



Office of Graduate Admissions  
Tallahassee, FL 32307-4800, U.S.A.

**Certification of Financial Responsibility Out of State**

Florida A&M University is required by U.S. government regulations to verify the availability of adequate funding for your tuition, fees, and living expenses for the duration of your academic program. We cannot issue the I-20 your visa until this form is completed and returned to the Office of Graduate Admissions. **All documentation of support\*\*\* is valid for one year. Only official, original statements in English are accepted.**

**PART I: STUDENT INFORMATION**

Name \_\_\_\_\_  
 Last First M.I.  
 Mailing Address \_\_\_\_\_  
 Number and Street City Postal Code Country  
 Local Address \_\_\_\_\_  
 Number and Street City Postal Code Country  
 Date of Birth (month/day/year) \_\_\_\_\_ Phone Number (if in U.S.) \_\_\_\_\_ E-mail \_\_\_\_\_  
 City and Country of Birth \_\_\_\_\_ Country of Citizenship \_\_\_\_\_ Gender \_\_\_\_\_  
 Course of Study \_\_\_\_\_ Type of Degree \_\_\_\_\_  
 If you are in U.S., what is your visa type? (F-1, J-1, etc.) \_\_\_\_\_ I-94 Expiration Date \_\_\_\_\_

If your family plans to accompany you to the U.S., please include the following biographical data for each person and attach marriage license and birth certificate.

**Name (Last, First, M.I.)      Date of Birth (mo/day/yr)      City and Country of Birth      Relationship to You**

\_\_\_\_\_

\_\_\_\_\_

**PART II. ESTIMATED COST PER ACADEMIC YEAR**

These figures are estimated costs for 12 months and are subject to increase without notice. Annual increases in tuition and fees are anticipated; therefore, your financial certification should reflect sufficient funds to cover the increases. **You must include an additional \$3,500 for your spouse and \$2,000 for each child if they will be accompanying you to the United States.**

**GRADUATE**

<b>Per Academic Year</b>	
<b>Tuition and Fees (Fall, Spring, Summer semesters)</b>	<b>\$ 25,868.00</b>
<b>Room and Board/ Living Expenses (Per year)</b>	<b>\$ 8,552.00</b>
<b>Books and Supplies, Mandatory Health Insurance, Miscellaneous</b>	<b>\$ 5,550.00</b>
<b>Total</b>	<b>\$ 39,970.00</b>

\*Graduate tuition and fees are based on estimates of 9 credit hours per semester for the Fall and Spring terms and 6 credit hours for the Summer term. Students must register for a minimum of 9 credit hours for each of the Fall and Spring terms and 6 credit hours for the Summer term unless they have been awarded an assistantship. Assistantship holders may register for less than full-time with departmental approval.

\*\*On-campus housing and meal plan. Off-campus housing costs may be higher. \*\*On-campus housing only. Off-campus housing costs may be higher.

\*\*\*Marriage Certificate, Birth certificate of child(ren) with certified translation if in foreign language

**PART III. SOURCE OF FUNDING**

Please indicate your source(s) of funding for the duration of your program at Florida A&M University and include the required documentation. You must have a minimum \$39,920 for graduate study per academic year. Include an additional \$4,500 per academic year for your spouse and \$1,800 per academic year for each child if they will be accompanying you to the United States. All amounts must be in U.S. dollars.

**Amount available each year of study:**

**Required Documentation:**

Personal Savings \$ \_\_\_\_\_

Official letter or statement, signed and dated, from your bank or financial institution, indicating a current balance to cover the entire length of the program. Bank statements no more than six months old from date of Admission will be accepted

Sponsor \$ \_\_\_\_\_

Official letter or statement, signed and dated, from your sponsor's bank or financial institution, indicating funds for the first year of study. Salary verification letters are not acceptable. Bank statements no more than six months old from date of Admission will be accepted

Scholarship \$ \_\_\_\_\_

Official letter from the awarding institution. The award letter must state the applicant's name, the amount of money available for each year of study, the duration of the award, the degree and academic program, and the name "Florida A&M University" as the academic institution that the applicant has been approved to attend.

Other \$ \_\_\_\_\_

Please specify and enclose original documentation.

Total \$ \_\_\_\_\_

**Sponsor Statement**

I certify that the above information is correct, and that funding in the amount of \$ \_\_\_\_\_ for graduate study, (excluding funds for dependents if applicable) will be available the first year and for each subsequent year of study for the duration of the academic program. I understand that I will be required to provide support for a minimum of 2-3 years for the master's degree, and 4-5 years for the doctoral degree. I have enclosed bank or other financial institution verification demonstrating availability of funds for the first year.

Name of Sponsor (please print) \_\_\_\_\_ Relationship to Applicant \_\_\_\_\_

Sponsor's Signature \_\_\_\_\_ Date \_\_\_\_\_

Name of Sponsor (please print) \_\_\_\_\_ Relationship to Applicant \_\_\_\_\_

Sponsor's Signature \_\_\_\_\_ Date \_\_\_\_\_

**Applicant Statement**

This is to certify that the information given on this form is complete and accurate to the best of my knowledge. I am fully aware that any false or misleading statements by my sponsor(s) or me can result in a denial or cancellation of admission.

\_\_\_\_\_  
Applicant's Signature Date

\_\_\_\_\_  
E-mail Address

**Return this form with all additional financial documentation to:**

Florida A&M University  
Office of Graduate Admissions  
515 Orr Drive, 469 Tucker Hall  
Tallahassee, Florida 32307-4800  
www.famu.edu/graduatestudies

Telephone: (850) 599-3505  
FAX: (850) 599-3727  
E-mail: gradstudies@famu.edu