FLORIDA A & M UNIVERSITY
BOARD OF TRUSTEES

IN RE: BUDGET AND FINANCE
COMMITTEE MEETING

COMMITTEE MEMBERS: KELVIN LAWSON, CHAIR
RUFUS MONTGOMERY
ROBERT WOODY
BETTYE GRABLE
KIMBERLY MOORE

DATE: WEDNESDAY, AUGUST 5, 2015
TIME: COMMENCED AT: 1:00 P.M.
CONCLUDED AT: 1:45 P.M.

LOCATION: GRAND BALLROOM
FAMU CAMPUS
TALLAHASSEE, FLORIDA

REPORTED BY: NANCY S. METZKE, RPR, FPR
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TRUSTEE LAWSON: Good afternoon. I'd like to call the Budget and Finance Committee to order.
Darlene, will you please call the roll?

MS. GARCIA: Chairman Lawson.

TRUSTEE LAWSON: Present.

MS. GARCIA: Trustee Montgomery.

CHAIRMAN MONTGOMERY: Here.

MS. GARCIA: Trustee Grable.

TRUSTEE GRABLE: Here.

MS. GARCIA: Trustee Moore.

TRUSTEE MOORE: Here.

MS. GARCIA: Trustee Warren.

(NO RESPONSE).

MS. GARCIA: Trustee White.

(NO RESPONSE).

MS. GARCIA: Trustee Woody.

TRUSTEE WOODY: Here.

MS. GARCIA: A quorum is present, Mr. Chair.

TRUSTEE LAWSON: Thank you.

Good afternoon, again, Trustees. We have two action items on the agenda today. The first action item is approval of the full year 2016/17 operating legislative budget request. In addition to the
action item summary, numerous attachments have been summarized into one document that is backup which has been provided for you.

Mr. Cassidy, you're recognized to present these items.

VICE PRESIDENT CASSIDY: Okay. My goal today is to present to you what's in this document; and as I understand, the Board may or may not choose to approve it at this time. But since we're together, I thought it would make some sense to approve that. And I do apologize for the lateness of presenting it or posting it to the Board agenda.

The legislative budget request is a multi-phased process. The first phase is to present a document such as you'll see and then there's a later opportunity for revisions to that document. We're struggling a little bit with the timeline because of the fact that the legislative session is moved up this year, but it's our understanding that the final deadline may be as far along as in October or November. But at this point the goal is to have the Board's approval or comments on what has been submitted to the Board of Governors at this stage.

The categories in which you can apply for
money are listed under nonre -- the ones that are relevant to us are nonrecurring issues and new issues. We did not receive any performance funding from last year; and therefore, we don't have to report on how we use that. And there is a report on University efficiencies, which is also attached at the end of the document.

As it relates to nonrecurring issues, as a category, that's an opportunity to apply for something that was received last year on a nonrecurring basis; and you can apply for it again -- either again as nonrecurring or try to convert it to recurring. We did not have any items last year that were nonrecurring that we would apply for so that's not a relevant category. So the rest of what we have is new issues.

And what we have are five broad issues which we believe are all well tied to the primary focus of the University and improving student success. And in a summary form, the first of those requests is for $15,001,513 for student success; and there's a $5 million request for on-line education; and there's a $3.2836 million request to begin the operations at the Brooksville site; and then there's a 4.3 some odd million request for campus
security and a $2.75 million request related to continuing operations of the Sustainability Institute, which is cross functional from an academic perspective in benefiting students. And as I mentioned earlier we didn't receive any performance funds last year so we don't have to reporting on that.

I'd be happy to entertain questions. We can go through the detail. Each one of those requests -- you know, my personal opinion is the way that we're required to report this makes it look like a really big package, you end up with 21 pages, but there's a lot of repetitiveness; and you lay out numbers with narrative and then you lay out numbers again.

But at any rate, each one of those -- if you go through the budget issues as they're listed, each one of those amounts that I read to you has a recurring and a nonrecurring funds component to it. And then if you turn near the end where you have pages where there's nothing essentially but numbers, you have recurring and nonrecurring number totals that reach the total. And in some cases, if there's positions that are being requested to hire, there's information on the rate at which those
people would be hired to support the salary and benefits portion of a request.

