

**FLORIDA AGRICULTURAL AND MECHANICAL UNIVERSITY
A&P AND NON- UNIT FACULTY
ANNUAL PERFORMANCE EVALUATION FORM**

PART I

EMPLOYEE: _____ **EMPLOYEE ID NUMBER:** _____

CLASS TITLE: _____

DEPARTMENT: _____

SUPERVISOR: _____

REVIEW PERIOD FROM: _____ **TO:** _____

**Ratings: 1= Unsatisfactory, 2= Marginal, 3= Satisfactory,
 4= Above Satisfactory, 5= Outstanding**

PART II

A. General Responsibilities:	<u>Rating</u>
1.	_____
2.	_____
3.	_____
4.	_____
5.	_____

PART III

B. Specific Objectives:	
1.	_____
2.	_____

PART III (Continued)

3.

4.

PART IV

C. Special Accomplishments

TOTAL SCORE = Sum of Ratings: _____

Overall Rating = Total Score divided by number of ratings: _____

**Legend: 1.49 and Below = Unsatisfactory; 1.50 – 2.79 = Marginal;
2.80 – 3.89 = Satisfactory; 3.90- 4.59 = Above Satisfactory;
4.60 and Above = Outstanding**

COMMENTS: (Attach additional sheets, if necessary)

Supervisor's Signature

Date

PART III COMMENTS (Attach additional sheets, if necessary)

Reviewing Officer's Signature

Date

PART IV COMMENTS (Attach additional sheets, if necessary)

Employee's Signature

Date