INSTRUCTIONS

1. Please type or clearly print, sign and date your application. When you provide a response to a question on a separate page, please type or print your name and social security number at the top of each page.

2. A $20.00 non-refundable application fee must accompany the application for admission. **PLEASE DO NOT SEND CASH.** The fee must be **paid by check or money order only** and made payable to the Florida A&M University College of Law. *FAMU current students and alumni are exempt from the application fee.*

3. **Register with the Law School Admission Council (LSAC) for the Law School Admission Test (LSAT) and for the Law School Data Assembly Service (LSDAS).** Transcripts must be furnished directly to LSDAS. LSAT scores must be from test administration within three years prior to the year of enrollment. The February administration of the LSAT is the latest that will be considered for admission to the entering class. To register, contact:

   Law School Admission Council  
   Box 2000  
   Newtown, PA 18940-0998  
   (215) 968-1001 or www.LSAC.org

4. Request two letters of recommendation and submit them through the LSAC letter of recommendation service. For more information on the letter of recommendation service, please visit the LSAC website at www.LSAC.org.

5. Please complete the attached residency affidavit and submit it with your application. This document is required to determine residency classification for tuition purposes.

6. For admission to the entering class, **application materials will be accepted beginning October 1st through April 1st.** The April 1st application deadline is the same for both Full-Time Day Program and Part-Time Evening Program applicants. Admission decisions are made on a rolling basis, from October through June.

7. Application materials should be sent to:

   Florida A&M University College of Law  
   Admissions Office  
   P.O. Box 3113  
   Orlando, Florida 32802-3113

8. Foreign attorneys and international students are encouraged to contact the Admissions Office at (407) 254-3268 for additional application requirements.
FLORIDA A&M UNIVERSITY COLLEGE OF LAW
APPLICATION FOR ADMISSION
FALL Deadline: April 1st

Please read the application procedures and instructions contained on the front of this booklet.

1. How did you learn about the FAMU College of Law?  
☐ Alumni  ☐ Website  ☐ News/Media
☐ Grad Fair  ☐ Other: ____________________

2. Application Status (Fall 20___)
☐ Entering First-Year Full-Time Day
☐ Entering First-Year Part-Time Evening
☐ Apply to Both; preference __________________

DEMOGRAPHIC INFORMATION

3. __________________________________________________________________
   Last Name   First Name    Middle Initial    Maiden Name

4. Gender: ☐ Female  ☐ Male

5. Social Security Number _______ - _______ - _______

6. __/__/____
   Date of Birth

7. __________________________________
   Place of Birth: City    State or  Country

8. __________________________________________________________________
   Current Address: Number & Street

9. __________________________________________________________________
   City    State    Zip Code    County, if Florida Resident

10. __________________________________________________________________
    Current Telephone Number   Date Current Address Expires
    /    /200

11. __________________________________________________________________
    Permanent Address: Number & Street

12. __________________________________________________________________
    City    State    Zip Code    County, if Florida Resident

13. __________________________________________________________________
    Permanent Telephone Number    Work Telephone Number

14. May we contact you at your place of employment? ☐ Yes  ☐ No

15. __________________________________________
    E-mail address (SPECIAL NOTE: Status updates and other notices will be sent using this email address.)

16. Citizenship: (check one)
    ☐ United States
    ☐ Other

   If other, please indicate country of citizenship and the type of visa you hold.
17. Racial / Ethnic Origin (The provision of this information is voluntary and is requested for reporting purposes only.)
   - African American / Black
   - American Indian / Alaskan Native
   - Asian American / Pacific Islander
   - Caucasian / White
   - Hispanic
     - Cuban American
     - Mexican American
     - Puerto Rican
   - Other (please specify)________________________________________

LSAT/LSDAS INFORMATION

18. Have you taken the Law School Admission Test (LSAT)? □ Yes □ No

19. Date(s) you took the LSAT and the score(s) received. __________________________________________

20. Date you plan to take (or retake) the LSAT. ___________________________________________________

21. Have you registered with the Law School Data Assembly Service (LSDAS)? □ Yes □ No
    If “no”, indicate date you plan to register. ______________________________________________________

22. Have you previously applied for admission to the Florida A&M University College of Law? □ Yes □ No
    If “yes”, indicate when and what result. ________________________________________________________

EDUCATIONAL BACKGROUND

23. Please list in chronological order all colleges, universities, graduate and professional schools you have ever attended.