But I'd entertain any questions you may have about what's in the document.

TRUSTEE LAWSON: Thank you, Mr. Cassidy.

Trustees, are there any comments or questions on the approval of the 2016/2017 operating legislative budget request? I do have a couple of comments and a recommendation, but I will hold them to see if there are any questions or comments from the committee.

Yes, Trustee Grable.

TRUSTEE GRABLE: Thank you, Vice Chairman Lawson.

On the 2016/2017 new issues legislative budget request, we talk about other unique University initiatives that will be a priority for the legislative budget request year and are tied to the University's strategic plan and work plan. My question goes to the -- of course the work plan. And within the work plan, we have a statement of strategy, how we will get there. And one of the issues that we talked about earlier with the Academic Affairs Committee, and the Provost did follow through on this, was related to adding a
statement regarding faculty workload, including course load.

And I wasn't sure if we had anything, Mr. Cassidy, in there that would help the University address faculty workloads and course loads at all, and I thought I'd just ask a question about that; because when I looked through that, I didn't see anything related to that, since we are looking at the strategic plan and the work plan.

VICE PRESIDENT CASSIDY: Well, I think it's -- that's a good question, but I think there are two elements to this: The one that -- the one of these issues that specifically ties to specific metrics within the performance plan is the first one around improving retention. And you'll notice on the first page of that document, which is the first of the issues, and it adds $15,001,513. In the overview paragraph, it talks about addressing improvement in three key metrics: Metric 4, six-year graduation rate; metric 5, academic progress rate; and metric 9, baccalaureate degrees awarded without excess hours.

What we've got here is sort of a crossover between this request for future funding versus a work plan that's based on the current funding and
current initiatives but seeking improvement or seeking the -- predicting what we can do going forward. But all of those kinds of abilities to change metrics may depend on the ability to obtain additional funding. So I don't believe there's a specific mention in this document in requesting funds about faculty work plan or for faculty workload. It could be considered -- and it sounds like, Trustee Grable, that you've gotten some comfort that the work plan documentation, which you've seen --

TRUSTEE GRABLE: Right, it actually included -- yes, it included that in there.

VICE PRESIDENT CASSIDY: Well, I would think if it's ultimately determined -- and, again, we have an opportunity to amend this document between now and whether it's October or November. If it's determined that it makes sense to put that kind of a specific objective or support for some of the hiring that may be in this document, I don't see any reason why that couldn't take place if that -- if it makes some sense as another way to tie together this document with the work plan.

TRUSTEE GRABLE: Okay. Since we do state that and we had already agreed upon that earlier in the
year. And this will give us a chance, and I know I've talked to the Provost about this and she did agree to put this in the strategic -- statement strategy within the work plan --

VICE PRESIDENT CASSIDY: Right.

TRUSTEE GRABLE: -- this would be a good time for us to try to possibly, Doctor Mangum, think about this because that can make a difference in some of our other performance metrics. So I would like for us to see if we can move forward with some kind of thoughts on where we can begin to even have that discussion.

And that's the only question I have, Mr. Chairman.

TRUSTEE LAWSON: Okay. Thank you. Thank you, Trustee Grable.

Are there other questions or comments on the proposal? If not, I have a --

TRUSTEE MOORE: Trustee Lawson.

TRUSTEE LAWSON: Trustee Moore.

TRUSTEE MOORE: Okay. Thank you, Chair Lawson.

I have a question related to process, I just want to make sure. So what's happened thus far is that we've submitted it to the Board of Governors,
and then where we are now is at approval with the Board of Trustees? Kind of what's the process in terms of sequence?

