

## Student Complaint Form

**Name:** \_\_\_\_\_ **Student ID #:** \_\_\_\_\_

**Term:** Fall [ ] Spring [ ] \_\_\_\_\_ Summer A [ ] B [ ] C [ ] \_\_\_\_\_  
(Year) (Year)

**Classification:** [ ] Freshman [ ] Sophomore [ ] Junior [ ] Senior [ ] Graduate

**FAMU Email:** \_\_\_\_\_ **Day Phone#:** \_\_\_\_\_

- 1) Area of concern (Department/Office/Course):
- 2) Course Prefix and Number \_\_\_\_\_
- 3) Instructor's Name: \_\_\_\_\_
- 4) Please provide a brief description of your complaint (you may attach supporting documents).
  
- 5) Did you attempt to resolve this issue with the personnel/department?
  
- 6) What specific resolution are your seeking?

By signing this form, I acknowledge that I have presented the facts of this incident to best of my ability. Deliberate misrepresentation of an incident may lead to a charge for violating FAMU Student Code of Conduct.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date