Search Committee Meeting Minutes  
November 15, 2012

**In Attendance:** Tim White, Rodner Wright, Andrew Chin, LaVerne Wells-Bowie, Arleen Pabon, Thomas Pugh,

In addition to La Verne, Arleen, Tom and Tim, members will include Michael Alfano and a graduate student. Mike is on sabbatical this fall and will join the committee in January 2012. The graduate student has yet to be selected.

**Primary Tasks**
The primary task this semester is to advertise the two positions. Mechanisms are already in place to post the advertisement in the appropriate places. Modifications to the advertisement for the FAMU site and for the other sites were discussed and made. (See attached original ads and new, updated revisions). These changes will be submitted to the committee, Rodner and Andrew for approval before release.

Tasks involving candidate screening and selection will happen after the January 31, 2012 application deadline. The goal is to have selected and hired the two candidates by the end of the spring semester, 2012.

Respectfully submitted;

Tim White