VICE PRESIDENT CASSIDY: Right. We've submitted to them pending approval of the Board, and it's also been the practice -- I don't know that it's codified anywhere -- that staff at the Board of Governors asks for an early draft of the document to make sure -- if the process is that we would bring them an approved document, a document that the Board has already approved, they ask us to send them a draft of the document to make sure that we wouldn't be asking you to approve something that they'd have difficulty supporting, because let's not forget, what happens with these things is that the Board of Governors then becomes an advocate for us -- we have other advocates, true -- but they become an advocate for us with the Legislature to try to obtain this kind of funding.

So the way the process has been working is that we send a draft, they give us comments, and then we bring it to you for approval.

At this stage, they've seen this draft, and we got done with dealing with their comments within the last few days; but what we've given them now is
what we've termed to be a draft subject to Board approval. And they're comfortable that this is a draft that they would not have an issue with if it were approved. But they are fully aware that there has been no approval, so that's where it stands.

TRUSTEE MOORE: And just a follow-up question tied to it moving through the process and contingent upon the Board's approval: Will talking points in terms of coordination throughout then be provided to this body so that we could also serve as part of the messaging and as an ambassador of it as well?

VICE PRESIDENT CASSIDY: Right, yeah.

TRUSTEE LAWSON: Okay. Mr. Chair.

CHAIRMAN MONTGOMERY: Thank you, sir.

VP Cassidy, thank you for your work on this.

How much notice did you have before you had to provide the document to the Board of Governors?

VICE PRESIDENT CASSIDY: I think the earliest notice that I've seen actually goes all the way back to April in terms of a template that's available. We're still -- in response to your request earlier today, we're still, to my knowledge, digging through to find out when we actually saw a deadline. We did see there was a
document sent in April that sent a template for filling out the request was available. We're still trying to follow-up to see the rest of the timeline.

CHAIRMAN MONTGOMERY: Mr. Chairman, followup.

TRUSTEE LAWSON: Yes.

CHAIRMAN MONTGOMERY: I have two followup questions.

And so the document that you submitted to the Board of Governors was not -- I mean was it a draft, or was it an actual document?

VICE PRESIDENT CASSIDY: Yeah, it's a draft for their review.

CHAIRMAN MONTGOMERY: It's a draft for their review, and we're seeking feedback from them?

VICE PRESIDENT CASSIDY: Right, at this point that feedback has stopped, and they've given us the indication that if the Board were to approve this, that would be fine.

CHAIRMAN MONTGOMERY: Okay. The thing I'd ask and I'd propose to the Chairman and the committee members is that when documents are being sent to the Board of Governors that require at some point approval of this body, that at a minimum that the information be shared with the body prior to
that information being submitted.

I've spoken with Doctor Mangum about this, and my understanding of her position is she would do that if we required her to do that. My preference is simply to ask y'all to do it, but her response to me was that if we required her to do it she would do it.

So I don't think that a motion to require -- Board approval of documents that are going to require our approval before they move forward would be out of order, but I just wanted to put that out there for the committee so that in the future we're not in the position where we're being asked to approve something that's already been submitted.

VICE PRESIDENT CASSIDY: Yeah, and I think that's a -- if I may respond, I think that's a relevant point and makes some sense.

Two points I would make: Number one, to sort of explain but not excuse how we got where we got, is, Number 1, this is my first time through this process, okay? Secondly, this is a compressed process because of the moving forward of the legislative session to begin in January versus -- when does it usually begin, April? And so this is a new time frame and a new compression of events.
And as you well know, it comes on the very heels of approving the budget for the current year.

So those are factors that have influenced where we are and how we got here. But if I had to do it over again, it would have gotten finished earlier, let's put it that way.

TRUSTEE LAWSON: Thank you, Mr. Cassidy.

You know, committee, here's a perspective and then I'll turn this into a motion. We talked about a year ago, specifically about not getting information day of or day before and being asked to approve. So staying with that agreement that we made as a board, my recommendation is that we defer approval on this item and tie it to the approval of the upcoming DSO budget, which we don't have as of yet, that we will have in a few weeks, and we will do the -- and we will have the approval of this item via a separate called meeting; and that will allow each Board member -- each committee member first and each Board member to review each of these line items, ask questions, get comfortable with them. And, in turn, I think we will all be more educated and more prepared to move to a vote to these items.

