Florida Agricultural and Mechanical University takes reasonable steps to provide a healthy, safe, and secure environment for all members of the campus community. The institution has a Comprehensive Safety and Risk Management Plan [1] that describes and identifies the programs and procedures that are in place to reduce the risk of accident and injury.

**Administrative Responsibility for Health, Safety, and Security**

The following two units are primarily responsible for safety, security, and health: Department of Environmental Health and Safety (EH&S) and the Department of Campus Safety and Security (DCSS). The mission of the Department of Environmental Health and Safety is to administer numerous programs to provide a safe and healthy campus environment for work and study, and to establish and maintain compliance with federal, state and local environmental laws, rules and regulations. The mission of the Department of Public Safety is to ensure campus security and provide a quality service to the community by promoting a safe and secure environment through policing, crisis communication, emergency preparedness, and student and staff interactions, with emphasis on integrity, fairness and professionalism. As evidenced in the attached resume [2], the Director of EH&S has over fifteen years of experience in environmental, health and safety management and is well qualified to carry out the duties of Director of Environmental Health and Safety. The Chief of Police has over fifteen years of law enforcement experience and five years of experience serving in the role of Chief of Police and is well qualified to carry out the duties of leading public safety efforts for the University as evidenced by his resume. [3]

**Safety Plan**

The Florida Agricultural and Mechanical University safety plan includes the Comprehensive Emergency Management Plan (CEMP) [4], Continuity of Operations Plan (COOP) [5] and Emergency Response Plan [6].

Sections 252.35 [7] and 252.365 [8] of the Florida Statute ensures coordination of Federal, State, and local emergency management activities before, during, and after emergencies; establishes the necessity for State agencies to have emergency operating procedures; requires the appointment of a primary and alternate emergency coordination officer; and the development and review of disaster preparedness plans.
It is the responsibility of FAMU to respond appropriately to emergencies and disasters, to ensure the evacuation of faculty, staff, students and visitors using routes established and posted on the emergency evacuation plan [9], and ensure relocation and continued operation of the university’s mission essential functions during and following any emergency. In support of this essential need, the Comprehensive Emergency Management Plan (CEMP) [4] and the Continuity of Operations Plan (COOP) [5] were developed to provide an organized, expeditious plan of action by all key response personnel, to both prepare for and respond to major natural and man-made threats to the safety of personnel and the preservation of university facilities. Utilizing these plans, the University will strive to ensure the continued performance of minimum essential functions on campus during a wide range of potential emergencies, and to provide procedures and provisions for alternate facilities.

**Crisis Communication Plan**

One of the key elements of Emergency Preparedness is crisis communication. The University Crisis Communication Plan [10] is included as part of the COOP Plan and outlines the roles, responsibilities and protocols that guide the University in promptly sharing information with all of FAMU’s audiences during an emergency or crisis. This plan includes the procedure for convening the Crisis Communication Team and the process for communicating information to the university community. The plan was last tested in October of 2016.

**Review and Testing of Facilities and Grounds for Health and Safety Concerns**

**Environmental Health and Safety (EH&S)**

EH&S administers various safety-related programs including, but not limited to Hazard Communication, Building Code Compliance, Fire Safety, Laboratory Safety, Hazardous Waste Management, Radiation Safety, Laser Safety, Fuel Storage Tank Compliance, Storm Water Management, Respiratory Protection Program, Asbestos, Lead, Radon gas and Occupational Safety. In addition, the EHS department plays a critical role in emergency management through the EH&S Director serving on the Emergency Management Team, and having responsibility for maintenance of the university’s Comprehensive Emergency Management Plan (CEMP) [4] and Continuity of Operations Plan (COOP) [5]. These various programs are administered utilizing inspections [11], training, safety manuals, guideline documents, safety concern investigations, and oversight of corrective actions as appropriate to maintain and enhance the effectiveness of each program. The oversight agencies for the programs include the following:

