PRESENT: Trustees Pamela Duncan, Solomon Badger, Laura Branker, Monique Gillum, and Maurice Holder

The meeting was called to order by Trustee Pamela Duncan.

Trustee Duncan reviewed the agenda with the Committee and welcomed everyone to the meeting.

Interim Provost and Vice President for Academic Affairs Barbara Barnes presented information regarding the following:

- **The approval of tenure for Dr. Johnston Osagie.** Professor Johnston Osagie applied for tenure during the 2006/2007 academic year. He was recommended for tenure by the University-wide Tenure and Promotion Committee, but was not recommended by the former Provost and President. Dr. Osagie filed a grievance pursuant to the FAMU/UFF Collective Bargaining Agreement. As a result of that review, it was determined that Dr. Osagie did meet with School of Business and Industry’s requirements for tenure. Provost Barbara K. Barnes and President Ammons are recommending approval of tenure for Dr. Osagie. The Committee recommended approval of tenure for Dr. Osagie.

- **An honorary doctorate degree for Nikki Giovanni.** Professor Nikki Giovanni, a University Distinguished Professor of English at Virginia Polytechnic Institute and State University, will serve as the speaker for the Fall Semester 2007 Commencement. Professor Giovanni is being recommended to receive an honorary doctorate degree by the Florida A&M University Faculty Senate, the BOT Academic Affairs Committee, President James H. Ammons, and Interim Provost and Vice President for Academic Affairs Barbara K. Barnes. The Committee recommended approval of an honorary doctorate degree for Nikki Giovanni.

- **Amendment of BOT Policy 2005-21 “Leaves of Absence Without Pay” for more than three months.** This policy is amended to include a recommendation from the Provost. The policy previously allowed only a department chair, a dean or the President to recommend approval of an employee’s request for a leave of absence without pay for more than three months. The Committee recommended approval of this policy.
Interim Provost Barnes and Dr. Mary Ella Graham provided a status report regarding the School of Nursing. The University was notified in a letter dated September 6, 2007 that a complaint had been filed against the School of Nursing with the National League for Nursing Accrediting Commission (NLNAC). The University promptly filed a response to the complaint. In October 2007, the NLNAC found that the School of Nursing was in compliance with its accreditation standards.

President Ammons presented the new athletic director. Dr. Ammons announced the appointment of William “Bill” Hayes as the new athletic director for FAMU. The Committee recommended approval of a three-year employment contract for Mr. Hayes.

With there being no further business for the Committee, the meeting adjourned.
PRESENT: Trustees Pamela Duncan, Solomon Badger, Laura Branker, Monique Gillum, and Maurice Holder

The meeting was called to order by Trustee Pamela Duncan. Trustee Duncan informed the Board that Dr. Hughes Harris, the newly appointed Provost and Vice President for Academic Affairs, would not be able to attend the Committee meeting.

Trustee Duncan reviewed the agenda with the Committee. The Agenda was approved, without any additions or correction.

Trustee Duncan asked Linda Barge-Miles, Assistant to the Provost, to present the agenda items.

- Approval of Sabbatical and Professional Development Leaves – Upon the recommendation of Dr. Cynthia Hughes Harris and Dr. Ammons, the Committee recommended that the Board approve eight (8) faculty members for one-semester sabbaticals, three (3) faculty members for two-semester sabbaticals, and three (3) employees for one-semester professional development leaves. The Board members requested and were provided information regarding the subjects of the sabbaticals and professional development leaves.