On the surface, they look to be the right
items directionally, but I think sticking with the agreement that we made a year ago, we would not, from a financial standpoint, approve any document or proposal that we didn't have ample lead time to review.

Mr. Cassidy and I discussed this earlier this morning. We agreed that that would be our posture. We also agreed that we have enough time between now and when this is actually due back to the Board of Governors such that we would not constrain ourselves. I see a head shake the other way now.

Okay. Can you clarify, Mr. Cassidy?

VICE PRESIDENT CASSIDY: Yeah, what I've become aware of since we talked this morning is that while final approval of this is October/November, I don't know that we've actually seen that timeline yet --

TRUSTEE LAWSON: Right.

VICE PRESIDENT CASSIDY: -- information on what's been presented on a campus-by-campus basis is scheduled to be presented to the Board of Governors at their September, is it 3rd or 4th meeting?

TRUSTEE LAWSON: Okay.

VICE PRESIDENT CASSIDY: And so what we'll
have to do is check with, I think it's General Counsel over there, to see what would be the status.

MS. MATHIS: The budget office.

VICE PRESIDENT CASSIDY: Okay. The budget office. So we'll try to follow through and see. What we don't want to do is penalize us --

TRUSTEE LAWSON: Sure.

VICE PRESIDENT CASSIDY: -- and appear before the BOG on September 4 with nothing.

TRUSTEE LAWSON: As long as we have our followup meeting --

VICE PRESIDENT CASSIDY: Right.

TRUSTEE LAWSON: -- to vote prior to that session --

VICE PRESIDENT CASSIDY: Right.

TRUSTEE LAWSON: -- we should still be okay.

VICE PRESIDENT CASSIDY: Well, that's what we'll need to double check.

TRUSTEE LAWSON: So my motion is that we abstain from voting on this issue today, tying it to the DSO budget discussion, having that discussion as soon as we can with the appropriate notice, giving the Board members an ample time to review what's in the proposal that's going back to
the Board of Governors.

VICE PRESIDENT CASSIDY: Okay. We'll work that through. That's fine.

TRUSTEE LAWSON: That is my motion.

CHAIRMAN MONTGOMERY: So move.

TRUSTEE MOORE: Second.

TRUSTEE LAWSON: The motion has been moved and properly seconded. Are there any additional questions?

(NO RESPONSE).

TRUSTEE LAWSON: Seeing as there are none, all in favor.

(AFFIRMATIVE INDICATIONS).

TRUSTEE LAWSON: Motion carries.

Next item.

CHAIRMAN MONTGOMERY: Mr. Chairman.

TRUSTEE LAWSON: Yes, sir.

CHAIRMAN MONTGOMERY: Briefly, if I may, as a suggestion but not that we would bind it over, I'd ask that there be a brief discussion of the Sustainability Institute in the Academic Affairs Committee later today, if the Chairman would be agreeable just to allow that for a discussion. I'd like to hear a little bit more about why we're requesting close to $3 million for this institute
and if that is, in fact, in line with where we are with regard to academic priorities. So if the Chairman would be agreeable to that, that committee, I'd ask that they take that up in the Academic Affairs Committee.

TRUSTEE LAWSON: Absolutely. I think that was the purpose for delaying, to give us all enough time to digest. Again, on the surface these recommendations seem to be on target, but I want to take some time to digest them so that we all understand what we're proposing to the Board of Governors. So thank you, Mr. Chair.

Mr. Cassidy, thank you for that explanation.

Our next item is an update on the timing of the revised 2015/2016 athletic budget. Mr. Cassidy, please proceed with the update on the athletic budget.

VICE PRESIDENT CASSIDY: I'm looking around the audience. I was hoping that Sharon Lettman-Hicks, who was the director of the search that brought us our new Athletic Director, is in the audience.

(NO RESPONSE).

VICE PRESIDENT CASSIDY: It appears she's not, so what I'd like to do is briefly introduce to you
our new Athletic Director.

If I recall correctly, this is day three of your official tenure, and I'd like to introduce -- I'm excited to introduce Milton Overton.

