## DELEGATIONS OF AUTHORITY INDEX

<table>
<thead>
<tr>
<th>Date</th>
<th>Authority Delegated to the Following Position</th>
<th>Authority Delegated</th>
<th>Re-Delegation</th>
</tr>
</thead>
<tbody>
<tr>
<td>May 6, 2008</td>
<td>Provost and Vice Presidents</td>
<td>Delegation of authority to administer provisions of Chapter 10 of FAMU Regulations, as President's designee, effecting employment and personnel actions.</td>
<td>Not Authorized</td>
</tr>
</tbody>
</table>
| May 6, 2008| Cynthia Hughes-Harris, Ph.D.                   | • Review and execute contracts and agreements pertaining to academic affairs functions consistent with FAMU Regulations 1.021, 6.001 and 6.005;  
  • Approve travel under Section 112.061, F.S., and consistent with FAMU Regulation 1.021.                                                                 | Not Authorized |
| May 6, 2008| Teresa Hardee                                  | • Review and execute contracts and agreements pertaining to construction and facilities planning functions consistent with FAMU Regulations 1.021, 6.001 and 6.005 and FAMU Board of Trustees Policy Nos. 2005-06 and 2005-7A;  
  • Approve contracts and contract amendments from $25,000 to $100,000 in the aggregate in accordance with FAMU Regulation 6.005;  
  • Approve travel under Section 112.061, F.S., and consistent with FAMU Regulation 1.021;  
  • Execute checks to pay legal obligations of the University in accordance with Section 1011.42(7), F.S., and FAMU Regulation 1.021;  
  • Perform banking transactions in accordance with FAMU Regulation 1.021;  
  • Prepare an annual report concerning the status of accounts receivable charge-offs to the FAMU Board of Trustees in accordance with FAMU Regulation 1.021;  
  • Acquire any lost or abandoned personal property found on the University campus or on premises owned or controlled by the University or any direct-support organization thereof; and, if the property is not claimed by the owner within the designated reasonable period of time, ordering it sold at a public auction in accordance with FAMU Regulation 1.021. | Not Authorized |
| May 6, 2008| Roland H. Gaines                               | • Review and execute contracts and agreements pertaining to student activity functions consistent with FAMU Regulations 1.021, 6.001 and 6.005;  
  • Approve travel under Section 112.061, F.S., and consistent with FAMU Regulation 1.021;  
  • Administer the Student Code of Conduct, including the issuance of final orders regarding student disciplinary matters consistent with FAMU Regulations 2.012 and 2.013;  
  • Provide purchasing, contracting and budgetary review processes for student government organizations in accordance with FAMU Regulation 1.021. | Not Authorized |
| May 6, 2008| Charles O'Dour, Ph.D.                          | • Review and execute contracts and agreements pertaining to audit and compliance functions consistent with FAMU Regulations 1.021, 6.001 and 6.005;  
  • Approve travel under Section 112.061, F.S., and consistent with FAMU Regulation 1.021. | Not Authorized |
<table>
<thead>
<tr>
<th>Date</th>
<th>Authority Delegated to the Following Position</th>
<th>Authority Delegated</th>
<th>Re-Delegation</th>
</tr>
</thead>
</table>
| May 11, 2009 | **Larry Robinson, Ph.D.**  
               **Vice President for Research**                                      | • Review and execute contracts and agreements pertaining to research functions consistent with FAMU Regulations 1.021, 6.001 and 6.005;  
  • Approve travel under Section 112.061, F.S., and consistent with FAMU Regulation 1.021;  
  • Negotiate and execute research contracts on a cost-reimbursement basis and provision of temporary financing of such costs prior to the reimbursement from moneys on deposit in a sponsored research development fund, except as may be prohibited elsewhere by law in accordance with FAMU Regulation 1.021;  
  • Perform all things necessary to secure letters of patent, copyrights, and trademarks on any work products and enforcement of the University's rights therein in accordance with Section 1004.23, F.S. and FAMU Regulation 1.021. | Not Authorized |
| May 6, 2008  | **Carla S. Willis**  
               **Vice President for University Relations**                           | • Review and execute contracts and agreements pertaining to the Division of University Relations consistent with FAMU Regulations 1.021, 6.001 and 6.005;  
  • Approve travel under Section 112.061, F.S., and consistent with FAMU Regulation 1.021;  
  • Serve on the board of directors and the executive committee of the FAMU Foundation and receive annual budgets and reports of the FAMU Foundation consistent with Regulation 1.021. | Not Authorized |
| May 6, 2008  | **Robert Seniors**  
               **CIO and Vice President for Enterprise Information Technology**          | • Review and execute contracts and agreements pertaining to licensing and acquiring software, maintenance, service and equipment related to operating and developing campus information technology consistent with FAMU Regulations 1.021, 6.001 and 6.005, with the approval of the President or President's designee.  
  • Approve travel under Section 112.061, F.S., and consistent with FAMU Regulation 1.021. | Not Authorized |
| May 6, 2008  | **Henry L. Kirby**  
               **Associate Vice President for Student Affairs**                        | • Review and execute contracts and agreements pertaining to student activity functions consistent with FAMU Regulations 1.021, 6.001 and 6.005;  
  • Approve travel under Section 112.061, F.S., and consistent with FAMU Regulation 1.021;  
  • Administer the Student Code of Conduct, including the issuing final orders regarding student disciplinary matters consistent with FAMU Regulations 2.012 and 2.013;  
  • Provide purchasing, contracting and budgetary review processes for student government organizations in accordance with FAMU Regulation 1.021. | Not Authorized |

**DELEGATIONS OF AUTHORITY BY BOARD OF GOVERNOR REGULATION 6.005**

<table>
<thead>
<tr>
<th>Authority Delegated to the Following Position</th>
<th>Authority Delegated</th>
<th>Re-Delegation</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Director of Purchasing</strong></td>
<td>• Approve contracts and contract amendments up to $25,000.</td>
<td>Not Authorized</td>
</tr>
<tr>
<td><strong>CFO and Vice President for Administrative and Financial Services (as President's Designee)</strong></td>
<td>• Approve contracts and contract amendments up to $100,000.</td>
<td>Not Authorized</td>
</tr>
<tr>
<td><strong>President</strong></td>
<td>• Approve contracts and contract amendments up to $1,000,000.</td>
<td>Not Authorized</td>
</tr>
</tbody>
</table>

Revised by ALB on 4/8/10