



Florida Agricultural & Mechanical University Board of Trustees Policy

Board of Trustees Policy Number:
2005-7A

Date of Adoption/Revision:
June 30, 2005

Subject	Professional Consultants Selection Process for Construction Projects
Authority	Sections 287.055, 1001.74(28), 1001.75(5), 1013.45, F.S.

I. Preamble

Each year Florida A & M University undertakes numerous construction projects on its campus. These projects are, and will continue to be, necessary or desirable to further the mission of the University. The University construction projects generally fall within the following three categories: correcting existing deficiencies, replacing exhausted or obsolete facilities and accommodating desired future growth. Thus, the University has an ongoing need to provide for the selection and retention of architects, engineers and other professional and design consultants.

II. Definitions

“Continuing contracts” mean contracts for professional services, as defined in Section 287.055, Florida Statutes and construction management services.

“Major projects” mean construction projects with a budget of more than \$1,000,000.

“Minor projects” mean construction projects with a budget of \$1,000,000 or less.

III. Delegation of Authority.

The President is delegated the authority to provide for policies and procedures to govern the selection of architect, engineers and other professional and design consultants necessary for continuing contracts, minor projects and major projects as necessary for the construction, renovation, rehabilitation, remodeling or expansion of University facilities. Such policies and procedures shall be consistent with Florida laws and any applicable rules of the State Board of Education, and provide for the following:

- a. The President’s approval of professional or design consultants for continuing contracts and minor projects, and the execution of related contracts.
- b. The President’s recommendation to the Board of Trustees for its ratification of professional and design consultants for major projects.

IV. Limitation on Authority

No construction project shall be approved by the President until funds for that construction project are available and on deposit from the appropriate funding source.

V. Emergency Procurement

In the event of an emergency, the President is authorized to procure construction related services, including professional and construction management services, without competitive solicitation. Examples of emergency may include but are not limited to:

- a. Imminent danger to life or safety such as:
 - i. Discovery of hazardous waste materials;
 - ii. Failure of life safety suppression, detection and extinguishing systems;
 - iii. Students and/or employee health-related emergencies that occur as a result of unforeseen building and/or system deficiencies;
 - iv. Failure of or damage to building equipment, systems, utilities, or infrastructure as a result of but not limited to:
 1. Natural disaster (fire, sink hole, storm, hurricane, etc)
 2. Acts of war or terrorism
- b. Overcrowding of students caused by fire, storm or other casualty.