Milton, if you'd step to the microphone there for just a minute. I'm then going to speak on his behalf with regard to this action item, but I thought it would be a good time for you to meet Milton and have him make a brief statement, although he is going to make a statement tomorrow in the general.

ATHLETIC DIRECTOR OVERTON: Well, thank you very much. And Number 1, I'm very pleased to be here and excited to be a Rattler.

We actually met with our staff this morning, and one of the things that we use is "family." And that's what I believe in, and I'm proud to be a member of the Rattler nation today.

This has been a dream come true for me, and I look forward to working for you, on your behalf, 100 percent, and working tirelessly, in fact, to make sure that the Athletic Department represents the institution in the way that it should be.

TRUSTEE LAWSON: Thank you. On behalf of this committee and of the entire Board, welcome.
We're looking forward to working with you, working closely with you.

I know you're moving the family here so that's an exciting and challenging time. But, again, we want to welcome you with open arms, and we hope to be looking at you in that spot for a long time to come.

ATHLETIC DIRECTOR OVERTON: Me too.

VICE PRESIDENT CASSIDY: Thank you, Milton.

What I'd like to do is read a document that he and I prepared jointly yesterday and that we put into the agenda. On July 21st of this year, the committee approved the University's operating budget with the knowledge that there would eventually be a proposed revision to the athletic budget once the new Director of Athletics was in place.

Having arrived on campus Monday, August 3rd, the Athletic Director, Milton, recognized that there's an immediate need to focus on certain efforts with regard to athletic compliance issues and assuring that the fast approaching football season is successful from both a revenue and fan experience perspective. At the same time, he is working to understand the existing budget and,
also, to uncover reasons why prior budget expectations, especially on the revenue side, were not met.

He proposes, and I'm sorry to speak for him as if he weren't here, but he proposes to bring a three-year budget plan in which he is fully confident, to the Board of Trustees, no later than early October so that there can be discussion that would ensue that would allow time for the trustees to develop a message to give to the Board of Governors regarding the budget and deficit-reduction plan at its November meeting, November 5th and 6th.

As you know, the Board of Governors has asked this Board of Trustees to keep them informed about the comfort level and the process that you're going through to be comfortable or not comfortable with our budget and our budget-reduction plan as it relates to athletics. And as I recall, the November 5th and 6th meeting is going to be somewhat of a joint meeting in that we're going to be down there physically and have an opportunity to interact with governors too, as well as delivering some sort of a message from this Board to say where they feel they are on the Athletic's budget.
So that's what the Director Milton and I worked on as a document and a request. And I'd be happy to answer any questions that you may have regarding this.

TRUSTEE LAWSON: Trustees, are there any questions or comments on the athletic budget update?

(NO RESPONSE).

TRUSTEE LAWSON: I guess I will start this one off by making a comment first. Hopefully I'm not out of order. But given the fact that our AD got here on campus Monday, after talking this over with Mr. Cassidy, we felt it was just really appropriate to stay with the existing number, allow the new AD an opportunity to assess the situation, assess the personnel, input his fingerprints on the existing plan and come back to us with a plan that has a lot more of his input and understanding of the current situation at the University; therefore, we're going to delay an in-depth discussion until October to give Milton an opportunity to really come back to us with his three-year plan.

I've heard some of the ideas. I think you'll be impressed with some of the ideas, but at the same time, with an individual coming on campus
Monday, I don't think it's fair or accurate or adequate to expect that we would see, you know, a detailed presentation today on the Athletic Department budget.

But with that being said, I do want to open the floor to entertain any questions or comments, if there are any. And I also want to recognize that Trustee Shannon is on the line. So, Trustee Shannon, please let us know if you have a question as well.

TRUSTEE SHANNON: Will do, thank you.

TRUSTEE LAWSON: If there are not any questions, can I get a motion to approve -- for approval rather of the updated timeline for revisions of the Athletic Department budget as presented?

TRUSTEE WOODY: So move.

TRUSTEE GRABLE: Second.

