Florida Information Technology Career (FITC) Alliance Department of Computer and Information Sciences
The Florida IT Career Alliance and the FAMU Department of Computer & Information Sciences (CIS) are seeking to hire student ambassadors (undergraduate students) to assist in various projects that will support and advance the computer science, information technology, and information systems programs. These projects provide professional development opportunities for selected students.

**Job Duties Will Include:**
- Representing the FITC Alliance and CIS Department at outreach and recruiting events within the Florida Panhandle and/or central Florida
- Assisting in the development of recruiting materials
- Participating in activities to increase the awareness of middle and high school students (and parents) about technology and computer science
- Participating in activities to increase the awareness of college students about technology and computer science
- Participating in real-world activities in your major by working with faculty to conduct demonstrations targeted at industry and educational partners and/or assisting with work products of departments’ within FAMU
- Discussing how the FITC Alliance can assist college students (career fairs, internships/job searches, resume building, etc.)
- Assisting in working on websites that promote the FITC Alliance and CIS
- Assisting in developing and maintaining the social media presence of the FITC Alliance and CIS
- Corresponding with potential CIS students
- Participating in media releases and events pertaining to the FITC Alliance
- Serving on FITC Alliance Student Advisory Boards

**Qualifications (Criteria):**
- Student Ambassadors must maintain a minimum GPA of 2.50. Candidates should be able to:
  - Exhibit ease in communicating with various educational and industry stakeholders
  - Articulate the benefits of a career in the computer science and technology fields
  - Document experience in website development or working with social media outlets such as Twitter, LinkedIn, Facebook and Pinterest
  - Research and submit timely video clips and articles of interest about computer and information technology
  - Demonstrate mastery of select CIS core courses or skills
  - Pass a background check with the Florida Department of Law Enforcement

**Application Process:**
Applications must be submitted by 5:00 p.m. on Friday, January 23, 2015. Please once you have completed your application email Ms. Birausha McLeod at birausha.mcleod@famu.edu confirming your completion. The application can be accessed and completed on the CIS website (www.famu.edu/cis). Submit a completed application by the deadline as indicated above. Successful applicants will be notified and invited to a 15-minute interview. The anticipated start date for successful applicants is February 6, 2015.

**Salary and Hours**
Student Ambassadors will be paid $10.00 an hour and may work between 5 to 10 hours a week depending on the position duties and responsibilities.

**For additional information contact:**
Ms. Birausha McLeod, FITC Alliance Administrative Assistant Room 105 – The Commons
birausha.mcleod@famu.edu (850) 599-412-5978.

[www.famu.edu/cis](http://www.famu.edu/cis)