Effective Monday, August 27, 2007, all faculty must verify attendance for all students enrolled in courses for Fall Semester 2007 using the Student Administration System by September 5, 2007.

Please follow the instructions below:

Navigate to the following link: Instructor Self-Service * Attendance Recording and follow the instructions as listed. For additional information, please contact the Registrar's office at 599-3115.

Please be advised that federal regulations required that a student's class attendance be documented before the disbursement of Title IV Financial Aid. Therefore, it is essential that you comply with the above procedures.

Please contact the Registrar’s Office if you have questions or need additional information.
Effective Monday, August 27, 2007, all faculty must verify attendance for all students enrolled in courses for Fall Semester 2007 using the Student Administration System by September 5, 2007.

Please follow the instructions below:

Navigate to the following link: Instructor Self-Service * Attendance Recording and follow the instructions as listed. For additional information, please contact the Registrar’s office at 599-3115.

Please be advised that federal regulations required that a student’s class attendance be documented before the disbursement of Title IV Financial Aid. Therefore, it is essential that you comply with the above procedures.

Please contact the Registrar’s Office if you have questions or need additional information.