**Sabbatical Leave**

<table>
<thead>
<tr>
<th>Name</th>
<th>College/Discipline</th>
<th>Period</th>
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</thead>
<tbody>
<tr>
<td>Dr. Yassir AbdelRazig</td>
<td>FAMU-FSU Engineering</td>
<td>Spring 2009</td>
</tr>
<tr>
<td>Mr. Vincent Blyden</td>
<td>Journalism and Graphic Communication</td>
<td>Spring 2009</td>
</tr>
<tr>
<td>Dr. Janet DeCosmos</td>
<td>Arts and Sciences (Visual Arts)</td>
<td>Fall 2008</td>
</tr>
<tr>
<td>Mrs. Valerie Goodwin</td>
<td>Architecture</td>
<td>Spring 2009</td>
</tr>
<tr>
<td>Dr. Aretha Hill</td>
<td>Business and Industry</td>
<td>Spring 2009</td>
</tr>
<tr>
<td>Dr. Otis Kirksey</td>
<td>Pharmacy and Pharmaceutical Sciences</td>
<td>Fall 2008 &amp; Spring 2009</td>
</tr>
<tr>
<td>Dr. Ray O’Neal</td>
<td>Arts and Sciences (Physics)</td>
<td>Fall 2008</td>
</tr>
<tr>
<td>Dr. Arleen Pabon</td>
<td>Architecture</td>
<td>Fall 2008 or Spring 2009</td>
</tr>
<tr>
<td>Mr. Joe Richie</td>
<td>Journalism and Graphic Communication</td>
<td>Fall 2008 &amp; Spring 2009</td>
</tr>
<tr>
<td>Dr. Kay Wilder</td>
<td>Journalism and Graphic Communication</td>
<td>Fall 2008</td>
</tr>
</tbody>
</table>

**Professional Development Leave**

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<thead>
<tr>
<th>Name</th>
<th>College/Discipline</th>
<th>Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ms. Dawnette Banks</td>
<td>Education</td>
<td>Fall 2008</td>
</tr>
<tr>
<td>Mr. Alejandro Bolques</td>
<td>Engineering Sciences, Technology and Agriculture</td>
<td>Fall 2008</td>
</tr>
<tr>
<td>Mr. Jorge Olaves</td>
<td>Education (Aquatics)</td>
<td>Spring 2009</td>
</tr>
</tbody>
</table>
• **Approval of Leave of Absence for Dr. Mary Kemp Davis** – The Committee recommended that the Board approve the one-semester leave of absence for Dr. Mary Kemp Davis. Dr. Davis will serve as a visiting professor in the Department of English at Louisiana State University.

• **Amendment of BOT Policy 2005-15 “Separation and Return of Academic Administrators to Faculty”**. The Committee recommended that the BOT approve the revised policy which establishes parameters for moving academic administrators back to faculty status.

**For Information Only**

Dr. Gita Pitter, Associate Vice President for Academic Affairs presented information to the Committee regarding a new regulation for the authorization of program majors, minors and other academic program offerings and off-campus programs. Dr. Maurice Holder suggested that the new regulation include language clarifying that the number of credit hours that must be taken by a doctoral student transferring to FAMU with a master’s degree from another institution will be determined by the faculty in the FAMU program. The suggestion will be incorporated into the regulation.

With there being no further business for the Committee, the meeting adjourned.
PRESENT: Trustees Pamela Duncan, Solomon Badger, Laura Branker, Monique Gillum, and Maurice Holder

The meeting was called to order by Trustee Pamela Duncan. She asked the Committee to review the minutes of the February 8, 2008 Committee meeting and asked if there were any additions or correction to the minutes. The Minutes were approved without any corrections or additions.

Trustee Duncan asked the Committee to review the agenda. The Agenda was approved.

Trustee Duncan asked Dr. Cynthia Hughes Harris, Provost and Vice President for Academic Affairs to present the agenda items.

Tenure – Dr. Cynthia Hughes Harris indicated that she and Dr. Ammons were recommending the approval of tenure for twelve faculty members. The Academic Affairs Committee recommended the approval of tenure for the twelve candidates.

Academic Regulations - The Division of Academic Affairs submitted amendments to four current regulations and proposed one new regulation. The regulations were noticed in accordance with the University’s regulation adoption procedures.

Regulation 4.001 Curriculum Requirements – The Committee discussed the proposed changes and suggested that the regulation should clearly identify the circumstances requiring a student to apply for re-admission, as well as indicate the curriculum that must be followed upon re-admission. The Academic Affairs Committee incorporated the changes and recommended the approval of this regulation.