TRUSTEE LAWSON: The motion has been moved and properly seconded. Are there any questions?

(NO RESPONSE).

TRUSTEE LAWSON: All those in favor.

(AFFIRMATIVE INDICATIONS).

TRUSTEE LAWSON: The motion carries.

If there is no further business for this
committee -- however, I do want to make one statement before we adjourn. And, Mr. Cassidy, please clarify. What's the expected timing of receiving the revised DSO budget -- the revised Foundation budget, excuse me?

VICE PRESIDENT CASSIDY: My conversations with representatives of the Foundation is that there's a tentative -- it's tentatively scheduled for them to meet on August 20th to approve their budget, which is within the time frame that -- legislatively they're required to approve a budget by August 31st. So it's my understanding that they're going to meet on the 20th; is that right.

TRUSTEE LAWSON: Okay. So we'll just need to coordinate that discussion with our Board liaison because he will need to do a noticed meeting to review the legislative proposals as well as the Foundation's budget at that time.

VICE PRESIDENT CASSIDY: Yeah, I agree. And I think what we'd do is as soon as they notice their meeting, then we have to go on the assumption that it will take place, and then we can notice ours for a day or two later, or whatever is convenient with the Board.

TRUSTEE LAWSON: Okay. Great.
CHAIRMAN MONTGOMERY: Mr. Chairman.

TRUSTEE LAWSON: Yes.

CHAIRMAN MONTGOMERY: If I may.

TRUSTEE LAWSON: Yes.

CHAIRMAN MONTGOMERY: I support, obviously, and I voted in favor of moving this along. I agree with where you were, with regard to the new Athletic Director. I did want to bring to the Committee's attention, for those who were not in attendance at the last Board of Governors' meeting, that there were questions and concerns about portions of our Athletic budget.

And so I believe there may have been an understanding that there would be some anticipated or potential changes to the budget, and so for us to go back a month from now and present the same budget, I'm just curious as to how the team plans to go back to the Board of Governors with the same budget after they had questions about where we were before. So if you could share with us what that strategy would be, or whomever Doctor Mangum --

VICE PRESIDENT CASSIDY: Yeah, I think from my perspective, it's our goal to take what you've approved today and the logic behind it and take it through Board of Governors' staff first and then
ask them how they'd like us to present it.

    I think just as we feel this is a reasonable
    course of action, I'm hopeful that they will
    be able -- what I -- and I agree with what you
    said, but what I heard from them is that they want
    a plan. And if we tell them that we believe
    realistically you can have a better plan in
    November than you can have in September, hopefully
    they'll go along with that thought process.

    CHAIRMAN MONTGOMERY: Just as a brief
    followup, I'd ask that before the meeting that we
    have conversations with the Chairman, and if he
    deems so, with members of the -- with me in my
    capacity as Board Chair, but also with the Budget
    Chair and other members of the committee so that
    folks are comfortable; that while we did approve to
    move this along, that our presentation at the
    meeting in September will be one that at least will
    pass muster.

    VICE PRESIDENT CASSIDY: Right.

    CHAIRMAN MONTGOMERY: Or that will be
    postponed until the next meeting.

    VICE PRESIDENT CASSIDY: We'll start having
    those conversations with BOG staff tomorrow, and
    I'll keep you informed.
CHAIRMAN MONTGOMERY: Thank you. Thank you, Mr. Chairman.

TRUSTEE LAWSON: Mr. Chair, any other questions?

(NO RESPONSE).

TRUSTEE LAWSON: Okay. If there is no other business before this committee, this meeting is adjourned.

(WHEREUPON, THE BUDGET AND FINANCE COMMITTEE MEETING WAS ADJOURNED).
CERTIFICATE

STATE OF FLORIDA     )
COUNTY OF LEON      )

I, NANCY S. METZKE, RPR, FPR, certify that I was authorized to and did stenographically report the foregoing proceedings and that the transcript is a true and complete record of my stenographic notes.

DATED this 5th day of September, 2015.

__________________________________________
NANCY S. METZKE, RPR, FPR
Court Reporter
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