Florida Agricultural and Mechanical University
University Housing

Fall 2015 Housing Move-In Quick Reference

The following information is being provided to help facilitate a smooth transition for students moving into on campus residential facilities.

- The Housing check-in schedule has been structured to help minimize lines and wait time. Students are asked to adhere to the schedule that has been released to assist in these efforts as indicated below.
- August 19 - 21, 2015 – Opening for Housing Residents
  August 19, 2015 – FAMU Village and Gibbs Hall ONLY
  August 20, 2015 – Paddyfoote, Sampson, Young, Truth, Palmetto South, and Phase III

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<tr>
<th>Time</th>
<th>A-E</th>
<th>F-K</th>
<th>L-Q</th>
<th>R-Z</th>
<th>Student who missed scheduled time</th>
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<td>7:00 a.m.</td>
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<td>12:00 noon</td>
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- Hours of Operation for Fall 2015 Move-In:
  - Housing Main Office: 7:00 a.m. – 7:00 p.m.
  - Food Auxiliary Services: 8:00 a.m. – 5:00 p.m.
  - University Post Office: 9:00 a.m. – 4:30 p.m.
  - Cashiers Office: 8:30 a.m. – 4:00 p.m.
  - Financial Aid: 8:30 a.m. – 4:00 p.m.
  - Student Health Services: 8:00 a.m. – 5:00 p.m. (Wednesday & Thursday)
    10:00 a.m. – 5:00 p.m. (Friday)
  - Office of the Registrar: 8:00 a.m. – 5:00 p.m.

- Information tents and refreshments will be strategically located throughout campus to aid in making this a smooth transition for our students.
- A First Aid station will be set up in the student union; in the event anyone should require assistance.
- The University Post Office will be open from 9am—4:30pm.
  - August 19 —21 - Mailbox assignments will be issued in the Post Office.

- All on campus housing residents will need proof of housing assignment in order to receive a mailbox. All residents will be charged a mailbox rental fee whether you come for your assignment or not.
- Your proof of housing will be issued to you by the housing authority when you check in at your facility.
• Make sure all of your family members know the proper format for sending your mail.
  o Your mail should be addressed as follows:

    FIRST NAME MIDDLE INITIAL LAST NAME
    FLORIDA A&M UNIVERSITY
    PO BOX NUMBER
    TALLAHASSEE, FL 32307

    PLEASE USE ALL CAPITAL LETTERS WHEN ADDRESSING MAIL
    Additional Post Office policy will be issued to you when you receive your
    mailbox assignment.

• Student Health Services
  Student Health Services (SHS) is your on-campus health care provider. SHS services include:

    * Physical examinations
    * Gynecological examinations
    * Immunizations
    * Athletic physical examinations
    * Illness and injury visits
    * Pharmacy
    * Allergy injections
    * STD and HIV testing
    * Referrals for specialty care
    * Health education and wellness

  All students must submit the health history and immunization form prior to registration. We
  strongly recommend that students obtain all recommended immunizations including the
  meningitis vaccine. Student Health is located on the 1st floor of Foote-Hilyer Administration
  Building.

• Rattler Card required to access meal plan

  Hours of operation

• Resident Dining

  Continuous Dining: 7:30a.m. – 8:00 p.m.
  Located in the student service center