<table>
<thead>
<tr>
<th>Program</th>
<th>Oversight Agency</th>
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<tbody>
<tr>
<td>Fire Safety</td>
<td>State Fire Marshal</td>
</tr>
<tr>
<td>Laboratory Safety</td>
<td>Department of Environmental Protection</td>
</tr>
</tbody>
</table>
EH&S develops numerous safety policies and guidelines [12] including the attached Comprehensive Safety and Risk Management Plan which was established in September of 2015 to identify and describe the programs and procedures that are in place to reduce the risk of accident and injury at the University. More specifically, the EH&S administers programs that train faculty, staff, and students on safety in academic and laboratory safety in the areas of chemical, hazardous, radiological, and laser materials, as well as fire prevention and emergency planning [12]. EH&S ensures that the established procedures, manuals and guidelines follow OSHA and Environmental Protection Agency standards.

EH&S also provides support to other university programs through committee membership and responsibility in the areas of emergency management, animal use in research, bio-safety, and radiation safety. In pursuit of achieving the departmental mission, EH&S has also developed numerous internal operating memoranda for program activities to ensure that consistent and comprehensive procedures are followed and also established a University Safety Committee in January of 2015 that includes various University department representatives. Various EH&S programs were assessed by the Division of Risk Management in October of 2015; the University met all twenty-seven standards and even exceeded five of the twenty seven standards [13].

Ensuring Campus Security

As evidenced in the attached resumes, the Chief of Police [3] is well qualified to carry out Campus Safety and Security plans for the University. The FAMU police department was awarded accreditation from the Commission of Florida Law Enforcement Accreditation (CFA) in February of 2015 [14]. Achieving accredited status is the highest recognition of excellence in law enforcement and provides reduced risk and liability exposure, stronger defense against civil lawsuits, and increased community advocacy.

Several programs and services have been implemented to create a safer campus environment including the adoption of community policing concepts, establishing mutual aid agreements with local police agencies, annual safety walks with students, faculty and staff and community forums. The university police department has increased staffing and realigned police personnel to increase coverage throughout campus. The implementation and enhancement of social media monitoring, mobile safety
communication platforms, student escort programs, and access and control systems for exterior and interior doors has further increased safety and security throughout campus. Training for police officers as well as training for faculty, staff and students has been significantly enhanced to include Emergency Response, Emergency Medical Technician as well as Active Shooter training. Additional services have been added to the university campus as well to include vehicle lockout, battery jump and Zipcar transportation services as well as bus transportation services [15]. The University has an established harassment policy prohibiting harassment of all types [16].

Emergency Management

FAMU emergency management program follows the requirements Florida Board of Governors (BOG) Regulation 3.001 [17]. The regulation requires the development and maintenance of an emergency management program and Comprehensive Emergency Management Plan [4] for the University. In addition to University-wide efforts, the Emergency Management Team provides guidance for departments and colleges on developing and improving their internal emergency plans [18] as well as working with external stakeholders at the local and state level.

Disseminating Emergency Procedures

EH&S also provides support to other university programs through committee membership and responsibility in the areas of emergency management, animal use in research, biosafety, and radiation safety. In pursuit of achieving the departmental mission, EH&S has also developed numerous internal operating memoranda for program activities to ensure that consistent and comprehensive procedures are followed and also established a University Safety Committee in January of 2015 that includes representatives from various departments throughout the University [19]. EH&S develops numerous safety manuals and guidelines including the attached Comprehensive Safety and Risk Management Plan [1], which was established in September of 2015 to identify and describe the programs and procedures that are in place to reduce the risk of accident and injury at the University. EH&S ensures that the established procedures, manuals and guidelines follow OSHA and Environmental Protection Agency standards.

Summary

Florida Agricultural and Mechanical University is in compliance with Comprehensive Standard 3.11.2. The University considers the health and safety of its constituents to be an absolute priority and critical to the fulfillment of its mission. The University has clear and effective safety measures in place, including an accredited police department and multimodal emergency information dissemination systems.