<table>
<thead>
<tr>
<th>Name of Institution</th>
<th>Location</th>
<th>Dates Attended</th>
<th>Major</th>
<th>Degree</th>
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24. Have you ever attended any other law school, including any provisional or conditional program?
    □ Yes □ No
    If “yes”, list the name of the law school, the dates of attendance, and the reason for leaving.

________________________________________________________________________________________

In addition, you must provide an official law school transcript and a letter from the school’s Dean regarding your status.
25. Have you ever been disciplined, warned, placed on academic or disciplinary probation, sanctioned or expelled or accused of an honor code or student conduct code violation, or advised or required to withdraw by any college, university, graduate or professional school?
   □ Yes  □ No
   If “yes”, please explain in detail on a separate sheet.

HONORS AND ACTIVITIES

26. List all academic honors, awards, prizes, or other recognition you have received.

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

27. List the most significant extracurricular activities with which you have been involved.

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

28. List and describe major community service activities with which you have been involved.

________________________________________________________________________

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EMPLOYMENT

29. List your most significant employment experience, including military service. Attach current resume for further narrative.

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<tr>
<th>Employer</th>
<th>Position held</th>
<th>Hours per week</th>
<th>Dates</th>
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30. Have you ever served in the United States Armed Forces? □ Yes  □ No
If “yes”, indicate the branch, dates of service and the type of discharge received.

CHARACTER AND FITNESS

31. In your entire life, have you ever been arrested, detained or restrained, taken into custody, or accused formally or informally of the violation of a law or ordinance, other than a traffic violation that resulted in a fine of less than $200? □ Yes  □ No

If you answer “yes”, please attach a statement providing detailed information regarding the nature of the offense and its disposition including all relevant material, dates and facts.

(You should indicate “yes” even if the record has been expunged or sealed, or even if you were told you did not need to disclose the matter.)

32. Have you ever been the subject of disciplinary proceedings with respect to a professional or occupational license? □ Yes  □ No

If “yes”, please explain in detail on a separate sheet.

OTHER INFORMATION

33. Emergency Contact
   Name   Address   Telephone #   Relationship
   1)_________________________________________________________
   2)_________________________________________________________

34. Do you have any relatives who have attended or are now attending Florida A&M University?
   □ Yes  □ No
   If “yes”, please indicate their names and relationships to you. In addition, please specify their school or college within the University and their year of graduation.

   ___________________________________________________________
   ___________________________________________________________
   ___________________________________________________________
   ___________________________________________________________
   ___________________________________________________________

35. List the names of the other law schools to which you have applied or intend to apply.

   ___________________________________________________________
   ___________________________________________________________
   ___________________________________________________________
PERSONAL STATEMENT

36a. On a separate sheet, please respond briefly to the following questions:

1. How would you define public service?
2. How would you define professionalism?
3. How is engaging in public service an example of professionalism?

36b. Please prepare an essay, no longer than two typed pages in length, in which you describe why you are interested in pursuing the study of law and how your background and life experiences will influence how you intend to use your law degree.

CERTIFICATION

YOU SHOULD NOT SIGN AND SUBMIT THIS APPLICATION UNLESS YOU HAVE READ AND UNDERSTAND THE FOLLOWING CERTIFICATION.

I certify that I completed this application, along with all attachments, and that the information provided herein is accurate and complete. I understand that inaccurate or incomplete information may result in disciplinary action, the denial or revocation of admission, dismissal from school, the invalidation of credits or revocation of the degree. I further understand that at all times, even after I may be admitted and enrolled as a student, I have an ongoing obligation to update and correct information on this application and to inform the law school of any changed circumstances. If admitted, I agree to abide by the policies of the Board of Trustees and the rules and regulations of the Florida A&M University and the College of Law.

Signature ____________________________ Date ______________________

CHECKLIST

An application file cannot be reviewed by the Admissions Committee until the file is considered complete. A complete application file consists of the following:

- A completed and signed application for admission
- A $20.00 non-refundable application fee
- A completed and signed residency affidavit form
- A personal statement (Parts A & B)
- Two letters of recommendation (provided with the LSDAS Report)
- An official LSDAS Report which provides the LSAT score and the evaluation of the undergraduate transcripts (Please Note: LSAC submits reports directly to the College of Law)