Fall 1997 will not be counted under this statute).

### Economy Meal Plan

The university has modern food service facilities available for all students. It is not mandatory that any student utilize these services. However, if a student chooses to reside in certain on-campus housing (McGuinn Hall, Gibbs Hall, Young Hall, Diamond Hall, Wheatley Hall, Cropper Hall, Sampson Hall, Truth Hall, Paddyfoote Complex), those students must participate in either the 19-Meal Plan or the 15-Meal Plan. The cost of the meals is $598.00 for the 15-meal plan and $650.00 for the 19-meal plan. (These rates are subject to change without notice.)

### University Refund Policy

A 100% fee refund/charge adjustment will be made to the student for tuition and registration fees if notice of withdrawal from the university is approved prior to the end of the drop/add period and written documentation is received from the student. Terms in the student housing contract will determine the refund of room rent, whereas board will be prorated based on the approved date of cancellation.

(a) A 25% refund/charge adjustment of registration and tuition fees, less building and capital improvement fees, will be made if notice of withdrawal from the university is approved prior to the end of the fourth (4th) week of classes and written documentation is received from the student, or at an appropriate time as designated by the university for summer sessions. The late registration/payment is nonrefundable.

(b) A 100% refund/charge adjustment will be made if: tuition and registration fees, if a student withdraws or drops a course due to circumstances determined by the university to be exceptional and beyond the control of the student, including but not limited to:

(1) Illness of a student of such severity or duration, as confirmed in writing by a physician, to preclude completion of the course(s),
(2) Death of the student or death in the immediate family (parent, spouse, child, or sibling),
(3) Involuntary call to active military duty,
(4) Or a situation in which the university is in error.

Formal application for a refund in the instances specified above must be made to the office of the university registrar on forms provided by that office.