

FLORIDA AGRICULTURAL AND MECHANICAL UNIVERSITY

Assignment of Responsibility Form

TERM

Name Last First Initial SSN

Position Number Budget Entity Pay Plan

Term Budgeted Weeks Term Man-Year Effort Term Amount Required

Term FTE CIP

CREDIT GENERATING ACTIVITIES

Percent of Designated Effort

Classroom Instruction (List assigned course[s])

Four horizontal lines for listing classroom instruction.

SUB-TOTAL

NON-CREDIT GENERATING ACTIVITIES

Percent of Designated Effort

- A. Supervision of Cooperative Education
B. Clinical Instruction
C. Other Instruction Efforts - Non Credit
D. Research
E. Public Service
F. Academic Advisement
G. Academic Administration
H. University Governance
I. Leave of Absence with Pay
J. Collective Bargaining Release Time

Vertical list of lines for effort percentages, with A and B pre-filled as N/A.

SUB-TOTAL

OVERALL TOTAL

Should = 100% for 1.0 FTE Faculty

I CERTIFY THAT THE ABOVE EFFORT HAS BEEN ASSIGNED:

Faculty Signature Date

Chairperson Signature Date

Dean Signature Date