Regulation 4.002 College and School Governance - The Academic Affairs Committee recommended the approval of this amended regulation, as presented.

Regulation 4.003 General Catalog of the University - The Academic Affairs Committee recommended the approval of this amended regulation, as presented.

Regulation 4.004 Course Syllabi - The Academic Affairs Committee discussed this new regulation and suggested that it should require faculty members to make course syllabi available on or before the first day of class, rather than on the first day of class. The Academic Affairs Committee recommended the approval of this new regulation, with the additional language.

Regulation 4.100 Academic Grievances - The Academic Affairs Committee recommended the approval of this amended regulation, as presented.

Trustee Duncan asked if there was any additional business for the Committee. With there being none, the meeting adjourned.
The meeting was called to order at 8:30 a.m. by Trustee Solomon Badger, Co-Chair of the Academic Affairs Committee. He asked the Committee to review the minutes of the April 10, 2008 committee meeting and asked if there were any additions or corrections to the minutes. The minutes were approved without any corrections or additions.

Trustee Badger asked the Committee to review the agenda and noted that the Equity Report which was originally listed for discussion should be made an action item. The Agenda was approved, as amended.

Trustee Badger asked Dr. Cynthia Hughes Harris, Provost and Vice President for Academic Affairs to present the agenda items.

**University’s Assessment Policy** – Dr. Hughes Harris indicated that this policy codifies the University’s position regarding assessment and FAMU’s commitment to using assessment activities to improve student outcomes and institutional effectiveness. Dr. Hughes Harris and Dr. Ammons support the policy, which was approved by the Faculty Senate.

The Academic Affairs Committee recommended the approval of the University’s Assessment Policy.

**Three-year Employment Contract for Judge Gierke** – Dr. Hughes Harris presented a proposal to offer a three-year employment contract to Judge Herman Gierke. Judge Gierke would serve as a Distinguished Judicial Lecturer with the College of Law. He is a retired judge, having previously served on the United States Court of Appeals for the Armed Forces and the North Dakota Supreme Court. Judge Gierke most recently served as a “Distinguished Jurist in Residence and Coordinator of Lawyering Skills and Values” at the Barry University School of Law. The Committee indicated that it would be helpful if they had been provided additional information regarding Judge Gierke prior to the meeting.

The Academic Affairs Committee recommended the approval of a three-year employment contract for Judge Herman Gierke.

**Sabbatical for Dr. Trujillo** – Dr. Hughes Harris presented the recommendation for the approval of a sabbatical for Dr. Evelyn Trujillo for Fall 2008. She indicated that in February, the Board of Trustees approved eight sabbaticals for the 2008/2009 academic year. Since that time, one of the faculty members approved for a sabbatical resigned from the University. Dr. Evelyn Trujillo, the applicant ranked ninth by the University’s Sabbatical Committee, is being recommended for the slot that was vacated. Dr. Trujillo is an associate professor and serves as chair of the Foreign Languages Department at FAMU. Dr. Trujillo plans to complete a Spanish grammatical textbook which can be used at the college and university level. The book is entitled “Compendia: Spanish Grammar for College and University Students.”

The Academic Affairs Committee recommended the approval of a sabbatical for Dr. Evelyn Trujillo.

**FAMU’s Florida Educational Equity Act Report** – Mrs. Carrie Gavin provided information regarding this report. She indicated that each state university is required to submit annually the
Florida Educational Equity Act (FEEA) report to the Florida Board of Governors. This report includes equity data associated with enrollment, employment, tenure, gender equity in athletics, and a budget incentive plan to promote diversity. The Committee members raised questions regarding the University’s graduation rate. The Committee decided that the report should provide a footnote explaining the retention rate and a comparison between the expected graduation rate and the actual graduation rate. Also, future reports will note that many of the popular programs such as pharmacy, business and allied health sciences require 5-6 years to complete.

The Academic Affairs Committee recommended approval of the report, as amended.

Trustee Badger asked if there was any additional business for the Committee. With there being none, the meeting adjourned at 9:03 a.m.